**Broughton Parish Council**

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 18th August 2015 at 7pm.

Present: Cllr Sue Wilson (In the Chair), Cllr Steve Hannah, Cllr S Anderson, Cllr A Carruthers, Cllr R Gildert, Cllr R Mawdsley, Cllr J Wilson, Cllr M Richardson, Cllr B Smith, Cllr M Bradley

Attendance: B Carter (Clerk), PCSO Sarah Brown, Mr G Ireland, Mr & Mrs Richa

Apologies: Cllr M Weir, A/BC Cllr J Farebrother

**142/15 Apologies for absence**

Received and noted from the above named persons

**143/15 Minutes of the last meeting (21st July 2015)**

All councillors present were in favour of the minutes of the meeting of the 21st July 2015 being accepted as a true and accurate record subject to the above correction. **Resolved** by all present that the minutes be approved.

The chair signed the minutes accordingly.

**144/15 Chairman’s announcements**

Cllr Sue Hannah thanked Cllr J Wilson for standing in as Chair for the July meeting.

Cllr Sue Hannah informed the meeting that a new shop has opened in the village in the other half of the pub.

**145/15 Requests for dispensations and declarations of interest.**

1. *Request for Dispensation*

None received

1. *Declarations of Interest*

None received.

**146/15 Public Participation**

2 Members of the Public were present at the meeting to raise concerns regarding the change in priority at the road junction between Little & Great Broughton and the proposed 20mph speed limit on Main Street consultation. A summary of the comments raised are given below:

* Surely the 20mph should be extended to at least past the school. Why has it only included Main Street, Harris Brow, Ghyll Bank. To stop the 20mph limit immediately prior to the new junction layout also seems illogical
* The clipping that has been done at Millennium Gardens is not sufficient, the visibility is insufficient and is likely to lead to a serious accident

**Resolved** that the council noted the concerns raised by the residents present and would continue to look at options to improve the junction.

**Action: Clerk to look into if a mirror could be installed on this junction to improve visibility**

Mr G Ireland attended the meeting to raise concerns regarding the ongoing issue with dog fouling on the football pitch at Welfare Field. Prior to the last match 19 deposits had to be removed to make the pitch clear enough to play on. Mr G Ireland requested that the council look into why the football pitch hasn’t been fenced in as it has in other villages. Mr Ireland remembers that about 12 years ago ABC withdrew their agreement to fence in the football pitch.

Other members of the public raised the concern that the dog fouling is an issue across the villages not just on welfare field.

**Resolved** that the council noted these concerns and agreed to look into this issue

**Action: Clerk to look through the records to establish the responsibility for fencing of Welfare Field**

**Action: All councillors to report details of dog fouling to the Clerk who will pass this information on to PSCO Brown.**

 **Action: PCSO Brown to speak with key offenders, and to send letters to other key streets/areas to remind dog owners of their responsibilities.**

**Action: Clerk to forward information on to PCSO Brown regarding the dog from Derwent Bank which was loose again on Monday evening (on the road causing a hazard).**

The Clerk read out an email from Mr & Mrs Leonard regarding concerns about Millenium Gardens and the restricted visibility.

**Resolved** that the council noted receipt of this email.

The Clerk read out a list of concerns that had been raised via Cllr A Carruthers from a local resident;

-Broughton PC should consider employing a lengthsman to keep on top of matters in the council

-The Play area requires improvements

-Concern that the council is holding a very large financial reserve

**Resolved** that these concerns be noted and agenda’d for the November meeting when the precept is considered.

**Action: Clerk to agenda this for November meeting**

**147/15 Applications for co-option (2 vacancies)**

No applications for co-option had been received.

Mr D Richa expressed an interest in finding out further information regarding the role.

**Action: Clerk to send information on the role & responsibilities to Mr D Richa.**

**148/15 Police Report**

PCSO Sarah Brown attended and reported that there had been no issues to report since the last meeting, (there have been some incidents but not of public interest).

**149/15 Update on matters arising from the minutes of the meeting 21st July 2015**

Cllr Steve Hannah confirmed that he had not yet received a quote from Mike regarding refurbishment of the signposts.

**Action: Cllr Steve Hannah to send this quote to the Clerk once it is received.**

**150/15 Clerks Matters**

A Clerks report had been received by all councillors in advance of the meeting.

*150.15.1 Access at corner entrance to Welfare Field Play Area- Standard of work*

The Clerk informed the meeting that the contractors had been back on site on the 13th August and had laid a tarmac edge, and re-set any slabs that were moving. The contractors felt that an edge wasn’t necessary, however if the council wished them to install one they would consider it.

Cllr S Anderson raised concern that even following the reparation works the path is still substandard, the path isn’t level, some of the slabs are still moving, the bedding of sand will be washed away during serious rain, the path is also at different levels now and is a trip hazard, and there is still rubbish left from the original job left on site.

