

## **BROUGHTON PARISH COUNCIL**

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 21<sup>st</sup> January 2014

**PRESENT:** J Wilson (Chairman), Mrs S Hannah (Vice Chairman), S Hannah, W Smith, S Carter, M Richardson, M Weir, Ms V Sherwood, Ms A Carruthers, Ms Hobden

Also present B Carter (Clerk) and a member of the press, a member of the public, Tony North (ABC Councillor), Alan Clark (CC Councillor)

The Meeting commenced at 7.00 pm

### **01/14 Apologies**

No apologies were received.

### **02/14 Minutes of last meeting.**

It was proposed that the minutes of the meeting of 17<sup>th</sup> December 2013 be adopted as a true and accurate record. Proposed by Cllr Sue Hannah, Seconded by Cllr Steve Hannah, All present were in favour.

### **Resolved**

### **03/14 Chairman's Announcements**

The Chairman introduced Becx Carter as the new parish clerk for Broughton.

#### *Bus Services/Cumbria County Council Budget Consultation*

The Chairman reported that he had sounded out as many people as he could around the issue of buses in conjunction with the Cumbria County Council Budget Consultation. He reported that the main concerns raised were around the proposed removal of the subsidised services, particularly when Broughton is compared with for example Slatefell estate in Cockermouth which has many regular bus services. Based on the responses the Chairman had received a response was submitted from Broughton Parish Council to the CCC Budget Consultation on these matters.

CC Councillor Clarke confirmed that he would be standing up for rural communities in discussions regarding any potential removal of services. He further suggested that local councils (Broughton, Broughton Moor & Papcastle) should consider holding a meeting to see if there are any joint actions that could be taken on this matter.

#### *Clerks PAYE*

The Chairman raised the issue of how to deal with PAYE for Becx Carter the new Clerk. It was proposed to the council that the services of Cumbria Payroll Services Ltd be contracted to deal with all the PAYE/HMRC reporting on behalf of the council at a cost of £12 monthly (yearly cost of in the region of £144). The Chairman recommended that the council consider approval of this proposal as to have it all dealt with by a separate appropriate body removes the liabilities etc from the council. Approved by all present.

### **Resolved**

#### *Works at the Quarry*

An issue had been raised via email to the Chairman as to what works were being undertaken in the Quarry. Cllr Carruthers confirmed that AB Councillor Cockburn had confirmed that the works were drilling works for a contamination survey. No further progress required on this matter.

#### **04/14 Requests for Dispensations/declarations of interest**

None received

#### **05/14 Public Participation**

The Chairman adjourned the meeting to give an opportunity for residents to speak.

Mr Telford attended the meeting to bring an incident of criminal damage at his property to the attention of the council. He confirmed that the police were investigating the incident.

The council expressed the concern that an such an incident of criminal damage had occurred within the parish.

#### **06/14 Police Report**

No report had been received Cumbria Police.

#### **07/14 Matters arising from the minutes of the 17<sup>th</sup> December 2013**

*Outdoor Gym*- No further progress to report at this stage

*Fire/Arson Incidents*- A councillor noted that there is a burnt out car in the vicinity of where the burnt out moped was found before Christmas.

*Stops on Footpath near school*- CC Councillor Clarke confirmed that some bollards had now been erected. The Chairman raised the issue that he felt that some School Warning signs were required on the road to warn drivers that they were crossing a school path.

**Action- CC Councillor Clarke will raise this matter.**

*Skate Park*- The Chairman stated nothing further to report on this matter. Broughton Moor are still interested in joining with this council to work on a join facility, Utopia are also still willing to give the land for free but there will be delay in this whilst the land is inspected and cleared (likely to take 2-3years). CC Councillor Clarke suggested that grants be applied for from the Neighbourhood Forum.

**Action- Chairman to contact Nigel Catterson to check on the progress with this, as in the Councils mind the land is unlikely to be contaminated as never had a gas supply on it.**

#### **08/14 Consideration & adoption of Grievance & Discipline Policy & Health & Safety Statement & Allotments**

Resolved by all councillors present that the Grievance & Discipline Policy & Health & Safety Statement that were put before the council (based on CALC guidance policies) both be approved and adopted by Broughton Parish Council.

**Resolved**

**Action- Clerk to check if a named person is required on the Health & Safety Policy and if so the Chairman confirmed he was willing to be the named contact.**

*Allotments:* Cllr Hobson raised that Amira Ahmed has given over her allotment to Duncan Lowerson, who now requires a tenants agreement.

