

BROUGHTON PARISH COUNCIL

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 24th June 2014 at 7pm.

Present: M Richardson (In the Chair), J Wilson, S Hannah, C Jefferson, M Weir, A Carruthers, B Smith, V Sherwood

Attendance: B Carter (Clerk), Malcolm Grout, Pauline Harkness, 2 members of the public, ABC Cllr N Cockbain, ABC Cllr T North, CCC Cllr Alan Clark, PCSO Sarah Brown

93/14 Apologies

Apologies were received from Cllr Sue Hannah, and Cllr M Bradley

94/14 Minutes of the previous meeting (19.05.14)

It was proposed by Cllr Wilson and seconded by Cllr Richardson with all other councillors in favour that the minutes of the meeting held on Monday 19th May were adopted as a true and accurate record. **Resolved**

The chairman signed the minutes accordingly.

95/14 Chairman's Announcements

Cllr M Richardson as Vice Chair was in the seat of Chair as Cllr Sue Hannah had sent her apologies.

Western Front Association- This matter had been deferred from the May meeting. No further action was taken. Cllr Wilson confirmed that the Broughton Carnival Committee would be commemorating both WWI and WWII as part of the carnival.

96/14 Requests for Dispensations/declarations of Interest

None received

97/14 Adjournment of the meeting for public participation.

Mr M Grout- Nook Allotments

Mr Grout informed the Parish Council that he had met with Mr J Dobie at the Allotments and discussed the specification for the installation of a land drain at Nook Allotments. Mr J Dobie had provided a verbal quote of in the region of £600. (Compared to Mr Stan Levers quote of £1384). Mr J Dobie had not yet confirmed his quote in writing and neither contractor had provided a lead time on the works.

Further discussion was deferred on this matter to Agenda Item 11.

Mr M Grout- Bollards @ Nook

These have now been installed and pictures of the completed project have been provided to the clerk. A bill for the materials is before the council at item 13.

Millennium Gardens

Ms P Harkness attended the meeting and read out a letter requesting funding support (the letter had previously been circulated to all councillors in advance of the meeting).

The letter requested that the Parish Council consider funding the cost of works (wedding, pruning etc) at Millennium Gardens to bring it back into a good state of repair. The previous bill for such works was £150, due to a long period without maintenance. Ms Harkness suggested that West House be approached as they undertake gardening projects within the community.

The letter also requested that the Parish Council consider putting in place arrangements for the on-going maintenance of Millennium Gardens.

Cllr Richardson queried if there was an agreement in place that the Parish Council were responsible for the ongoing upkeep and maintenance of this area, and suggested that the best way forward would be to try and find members of the community to keep on top of its maintenance once this initial period of works has been undertaken. Ms Harkness informed the council that the land on which the gardens sit had been donated to the Parish Council by Home/North Housing.

Action: Ms P Harkness to write a request for volunteers to be included in the next Newsletter.

Ms Harkness informed the meeting that she would organise the replacement & reinstatement of the damaged tile once the works were undertaken. The Parish Council thanked her for this generous offer.

Action: Clerk to look into the background of this land transfer and any on-going agreements.

Resolved by all councillors present that up to £150 be spent on bringing Millennium Gardens back under control.

Action: Clerk to action the above, prior to the Broughton Carnival if possible.

98/14 Co-option of new Councillors

The clerk informed the meeting that confirmation had been received from Allerdale Borough Council that co-option could now take place the vacancy left by the resignation of Cllr S Anderson

No applications for co-option had been received

99/14 Police Report

PCSO Sarah Brown informed the council that there had been two incidents of note since the last meeting:

5th June- Reports of speeding on Great Broughton Main Street were received. PCSO Brown has spoken with her supervisors and Main Street has been added to the list of sites to do speed checks on. She will also liaise with CCC to receive the data from the Traffic Data Unit to justify a speed check being done.

PCSO Brown confirmed that she had received no expression of interest for the Community Speed Watch Group. Need at least two if not three people for it to work.

Action: Anyone interested in being part of a community speed watch group should contact Cllr J Wilson and he will liaise with PCSO Brown to sort out the training etc.

Action: PSCO Brown to look into the provision/creation of a poster to advertise the Community Speed Watch. Clerk to organise erection of this poster in the parish noticeboards.

Action: Clerk to get a quote from the Parish Council Insurance Company for the inclusion of Public Liability Insurance for volunteers for the Community Speed Watch Scheme.

The other incident in question was another break into a vehicle at the Broughton Craggs, this is the second one in a number of months. PCSO Brown requested that if anything is suspicious is seen that it is reported to the police and they will investigate.

