

## **Broughton Parish Council**

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 27<sup>th</sup> January 2015 at 7pm.

Present: Cllr Sue Hannah (in the Chair), Cllr Steve Hannah, Cllr Carruthers, Cllr Bradley

Attendance: B Carter (Clerk), Mr S Anderson (Applicant for co-option), ABC Cllr N Cockburn

Cllr M Bradley informed the Chair that she was on call and may have to attend to phone calls if required. To ensure quorum the agenda was re ordered.

### **01/15 Apologies**

Cllr V Sherwood, Cllr M Richardson, Cllr D Kelly, Cllr J Wilson

### **02/15 Declarations of Interest**

None received

### **03/15 Adjournment of the meeting**

No members of the public were present

### **04/15 Application for Co-option**

An application for Co-option had been received from Mr Sam Anderson who had previously been a Broughton Parish Council who resigned when he moved away from the area. Following his return to the village he requested he be considered for co-option.

Cllr Steve Hannah proposed the co-option of Mr S Anderson. All those present were in favour of this proposal. **Resolved** that Mr S Anderson be co-opted on to Broughton Parish Council.

**Action: Clerk to meet with Cllr S Anderson to complete the declaration of pecuniary interest paperwork.**

**Action: Clerk to update the contacts list and re-circulate to all councillors, and update the website/noticeboards.**

### **05/15 Payment of accounts & financial statements.**

#### **a.Financial Statement**

#### **Bank Statements**

Current Account- Statement (at 01/01/2015)	£6,315.60
Money Manager Account (at 31/12/2014)	£ 89.56
Cumberland Building Society Account (at 30/09/2014)	£86,025.31
<b>Total</b>	<b>£92,250.47</b>

#### **Invoices for payment 27<sup>th</sup> January 2015**

<b>From</b>	<b>Reason</b>	<b>Amount</b>
Playdale Playgrounds Ltd	Timber Repairs	£1169.10
T.B Stamper & Son	Footpath Rental	£ 240.00
John Dobie	Repairs to Tap @ Nook Allotments	£ 107.90
Cumbria Payroll Services	PAYE Services	£ 12.00
Becx Carter	Salary-January	£ 326.28
HMRC	PAYE	£ 81.80
Becx Carter	Expenses	£ 130.47

**Receipts between 25<sup>th</sup> November-20<sup>th</sup> January 2015**

None.

**Resolved** that the above bank balances be noted and a copy of the financial statement was signed as such by the Chair.

**b. Payment of accounts**

**Resolved** by all present that the invoices listed above be paid and they were signed by two signatories (Cllr A Carruthers, & Cllr J Wilson).

**Action: Clerk to process the above payments.**

**c. Consideration of budget for 15-16**

A draft budget statement including two potential precept options had been received by all councillors. A robust discussion was held regarding the setting of the precept.

Cllr Mary Bradley proposed that the precept be increased for 15/16 by 6.7% to £11,250, this was seconded by Cllr Steve Hannah with all present in favour.

**Resolved** that the precept for 15-16 be set at £11,250 for the financial year 15/16 for the following reasons:

- ABC has reduced the CTRS grant by a further 30% this financial year
- There are elections in May which if contested could cost hundreds of pounds
- There is the potential that in the future Parish Councils could be capped in terms of precept raise and it is important to future proof the councils finances against this impact.

**Action: BC to complete and submit the relevant paperwork.**

**06/15 Minutes of the last meeting (25<sup>th</sup> November 2014)**

Cllr M Bradley proposed acceptance with all councillors present in favour that the minutes of the meeting of the 25<sup>th</sup> November 2014 be accepted as a true and accurate record. **Resolved**

The chairman signed the minutes accordingly.

**07/15 Chair's Announcements**

- *A66 Roundabout* - Cllr Sue Hannah informed the meeting that the roundabout on the A66 at Broughton junction had moved forward to the seeking funding stage and they were considering an application to a cycling safety fund. ABC Cllr Cockburn will keep the council updated on this matter.
- *Election*- It was noted by the meeting that local council elections were due in May and so far no guidance or paperwork had been received from Allerdale Borough Council regarding this matter

**Action: Clerk to chase this matter up as a matter of urgency with Allerdale and update all councillors on the process for standing for election (if necessary a meeting to be organised to go through the paperwork)**

- It was noted with great sadness by the Council that Cllr V Sherwood's husband had passed away.

**Action: Clerk to send a condolences card on behalf of the council to Cllr Sherwood**

- *Ombudsman response to planning complaint*- Cllr Sue Hannah informed the meeting that following the submission of a formal complaint to the Ombudsman regarding planning application 2/2014/2072 a response had been received stating that the Ombudsman can't deal with complaints from local government only with those from private individuals. The council were disappointed and frustrated to receive this information as it was Allerdale Borough Council who had suggested the council raise the matter with the Ombudsman in the first place.