**Action: Clerk to prepare and send out a tenancy agreement to Mr Lowerson.**

*Plot 6 @ Nook Allotments* has one had 1 day's work done on it since the tenancy was taken over on 1<sup>st</sup> April 2013, this is in breach of their tenancy agreement. The ex clerk should have sent a letter to the tenants in October pointing out this breach and giving the tenants 1 month to rectify things, no action has been taken so it is the opinion of the council that the tenancy should be terminated.

**Action: Clerk to discuss with ex-clerk and either send notice terminating the tenancy or send a letter giving notice of the breach and informing them termination will occur within 1 month if no action is taken.**

*Pigs on the allotments* it has been brought to the attention of the council that in recent weeks some pigs have appeared on Coldgill allotments near the scout field (allotment 1a?). Pigs are expressly excluded from the new tenancy agreement and therefore the tenant is in breach of their contract. (There are however two allotments owners, Mr Nicholson & Mr Byers at the bottom of the allotments that it is the councils understanding are still on the old agreement, and have kept pigs on their allotments for many years).

**Action: Clerk to identify the plot in question and then review its tenancy agreement and if necessary write to the tenant requesting they remove the pigs from the site.**

*Bus Shelter* - A query was raised as to if the bus shelter near the school has been repaired? A councillor confirmed that it hadn't been repaired. Keith Moore's details had been passed to the ex clerk as a contractor who could undertake the repairs, also Cllr Sherwood provided the ex clerk with another contact if Keith Moore was too busy

**Action: Clerk to chase up/establish what is happening re this action.**

*School Bus Pick Up-* A councillor reported that recently the school bus has refused to pick children up from Papcastle road end, insisting they stand in the layby on the bad bend in the mud if they want collected. Parents are concerned this is a health & safety hazard.

**Action: Cllr Carruthers to write to the Headmaster @ Cockermonth School to request that he speaks with the service provider regarding this issue, and to suggest some safer alternative stops**

#### **09/14 Reports from visiting councillors**

*AB Councillor-Tony North.* Informed the council that at the full ABC meeting last week the ongoing ABC Budget Consultation was discussed, along with CCC they are needing to cut millions of pounds out of their budget. He also confirmed that ABC Councillors had again voted to not take an expenses raise (it hasn't gone up since 2008).

*CC Councillor Alan Clark-* Confirmed that CCC are looking to save 23million in the coming financial year. He confirmed that he would be looking to stand up for the young & the old, in particular the matter of people requiring care are often only given 15mins care. He did confirm that following the budget these carers will receive the living wage.

Cllr Hannah requested that AB Councillor Nicky Cockburn be asked to make contact with the Highways Agency regarding the Broughton Junction again. There are been two near misses observed and one accident. CC Cllr Clark informed the council that there has been a highways authorities request submitted, and that he would add pressure from his side. AB Cllr North stated

that the Highways Agency have admitted there is a problem and they will now have to approach the treasury for funding for a solution.

### **10/14 Correspondance**

The Council had received the following correspondence, all of which was noted:

- 1 ACT – Neighbourhood Care Independence
- 2 Allerdale BC – budget consultation, public meetings 15<sup>th</sup> January
- 3 Allerdale BC – playground inspection
- 4 E Howard – Grit, Pennybridge- CCC will no longer fill grit bins provided by other organisations (to purchase and fill a new grit bin would cost in the region of £250, and won't leave heaps of grit unless the extreme weather conditions are satisfied) **Action- Clerk to respond to E Howard**
- 5 P Inglis – Punchbowl
- 6 CALC – Parish Councils and local Council tax support
- 7 Came & Co – newsletter
- 8 Cumbria PCCC – Innovation fund
- 9 Environment Agency – GDA
- 10 Allerdale BC – review of plan
- 11 Cumbria PCCC – Community Fund- Passed to Cllr Sue Hannah as a possible fund for the outdoor gym.
- 12 CALC – grit bins
- 13 Defib Shop – defibrillators- Currently 10 in the village as part of the first responder scheme, no more needed. If anyone wishes to the First Responders are looking for new recruits
- 14 K Mawby – Grant funding, footpath- Home Group have confirmed they will be repairing this road as a thanks for the village hosting their welfare cabins. **Action- Clerk to respond to K Mawby with this information.**
- 15 Clerks and Councils Direct – newsletter
- 16 Broughton Children's Carnival – request- Resolved by the council to support with a donation of £150- Also information to be passed to them regarding Neighbourhood Forum Grants
- 17 Allerdale BC – Council Tax Base
- 18 Allerdale BC - Precept