100/14 Matters Arising from the minutes of the 19th May 2014 Meeting

The clerk confirmed that unless otherwise mentioned all actions attributed to her had been completed.

Broughton Bridge/Monkey Villas- CCC confirmed that Broughton Bridge is scheduled to be resurfaced later in the year, however they are not willing to resurface the Monkey Villas layby as it is not CCC owned and if they re-surfaced it they would become liable for it.

Playarea Repairs- The clerk informed the meeting that authorisation had been given to Playdale to commence the repairs/surveys as approved by the May meeting. A design for the sign had been approved and it is hoped repairs would commence soon.

101/14 Clerks Matters

Update on Footpath Responsibilities- The clerk confirmed that she had been in touch with Cumbria County Council, and the Countryside Access officer confirmed that gates/stiles and overgrowing hedges are the landowners responsibility, and the Highway Authority are responsible for Bridges/Signposting/upgrowth of seasonal vegetation and the enforcement of the Highways Act 1980 which includes taking action against landowners who may deliberately obstruct a public right of way. Which confirms that the Parish Council is not responsible for the upkeep of footpath responsibilities/public right of ways.

Cllr Sherwood reported that the path from North Terrace to Broughton Village is almost impassable.

Action: Clerk to report this to the Highways Team.

Action: Clerk to clarify if the Highways Team will remind Landowners of their duties/contact them if there are reports of impassable footpaths.

Cllr Smith confirmed he had surveyed many of the paths within the parish and would provide a list of them and their conditions to the Clerk.

Action: Clerk to confirm the relevant path numbers, and report these to the Countryside officer at CCC.

Action: Clerk to request a press release/form of words from CCC to include in the next newsletter to remind landowners of their responsibility.

Speeding- The clerk informed the meeting that the issue of speeding on Great Broughton Main Street was also reported to her. And CCC have confirmed that following receipt of this complaint they would organise his area to be added to their list of areas that required a speeding review, and will confirm the date in due course.

Action: Clerk to continue working with CCC to establish a date for this review.

Cllr Alan Clark informed the meeting that a review of speed zones has taken place but it didn't include Great Broughton Main Street. He further informed the meeting that there is a consultation due to be released by Cumbria County Council on a review of speed limits.

Letter from Norman Marshall- A letter has been received from Norman Marshall regarding two issues; 1) That Persimmon Homes agreed to leave a piece of land adjacent to the church for use as a cemetery. However nothing has been done with the land. 2) That the roadway alongside Welfare field is in a bad state of disrepair, and that Home Group gave assurance that this road would be repaired and this doesn't seem to have been done.

Welfare Track- Cllr Wilson confirmed that it was his understanding that Home Group had informed us that the County Council would be resurfacing this track. The Home Group did make some cold tarmac repairs to the potholes to bring the track back up to the state it was in when they arrived. Clerk confirmed that there was an email on file from the Home Group in April stating that the CCC would resurface the road.

Action: Clerk to chase up the Home Group/CCC

Cemetery- CCC Cllr Clark informed the meeting that he has already been in touch with ABC to ask them to adopt the land as a cemetery and maintain it as such.

Cllr Wilson confirmed that the plans for the development were made with ABC Permission, and that the condition was that the land became available to ABC as a cemetery, but that other than the erection of a low wooden rail around the area no further action has been taken.

Action: Clerk to write to ABC referencing the planning decision and the condition requesting that this condition be adhered to and ask for clarity on timescales, and the upkeep be maintained. Letter to be copied to ABC Cllrs Cockbain & North.

Letters from Young People at Cockermouth School- The clerk informed the council that a number of letters had been received from year 7 pupils at Cockermouth School regarding a number of issues (Skate Park, BMC Track, Housing Developments, Playarea). It was **resolved** that the clerk write back to these students thanking them for their interest in council businesses and informing them that the council had noted their concerns.

Action: Clerk to write back to the individuals in question.

United Utilities- Water Resources Management Plan – The clerk informed the council that notification had been received after the circulation of the meeting papers that the Secretary of State has called for an inquiry in connection with the draft United Utilities plan. It was **resolved** that the council weren't qualified to make a comment on this consultation and therefore weren't going to submit any comments/evidence to the enquiry.

102/14 Reports from visiting councillors

CCC Cllr North- notified the meeting that the planning department at Allerdale Borough Council had undergone a Peer Review, and this has brought in some changes in the planning development committee. There will now be two people on the planning committee & two substitutes (though a person can't become a substitute until due training has been undertaken). Cllr North will be being trained a substitute.

CCC Cllr North also confirmed that training would now be required before being part of the licensing committee.