**Action: Cllr Carruthers to inform local residents of this result and pass the clerks contact details on to residents if they want any further information**

**Action: Clerk to provide copies of any information requested by local residents**

**Action: Clerk to write to Allerdale informing them of the Ombudsman's response in light of their advice to raise the complaint via these channels.**

### **08/15 Police Report**

A written police report was read out by the clerk. The report detailed 9 incidents of note since the last meeting.

It was reported at the meeting that there had been a possible issue of criminal damage on one of the allotment sites. The council encouraged the owner to report the matter to the police (if not already done).

**Action: Clerk to pass this advice to the party in question.**

### **09/15 Clerks Matters**

It was agreed by all present that the Clerks report that had been circulated in advance of the meeting to all councillors was useful and that the council would appreciate the clerk continuing to produce this document.

**Action: Clerk to continue to produce Clerks report in advance of each meeting for circulation to councillors.**

#### *a) Footpaths*

The Clerk informed the meeting that since the November meeting no additional footpaths had been identified to her for forwarding to the CCC team for inclusion on their yearly cutting rota. The deadline for adding to this list has now passed so any footpaths identified going forward may not be included on this years rota.

#### *b) Street building/nameplates*

The Clerk informed the meeting that an issue had been raised regarding the street name plate on No1 The Entrance (this has been removed by a property owner who was decorating the exterior of their property) and has not been replaced.

Allerdale Borough Council have confirmed that if the homeowner is not willing to re-erect the street name sign that ABC would be willing to install a freestanding street name sign outside the relevant property.

**Action: Clerk to write to the relevant homeowner and inform them that the council have noticed the street nameplate to be missing, and that if they don't re-erect the sign that was removed when the property was decorated Broughton Parish Council will request that ABC erect a new sign**

**Action: Clerk to inform ABC of how we are proceeding this going forward.**

#### *c) Response re diversion through Broughton following accident on A594*

Clerk informed the meeting of the response received from Cumbria Police (Sergeant Gillian Atkinson), that their priority was to preserve life etc and as such officers make a decision at the time (if necessary in liaison with Cumbria Highways) on the most appropriate diversion in this case via the Broughton Craggs Road. The police has inspected this road and found there to be no problems with the road in terms of surfacing/drainage/verges etc, and confirmation has been received that unless otherwise signed there bridges are capable of taking up to 44T of weight.

Councillors raised the issue that following the 2009 floods this road was closed as Priests Bridge was a weakened structure.

**Action: Clerk to contact ABC and raise this issue.**

#### *d) Storage of Legal Documents*

**Action: Ongoing- Clerk to provide a written report on this matter to the February meeting.**

#### *e) Speeding Review for Great Broughton Main Street*

Kevin Cosgrove had requested a site meeting with concerned councillors regarding this issue. **Resolved** that Kevin be asked to attend a site meeting on the 6<sup>th</sup> February at 14:00 in Great Broughton.

**Action: Clerk to contact Kevin to organise this meeting and the circulate the confirmed date to all councillors**

f) *Land for cemetery at the edge of Church Meadows*

The Clerk informed the meeting that the ABC Valuations Officer was currently having discussion with Persimmon homes regarding the possible purchase of this land.

**Action: Clerk to request an update from ABC on progress with this matter in time for the February meeting.**

### **10/15 Reports from Visiting Councillors**

ABC Cllr Cockburn informed the meeting that the decisions had been taken with regard to both the Malcolm Wilson M Sport Development and also the Strawberry Howe housing estate.

No further matters were raised as the issue of the A66 roundabout had been discussed above.

### **11/15 Allotments**

a) *Top dressing the track at Nook Allotments*

Clerk informed the meeting that Mr M Grout has managed to source some cheaper aggregate and is willing to spread it. Mr M Grout will then invoice the council for expenses.

b) *Warning Letters to tenants*

Clerk informed the meeting that one plot on Coldgill Allotments appeared to be being used as a dumping ground and this is in direct contravention of the tenancy agreement.

**Action: Clerk to send a red warning letter to the tenant requesting immediate clean up of the site or the tenancy will be terminated.**

### **12/15 Parish Maintenance**

a) *Sign at Church Meadows*

This matter is still ongoing as the exact location of the old/new sign has not been clarified to the Clerk.

Cllr M Bradley informed the meeting that she thought that all signs were in place and no new signs were required.

**Action: Clerk to look into this matter**

b) *Entrance to Welfare Field/Track at the side of Welfare Field.*

Cllr S Anderson requested that the council consider taking action with regard to the very wet/muddy area at the entrance to Welfare Field/Playarea.

**Action: Clerk to contact Ian Winter to ask if he can prepare a quote for the installation of some for of grasscrete type mesh with hardcore and then grass seed**

**Action: Cllr S Anderson to take some photos of the affected area and send them to the clerk.**

**Action: Clerk to agenda this matter for the February meeting**

**Action: Clerk to contact CCC & Home Housing to chase up the resurfacing of the access track, it was a condition of the council providing permission for their welfare cabins to be installed on the land that the access track/path be resurfaced after completion. It is now nearly a year since the cabins were removed and no progress has been made on this matter.**

c) *Meeting House Lane/Lonin*

Cllr Carruthers reported an issue with Meeting House Lane no longer being swept by the street cleaner resulting in a build up of leaves making the road dangerously slippery.

