**Parish Council of Broughton**

Chair Person: Mary Bradley

Clerk: Becx Carter, 40 Windebrowe Avenue, Keswick, Cumbria, CA12 4JA

Tel: 077866 78283. Email: broughtonparishclerk@hotmail.com

**Agenda for the Broughton Parish Council Meeting to be held on the 19th January 2021 at 19:00 in the below virtual meeting room to transact the business contained in the below agenda.**

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11th January 2021

### Agenda

*Note: The meeting may be recorded for the purpose of minute taking and the recording will be disposed of within 24 hours.*

### 7/2021 Apologies for absence

To receive and accept apologies and note the reasons for absence

### 8/2021 Requests for dispensations and declaration of interests

#### Request for Dispensation

The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disclosable pecuniary interest. To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

#### Declarations of Interest

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council’s Register of Interests.  (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

### 9/2021 Minutes of the meeting held 17th December 2020

To authorise the Chairman to sign, as a correct record the minutes of the last Parish Council Meeting

### 10/2021 Chairman’s Announcements

### 11/2021 Public Participation (Max 3 mins per person) Max session length 10mins

To receive previously notified written public questions- Members of the public who wish to submit written representation are requested to contact the Parish Clerk in writing not later than 17:00 on the Saturday prior to the meeting.

Your request must outline the question you will be raising.

This is at the Chairman’s discretion and no decisions can be made on items brought to the attention of the Parish Council under this item.

### 12/2021 Gary Brady- Census 2021- Max Session Length 20mins

### 13/2021 Applications for Co-option

To receive applications for co-option for the two vacant seats on Broughton Parish Council

### 14/2021 Reports from visiting councillors & Police- For information

### 15/2021 Update on ongoing matters

### 16/2021 Clerks Report

See Clerks Report Circulated with agenda

1. Ponderosa Licencing Appeal

### 17/2020 Play-area

#### Park fencing

### 18/2020 Allotments

#### Clearance of Plot 32 Nook

### 19/2020 Parish Maintenance & Highways

#### Main Street Bus Shelter

#### Street Naming

### 20/2020 Correspondence- For discussion

Other items of correspondence for information are listed in the Clerks Report

1. Site meeting regarding Proposed Diversion of Path No 218006 Penny Bridge
2. Parishoner request for Grit Bin Kirklea

### 21/2020 Planning Applications

A revised list will be circulated at the meeting if required due to timescales.

**Ref: WTPO/2020/0001** (*Extension granted)*

Location: Broughton Grange, Meeting House Lane

Proposal: Copper Beech- Cut back tree from property with no more than 1 inch from limbs

**Ref: HOU/2020/0521**

Location: Pennybridge Barn, Great Broughton

Proposal: Conversion of garage to form self contained granny annex

### 22/2020 Planning Decisions

None at the time of agenda production

### 23/2020 Finance, Accounts & Governance

#### Payment of Accounts- Listed on Statement of Accounts- Circulated with meeting papers

#### Approval of monthly Bank Reconciliation and Spend Against Budget Report- *Circulated with meeting papers*

#### Draft Budget for 21/22 for Consideration

### 24/2020 Councillors Matters

An opportunity for Councillors to raise new issues- No decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council

### 25/2020 Date of next meeting

23rd February 2021 at 19:00- Virtual Meeting Room

16th March 2021 at 19:00- Virtual Meeting Room

20th April 2021 at 19:00- Virtual Meeting Room

18th May 2021 at 19:00 (APM & AGM)- Virtual Meeting Room

15th June 2021 at 19:00- TBC

20th July 2021 at 19:00- TBC

21st September 2021 at 19:00- TBC

19th October 2021 at 19:00- TBC

30th November 2021 at 19:00- TBC

18th January 2022 at 19:00- TBC