CCC Cllr North informed the meeting that an event is taking place on the 29th July at Little Broughton Village Hall and in Brigham Memorial Hall from 1-9pm looking at the options for the A66 junction.

Cllr Steve Hannah raised a query of CCC Cllr Clark on how the introduction of on street parking charges is going to be affected by the introduction of the recent legislation allowing people 10mins parking time on double yellow lines. Cllr Clark responded stating the legal department would be looking into this, and confirmed that the costs from the parking meters would be used to cover the costs of paying parking attendants, and the installation of double yellow lines etc.

103/14 Allotments

Drainage at Nook Allotments

Following the update from Mr Malcolm Grout earlier in the meeting, it was proposed by Cllr Richardson that the works be commissioned subject to a maximum budget of £750, and that a full written quote be received.

Resolved that all members of the council were in favour of the above proposal.

Action: Clerk to action the above, and organise a site meeting between the contractor, the clerk and the owner of the Allotment that the pipe will need to cross and to get written consent from the tenant in question before works commence

Action: Mr M Grout to send an email to the clerk confirming the verbal quote provided by Mr J Dobie.

Tap at the bottom of the access track- Nook Allotments

Mr M Grout had raised concerns regarding the tap at the bottom of the access track on Nook Allotments that it had been dug out at ground level and the pipe union is weeping.

Resolved that the works be completed to rectify this issue.

Action: Clerk to organise the above remedial works.

Quote for fencing works to sub-divide plot 9 @ Coldgill

Further to item 84/14 it was agreed that the top boundary of the new plots at 9 on Coldgill be moved to create slightly larger plots.

Proposed by Cllr Richardson that a maximum budget of £400 be set for the works to sub-divide plot 9 at Coldgill Allotments with the movement of the top boundary to be completed by Mr Alan Nelson.

Resolved by all present that this proposal be approved.

Action: Clerk to action the above works as soon as possible and once the works are completed send out the tenancy agreements to the new tenants to enable them to utilise some of this years growing season.

104/14 Correspondence.

The council has received the following correspondence all of which were noted:

1. Rural Opportunities Bulletin – May 2014 & June
2. Update on National Grid: North West Coast Connections Project
3. Solway Firth June 2014 Newsletter
4. CALC- Developing your skills programme 14/15
5. CALC June Circular
6. Information on information discussion session re A66 Junction 1-8pm 29th July – Little Broughton Village Hall
7. Introductory Letter from Sandra Wiggin- Victims Advocate for PCC
8. NALC guidance on Energy Performance Requirements for buildings
9. Health Watch Cumbria Newsletter- June
10. Details of a funding fair taking place on 3rd July
11. Press release re possibility of a new mine @ Haig Colliery
Action: Clerk to forward this item to all councillors
12. NALC Guidance on pensions
13. Tidelines- Solway Partnership Spring/Summer 2014

105/14 Payment of accounts & financial statements

BROUGHTON PARISH COUNCIL

ACCOUNTS SCHEDULE for 24th June 2014 Meeting

Financial Statement.

Bank Statements

Current Account – Statement (at 17/06/2014)	£13,089.96
Money Manager Account (at 31/03/2014)	£89.50
Cumberland Building Society Account (At 30/09/2013)	£84,545.76
	Total £97,725.22

Invoices for payment 24th June 2014

From	Reason	Amount
Malcolm Grout	Reimbursement for Nook Bollards	£87.12
Keith Moore	Cost of signage re Dog Fouling signage	£30
Ian Winter	Grass Cutting	£79.00
Becx Carter	Salary	£301.13
HMRC	PAYE	£75.20
Cumbria Payroll Services	PAYE Services	£12.00
Becx Carter	Expenses	£109.70
Total		£694.15

Receipts between 19th May- 24th June 2014

Allotments £515

The Council **approved** payments of the invoices listed above, and they were signed by two signatories.

Action: Clerk to process the above payments

Cllr Wilson Proposed that the June reconciliation be signed as a true and accurate record, this was seconded by Cllr Steve Hannah. All were in favour. **Resolved.**

The June reconciliation was duly signed by the Chair

Request for funding from Christchurch Great Broughton

An application for funding has been received towards the costs for installation of accessibility modifications, disabled facilities and a kitchenette facility to enable the church to be used as a community space, the initial letter requests a contribution of £2k, however a subsequent verbal conversation with Cllr Sue Hannah suggested that they may want to ask for a greater contribution 5-10k.

The clerk confirmed that any potential donation to this project would need to be considered as a S.137 Local Government Act 1972, which allows for a value of funding per parishioner for the power of well-being. The maximum that Broughton Parish Council could spend in this financial year is £9684 in total. CALC has confirmed that this would be a S.137 grant as long as it was used to support facilities that would be of benefit to, and open to all the residents of the parish and not just those who use the church as a place of worship.