**Action: Clerk to contact CCC and request that the Sweeper include Meeting House Lane in its route (via the top entrance).**

In addition to the above there is an ongoing issue with water flowing down the footpath on the Lonin and causing gravel to run out onto Craggs Road

**Action; Clerk to contact CCC footpaths team regarding this matter.**

### **13/15 Correspondence (for discussion)**

a) Nominations for Buckingham Palace Garden Party

**Resolved** that Cllr V Sherwood be nominated

**Action: Clerk to complete and submit the relevant paper work**

b) Letter from Mr John Robertson regarding his planning application- Noted

c) Info from Connecting Cumbria re final Broughton Cabinet Live date- ABC Cllr Cockburn confirmed that this cabinet was now live

d) Acknowledgement of comments on Post Office Consultation-Noted

e) CALC Details of upcoming training course- Noted

f) Response to Local Government Ombudsman Complaint-Covered above

g) ACRE Funding Cuts- Noted

**Action: Clerk to circulate the email to all councillors for information.**

### **14/15 Planning Applications**

Ref: 2/2014/0858

Applicant: Mr F, Storey Homes

Proposal: Outline Planning Application for 24.no self build plots with details of road access, layout, scale and demolition of 3no buildings

Location: Land at former RNAD, Derwent Forest, Broughton Moor

**Resolved** that Broughton Parish Council have no objections to the development but would like the following points to be addressed/noted:

- The council are concerned about the potential impacts and additional stress on already overloaded infrastructure that additional traffic generated by this development will have, are there any traffic management or mitigation measures going to be written in to any approved planning application?

-Broughton Parish Council request that as part of a S.106 agreement on the permission that the developer be requested to build (prior to the commencement of any building works to ensure that pedestrians are not walking on the road during the construction phase) an accessible footpath for pedestrians and disabled persons which links the development to the villages of Great & Little Broughton and their associated service provision. This new path should link up with the paths within the village i.e. not leaving any gaps between the new footpath and the existing ones.

-Broughton Parish Council would like to request that a site visit be organised for the Development Panel to visit the site of the new development at Kells Old School in Whitehaven to highlight the chaotic and disjointed appearance of this site to ensure that the design and planning statement for this development provides a more coherent and harmonised appearance.

-Broughton Parish Council would like to request that they are consulted on the content of the design statement/planning statement that purchasers of the plots will be required to abide by in their developments to again ensure a coherent and harmonised appearance to the new development.

**Action: Clerk to submit the above comments to ABC**

**Action: Clerk to circulate the above comments to Cllr Weir and ask him if he has any further comments and if so to circulate them to all councillors for their consideration**

Ref: 2/2014/0897

Applicant; Mr Neil Quinn

Proposal: Removal of existing single garage and replacement with new single garage

Location: Claryn Li, Little Broughton, Cockermouth

**Resolved** that Broughton Parish Council have no comments or objections regarding this application.

**Action: Clerk to let ABC know the above comments.**

**15/15 Planning Decisions**

The following decision were noted by the meeting.

Ref: 2/2014/0785  
Applicant: Mr Richard Stamper  
Proposal: Proposed agricultural building.  
Location: Rose Farm, Main Street, Little Broughton, Cockermouth

FULL PLANS APPROVED

Ref: 2/2014/0825  
Applicant: Mr John Robertson  
Proposal: Erection of a two storey extension & porch  
Location: Hill House, Main Street, Little Broughton, Cockermouth

FULL PLANS APPROVED

Ref:2/2014/0852  
Applicant: Ms Karen Shankland  
Proposal: Extension to create new reception area, administrative office and special needs area together with access improvements and reconstruction of external equipment store and provision of glazed canopy to rear yard area.  
Location: Broughton Primary School, Moor Road, Great Broughton

FULL PLANS APPROVED

Ref: 2/2014/0350  
Applicant: M-Sport Limited  
Proposal: Full planning application to M Sport Evaluation Centre, Testing & evaluation facility, car parking. Outline planning application for future expansion & hotel.  
Location: Dovenby Hall, Cockermouth  
FULL PLANS APPROVED

**16/15 Consultations for consideration and response**

- Government Consultation on Parish Polls

**Resolved** that all present were in favour of the proposals laid out in the consultation document.

**Action: Clerk to submit a letter of support for this consultation.**

- Allerdale Borough Council Draft Council Plan Consultation

**Resolved** that Broughton Parish Council had no comments with regard to this consultation

- Allerdale Borough Council Budget Consultaiton

**Resolved** that Broughton Parish Council had no comments with regard to this consultation

- Allerdale Local Plan (Part 2) Site Allocations

**Action: Clerk to agenda this matter for the February meeting.**

**17/15 Members Queries**

None raised

**18/15 Date of next meeting**

24<sup>th</sup> February 2015 at 19:00 in Little Broughton Village Hall

**Signed** .....**Chairman**