**Broughton Parish Council: Clerk’s Report to the meeting held on Tuesday 26th January 2016**

**Correspondence received since last meeting for information.**

1. Details on Audit Procurement changes from NALC
2. Response from Richard Rhodes re Police Funding Formula
3. Minutes & presentations from CALC AGM-14/11/15, Including details of Devolution for Cumbria.
4. Minutes of Derwent Owners Association held on 17/11/15
5. Rural Opportunities Bulletin Dec 15
6. CALC Circular Dec/Jan
7. North West Coast Connections Project report on mitigation of impact of pylons-*Available on request via email (40pages long)*
8. NUGEN News Issue-1
9. December 17 Bulletin- Confirmation from NALC that Parish Councils won’t be capped in terms of precept raises for 16/17
10. Confirmation from ABC of inclusion of Soddy Gap on List of Asset of Community Value
11. Notification of voluntary bailiff scheme for Northwest- From Derwent Owners Association
12. NALC guidance re Smaller Authorities Audit Appointments Ltd
13. CALC Skills Programme Jan-June 16
14. Rural Opportunities Bulletin- Jan 16
15. Details of HM Queen 90th Birthday Celebrations
16. Date of next Derwent Owners Association Meeting 10/2/16
17. Clerks & Councils Direct- Jan 2016
18. Response from Sue Hayman MP re Police Funding
19. Letter from Sue Hayman MP re letters from Lord Egremont

**Clerk’s actions from previous meeting:**

**\*\*NB\*\*** During January the Clerk (with agreement from Cllr Sue Hannah as the Chair of Broughton PC) has been sorting through all the old Parish Council Documents, a significant amount have been moved to the secure archives storage in Carlisle. Historic Council documents that need to be retained and can’t be taken by the archives service are now held in the filing cabinet in the Village Hall. The Clerk has a list of all documents and their locations. All current documents are held by the Clerk.

207.15- Clerk to upload minutes to website & circulate to all councillors- *Done*

213.15-Clerk to prepare Pinfolds paper for January meeting- *To be circulated to all by close of play on 21st January 2016*

214.15- Clerk to work with Corfields to organise a date for the additional work- *On-going- Corfields have confirmed that the works will be undertaken in the next fortnight*

214.15- Clerk to speak with the tarmacking contractors to ask which area the quote included. If it didn’t include the area at the head of the track infront of the church to ask for a quote for this work- *On-going- Contacted in December no response, chased 17/1/16*

214.15-Clerk to authorise the contractors to go ahead with the works and liaise with the Church to ensure that the work is undertaken at a time to not impact and church bookings-*On-going- See above*

215.15-Clerk to contact Playdale and authorise them to commence the works inline with the quote –*Completed w/e 15th January 2016*

215.15-Clerk to prepare a short paper for the January meeting on the expenditure year on year on the play area- *Done- Circulated with meeting papers.*

217.15-Clerk to agenda the issue of noticeboards and quotes for the January meeting- *On-going*

218.15- Clerk to prepare revised paper re Parish Plan once info is received from Councillor Wilson-*On-going no information received from Cllr Wilson yet*

219.15-Clerk to contact ISS to ask them to include the row of Berberis and to contact them to undertake the work- *Done- Work commencing w/c 18th January 2016*

219.15-Clerk to reply to Ms Harkness thanking her for her comments & input and informing her of the decision-*Done- Ms Harkness contacted the Clerk via phone in December to note her disappointment that the council had only taken on the comments regarding the Pygmy Berberis and non of her other suggestions. In particular with regard to the large feature rocks that are part of the design (a non native stone type) and especially the choice of ‘dull’ planting choices that don’t have any colour and also don’t encourage bees & butterflies. The Clerk answered some queries that Ms Harkness had re the choice of ground coverage (slate), and the low growing heathers/grasses in terms of planting scheme.*

220.15- Clerk to write to Dr O’Callaghan regarding concerns of Fudge the dog straying into the road and fouling-*Done- No response received*

220.15- Clerk to undertake land registry search to establish boundaries of the land in question and prepare a response upon this to Mr Telford (Cllr Sue Hannah to approve the response prior to sending- *Done- Response received and on agenda for consideration*

220.15-Clerk to look at records & maps including contacting Derwent Owners Angling Association to establish what evidence is in place to show the boundaries of the fishing area- *Done*

220.15- Cllr Sue Hannah to sign off ay letter prior to sending- *Done*

221.15- Clerk to update budget & table for formal approval at January meeting once confirmed figures have been received from ABC- *Done & on agenda for consideration*

221.15-Clerk to process payments- *Done*

221.15-Clerk to submit comments to ABC on 2/2015/0635- *Done*

224.15-Clerk to submit comments on CCC Budget Consultation-*Done*

224.15-Clerk to submit comments on ABC Budget Consultation –*Done*

224.15-Clerk to submit comments to ABC re Parking Consultation- *Done*

225.15-Clerk to write to Mr R Dobie thanking him for his letter, stating that as landowners the council need to give formal approval, this will be agenda’d for the January meeting. –*Done*

225.15-Clerk to look at implications on the proposed development on the upkeep & maintenance as part of the lease- *Ongoing*

**On-going Issues:**

* Land for Cemetery at the edge of Church Meadows
* Pinfolds paper
* Grass-cutting/lengthsman tender for 2016

Becx Carter

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