**Resolved** that no payment would be made until the work was at a satisfactory and safe standard. Cllr S Anderson agreed to meet with the contractor on site to discuss the issues and agree a way forward.

**Action: Clerk to send a copy of the dialogue with the contractor and the original quote to Cllr S Anderson**

**Action: Clerk to go back to the contractor and explain the above decision and provide Cllr S Andersons contact details to enable a meeting to be set up.**

**Action: Cllr S Anderson to meet with the contractor and report back to the Clerk on the agreed way forward.**

*150.15.2 Welfare Field Track*

The Clerk informed the meeting that a formal compliant was on-going with the Home Group. Repairs had been undertaken but were of a very low quality. The clerk had reported this back to the complaints manager who had confirmed that Home Group were in negotiations with contractors to return to site to re-do/complete the repairs to an acceptable standard

**Resolved** that the council were frustrated and disappointed with the length of time it is taking to get a resolution to this problem.

**Action: Clerk to agenda this matter for the September meeting**

*150.15.3 Fingerpost Refurbishment*

**Resolved** that once a quote is received from Mike regarding the fingerpost the clerk proceed with an application to Heritage Lottery for the cost of refurbishing the three fingers crossed.

**Action: Clerk to complete an application on behalf of Broughton Parish Council**

*150.15.4 Landscape management Home Group Properties*

The Clerk informed the meeting that the relevant member of Home Group staff was supposed to be organising a walk around the areas in question on Thursday 13th August, however this meeting has been postponed.

**Action: Clerk to continue to pursue this matter with the Home Group.**

*150.15.5 Vegetation removal on Broughton Bridge*

It was noted that some cutting had taken place on the far side of the bridge, but the cuttings had been left on the pavement in a dangerous position, and no works have been undertaken on the bridge.

**Action: Clerk to chase up this matter and request that the cuttings be removed.**

**151/15 Playarea**

The Clerk informed the meeting that she has nearly completed an inventory of all the play area equipment with details of the works undertaken/annual inspections etc. A full copy will be circulated prior to the next meeting.

**Action: Clerk to forward this document to all councillors when completed**

The Clerk informed the meeting that Playdale are due on site on w/c 7th September to repair the surface under the swings.

In addition the Clerk requested approval that additional minor repairs that were identified in the most recent Annual Inspection be undertaken at the same time:

-Replacement of damaged climbing grip

-Replacement of caps on the Little Hamlets unit

-Replacement of eyebolts and bushes on the 2 bay junior swing

-Repair of the handrail fixing on the Inclusive Orbit, and inspection of the bearings to establish what is causing the unit to come to an abrupt stop

-Replacement of logs and rope on the clatter bridge.

**Resolved** that the above repairs be approved and authorised.

**Action: Clerk to circulate final quotation for these works to all councillors via email.**

**152/15 Reports from visiting councillors**

No visiting councillors were present.

Cllr Sue Hannah requested clarity on how much of the Soddy Gap land sale was within the Broughton Parish. It was confirmed that only a very small portion of the ‘ponds’ were within Broughton PC area.

Cllr Sue Hannah informed the meeting that A/BC Cllr Cockburn was working on completing the relevant paperwork to register this area as a community asset.

Cllr M Bradley offered help with applying for a grant to support the community asset registration and purchase of this land.

**Resolved** that Cllr Sue Hannah would speak with A/BC Cllr Cockburn to see how this matter is progressing.

**Action: Cllr Sue Hannah to progress this.**

**153/15 Allotments**

1. Noticeboards

The Clerk informed the council that the noticeboards on both sites were in a very bad condition and could do with being replaced.

**Resolved** that the Clerk obtain quotes from local and larger suppliers for the replacement of the noticeboards and associated pole and concrete.

**Action: Clerk to obtain quotes and agenda for the September meeting.**

1. Drainage at Coldgill

The Clerk informed the meeting that a quote had been received from Mr J Dobie for the works. She was still seeking a second quote from Johnny. Johnny has requested a specification to be provided.

**Resolved** that the Clerk use the information provided by Mr J Dobie to use as a specification for Johnny.

**Action: Clerk to send the information to Johnny**

**Action: Clerk to request a drawing/plan from Mr John Dobie of where he proposes installing the drainage. Clerk to also request further information from Mr J Dobie on the ‘old main sewer’**

1. Vermin Control

Cllr M Richardson reported that an issue with Vermin was developing again on Coldgill.

**Resolved** that Cumbria Pest Services be commissioned to undertake Vermin control on Coldgill up to a budget of circa £300

**Action: Clerk to organise this and post notices at Coldgill of the pest control coming on site.**

**154/15 Parish Plan**

**Resolved** that the Clerk prepare a summary of process and key topics for the council to prioritise how to proceed at the September meeting. It was noted that due to ongoign issues the Quarry wouldn’t be ready for any form of asset transfer for at least another 2 years (CCC have confirmed this).