It was agreed that this application be deferred to the next meeting once clarity has been received on the amount of money Christ Church are requesting, and also once the documents have been circulated to the councillors.

Action: Clerk to re-agenda for the next meeting.

Action: Clerk to seek clarity on the grant requested by Christ Church.

Action: Clerk to circulate the documents to all parish councillors

Cllr Jefferson requested clarity on why an article had been included in the recent newsletter informing parishioners that the council had reserves and were looking for potential projects. Cllr Richardson responded stating that as a council we need to show that we are managing the financial reserves carefully and this includes considering requests for funding support. The clerk also informed the council that it was necessary for the annual audit to show that the council has considered the management of its reserves.

106/14 Planning Applications

Cllr Jefferson noted that he would be abstaining from voting on all planning applications.

Ref: 2/2014/0350
Applicant: M-Sport Limited

Proposal: Full Planning Application for M-Sport Evaluation Centre (MEC) incorporating test area, agricultural building and demolition of derelict School House, Hodgson House & Howard House. Outline planning application for the four further land uses consisting of: future expansion space, offices, 50 bed hotel, and 25 dwelling house estate.
Location: Dovenby Hall, Dovenby, Cockermouth

Resolved: following a vote the majority of councillors present at the meeting were in favour of supporting this development in particular because of its likely impact on local employment with the provision of a number of jobs.

Ref: 2/2014/0394
Applicant: Mr Liam Applin
Proposal: Demolishon of existing porch and rebuild of a new one
Location: Abbot House, Moor Road, Great Broughton

Resolved: That the council have no objections

Ref: 2/2014/0356
Applicant: Mr R Elliot
Proposal: Conversion of No's 11 & 12 to form a single dwelling, involving installation of new window openings and construction of a single storey front porch extension
Location: 11 & 12 Coldgill Avenue, Great Broughton, Cockermouth

Resolved: That the council have no objections

Ref: 7/2014/0351
Applicant: Mr A Varty
Proposal: Outline application for a new single storey dwelling
Location: Linstene, The Green, Little Broughton

Resolved: That the council have no specific objections, but would seek assurances that the vehicular access for this new dwelling was not via the Lonnin

Action: Clerk to process the above.

107/14 Other Planning Matters

Ref: 2/2014/0272
Applicant: Mr John McGibbon
Proposal: Revised design to approve former dormer bungalow (ref 2/2013/0889)
Location: Plot 1, Coldgill Avenue, Great Broughton, Cockermouth.

It was noted by Broughton Parish Council that to the best of its knowledge this revised design has now been approved.

Broughton Parish Council continue to have concerns about the process through which these revisions were approved, i.e. as amendments rather than as retrospective application. ABC Cllrs North & Cockburn confirmed that this plan was passed by planning committee and then the revisions etc were approved by officers. ABC Cllrs North & Cockburn that following the recent changes at ABC Planning Department it is hoped that any planning application passed by the planning committee will have to return to the planning committee rather than officers having delegated powers to approve variations/changes etc. These changes should be confirmed on the 22nd July.

Proposed that Cllr Sue Hannah, ABC Cllr Cockburn and the clerk work on the completion of the ABC complaint form with a view to tabling it for approval at the July Broughton Parish Council meeting. **Resolved** by all councillors present that this be actioned.

Action: Clerk to contact Cllr Sue Hannah, ABC Cllr Cockburn to organise the completion of these forms.

108/14 Planning Decisions

The parish council noted the below decisions:

Ref: 2/2014/0178
Applicant: Mr Kevin William Holiday
Proposal: Erection of 1m high wall with 0.325m railings above
Location: 10 Ghyll Bank, Little Broughton, Cockermouth

FULL PLANS APPROVED

Ref: 2/2014/0255
Applicant: Mr Edmund Jackson
Proposal: Gravel horse training area within a field paddock with a wooden fence or pig netting around the perimeter (east elevation
Location: The Stables, Little Broughton, Cockermouth

FULL PLANS APPROVED

109/14 Members Queries

Footpath signs at Persimmion Housing Estate are still not in place

Action: Clerk to chase this matter.

Cllr Clark alerted the councillors present to the fact that he was concerned that with the recent application for a significant number of houses in Cockermouth that the schools may get close to capacity displacing young people from outlying parishes.

110/14 Date of Next Meeting

Tuesday 22nd July at 19:15 at Little Broughton Village Hall

The meeting closed at 9:08pm

Cllr Carruthers noted her apologies for July

SignedChairman