### **11/14 Payments of Accounts and Financial Statement, Budget & Precept.**

#### **Financial Statement.**

##### **Bank Statements**

Current Account - Statement 17/12/13	11511.88
Money Manager Account 30/9/13	89.48
Cumberland Building Society Account 29/6/2013	83941.59

**Total £95542.95**

##### **Invoices 21<sup>st</sup> January 2014**

P Martin	Salary and expenses (December/January)	382.47
J Wilson	Expenses	32.12

R Carter	Salary and Expenses	512.99
Allerdale BC	Playground Inspection	67.20
RTC	Playground repairs	1893.60
Broughton Children's Carnival		150.00
Mr Stamper	Permissive Path Costs	240.00

### **Receipts 21<sup>st</sup> January 2014**

Allotments	36.00
Interest	0.02

The Council **approved** payments of the invoices listed above, and they were signed by two signatories.

The Council **approved** the signing of a letter to HSBC to change the address details on the bank account to the new clerks details.

**Action: Clerk to action this point**

Consideration of Youth Club Request- It was felt that they should approach the legion for the money first via the Thomas Priestly fund, and contact us again if they are still struggling. CC Cllr Clarke also suggested they contact the Neighbourhood Forum

**Action: Clerk to respond with the above information**

### *Precept/Budget*

Prior to consideration of the draft budget that had been circulated to the council the clerk informed the council of recent guidance from CALC that suggested waiting to make the final decision on the precept until February once guidance will have been received from the Secretary of State on the potential capping of precepts (potentially any rise above 2% may require a referendum)

Council confirmed their intention to increase the precept by £500 to £12,500 and for revised budget to be circulated to this effect (including the cost of the permissive path). The final decision on the precept will be taken at the February meeting once the guidance has been received from CALC.

**Action: Clerk to revise the budget and re agenda for the February meeting**

### **12/14 Planning Applications**

It was noted by the council that notice of an appeal for ref 2/2012/0916 land at foxhouses had been received.

Reference No.: 2/2013/0871

Applicant: Mr Alan Telford

Proposal: Variation of condition 2 of planning approval 2/2012/0445 to install an additional window

Location: Plot 2 Coldgill Avenue, Great Broughton

**Resolved** the council had no objection or comment to make on this application

Reference No.: 2/2013/0889

Applicant: Mr John McGibbon

Proposal: Erection of detached bungalow

Location: Plot 1 Coldgill Avenue, Great Broughton

**Resolved** the council felt that their original objections remain, and should be reiterated. The council also wished it noted that when this application was received the building was already at first floor level

Reference No.: 2/2013/0887  
Applicant: Mr WJ Williams  
Proposal: New glazed conservatory and disabled ramp  
Location: Hillrigg, Broughton Park, Great Broughton

**Resolved** the council had no objection or comment to make on this application.

**13/14 Planning decisions-noted**

**117/13 PLANNING DECISIONS - noted**

Reference No.: 2/2013/0751  
Applicant: Mr John Chamley  
Proposal: Erection of garden decking and privacy fence  
Location: 17 Ghyll Bank, Little Broughton

GRANTED

Reference No.: 2/2013/0809  
Applicant: Mr Nick Orton  
Proposal: Alterations and proposed two storey extension including proposed conversion of existing loft space to provide additional living accommodation.  
Location: Prantik, Harris Brow, Great Broughton

GRANTED

**14/14 Members Queries**

Cllr Carruthers requested that a highways representative be invited to the next meeting to discuss issue with the hole in Craggs Road

Fly Tipping at the top entrance to the quarry, and quarry field.

**Action: Clerk to contact them regarding this matter**

Quote for plaque for the post office- Passed to Cllr Wilson to action

Dog Fouling Bins to be added on to the next agenda.

**Action: Clerk to research possibility of siting of new dog fouling bins in advance of the next meeting**

**15/15 Date of next meeting**

18<sup>th</sup> February 2014, 7.00pm at Little Broughton Village Hall.

**The meeting closed at 8.53pm**

**Signed.....Chairman**