**Action: Clerk to produce this paper in conjunction with Cllr M Bradley and circulate to councillors before the September meeting.**

**155/15 Parish Maintenance**

*Millennium Garden-*

**Resolved** that the volunteers be invited to a meeting on site to discuss how much they would like to be involved in the preparation and construction of a new planting scheme.

**Action: Clerk to arrange a meeting date for early evening between the volunteers and Cllr Sue Hannah to discuss the options**

**Action: Cllr Sue Hannah to report the outcome of the meeting to the Clerk**

**Action: Clerk to obtain quotes for the required work (removal and clearing of the site) replanting and landscaping of the site. (Quotes to be obtained from Daniel Rourke, Oakhurst Garden Centre, ISS Landscaping & Marron)**

**Action: Cllr J Wilson to speak with Ms P Harkness to explain the decision of the council and ask if she would like to be involved in the new scheme.**

It was noted by the council that whilst there were people who were disappointed with the new junction layout a lot of people were also very pleased with the new layout.

*Road Issues*

Cllr M Bradley requested that the council change up CCC for the installation of lines down the hill from Great Broughton towards the bridge (as promised during the walk around) to encourage traffic to stay on its side of the road. Additionally CCC agreed to install pedestrian priority markings on Great Broughton Main Street.

**Resolved** that these matters be chased up

**Action: Clerk to chase these matters up.**

**156/15 Correspondence**

Unless other wise listed below all items of correspondence were noted as received.

1. Nomination for position on CALC Executive **Resolved** no councillor wished to stand for this position
2. GDF Call for Evidence **Resolved** that Broughton PC don’t wish to submit any evidence in response to this.

**157/15 Finance**

1. *Financial Statement for August*

**Resolved** by all present that the circulated financial statement for August and the bank statement be signed as a true and accurate record by Cllr Sue Hannah

1. *Budget Report for August*

**Resolved** by all present that the budget report for August be received and approved, and signed as such by Cllr Sue Hannah

1. *Payments of accounts*

|  |  |  |
| --- | --- | --- |
| **Payee** | **Reason** | **Amount** |
| Becx Carter | Expenses | £92.89 |
| Becx Carter | Salary (Via SO) | £307.28 |
| Cumbria Payroll Services | PAYE Services | £12.00 |
| HMRC | PAYE | £76.80 |

Cllr J Wilson proposed the above accounts be paid, Cllr M Bradley seconded this motion. **Resolved** that the above accounts be paid and were signed by two signatories (Cllr A Carruthers & Cllr J Wilson)

**Action: Clerk to process the above payments.**

1. *Request for funding from Broughton Children’s Carnival*

The Clerk read out a request from the committee for funding to hold a series of float building workshops to keep this traditional skill alive.

**Resolved** that Broughton Parish Council were keen to support this request, but further information was required from the committee on a figure for the cost of running the workshops.

**Action: Clerk to liaise with the committee and agenda this matter for the September meeting.**

**158/15 Planning Applications for Consideration**

Ref: 2/2015/0472

Applicant: Mr Ken Preston

Proposal: Erection of 4 bed dormer bungalow

Location: Land adjacent to Lister Terrace, Moor Road, Great Broughton, Cockermouth

**Resolved** that Broughton Parish Council have no comments or objections with relation to this proposal

**Action: Clerk to submit the above comments to ABC**

Ref: 2/2015/0471

Applicant: Mr D Rourke

Proposal: Change of use of upstairs flat and proposed two storey extension

Location: Punch Bowl Inn, Main Street, Great Broughton, Cockermouth

**Resolved** that Broughton Parish Council have no objection with relation to this application, they have a minor concern regarding the parking provision for this development

**Action: Clerk to submit the above comments to ABC.**

**159/15 Planning Decisions**

None

**160/15 Consultations for Consideration & response**

Speed Limit Consultation for 20mph Limit on Great Broughton Main Street- Following a robust discussion it was **resolved** that Broughton Parish Council reject this consultation, it should be covering the whole of both villages not just part of Main Street.

**Action: Clerk to submit these comments and request that a dialogue be opened again with CCC on how to address this issue. (Also to raise with CCC that according to their maps the Church Meadow Estate doesn’t exist)**

**161/15 Councillor Matters**

UU stop tap cover is still missing on Main Street Opposite Orchard House. **Action: Clerk to chase this up.**

**Action: Clerk to parish working to the September agenda.**

**162/15 Date of next meeting**

15th September 2015 at 19:00 in Little Broughton Village Hall

**Signed ………………………………………………………………………………………………..Chairman**