**Broughton Parish Council**

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 16th June 2015 at 7pm.

Present: Cllr Sue Hannah (in the Chair), Cllr Steve Hannah, Cllr Mary Bradley, Cllr Sam Anderson, Cllr Mark Richardson, Cllr Richard Gildert, Cllr John Wilson, Cllr Alison Carruthers, Cllr M Weir.

Attendance: B Carter (Clerk), A/BC Cllr N Cockburn, Mrs L Symmonds, Mr R Erlston.

Apologies: Cllr B Smith, Cllr R Mawdsley PCSO S Brown

**101/15 Apologies for absence**

Received and noted from the above named persons

**102/15 Minutes of the last meeting (19th May 2015)**

All councillors present were in favour of the minutes of the meeting of the 19th May 2015 being accepted as a true and accurate record subject to the above correction. **Resolved** by all present that the minutes be approved.

The chairman signed the minutes accordingly.

**103/15 Chairman’s announcements**

Cllr S Hannah informed the council that Cllr D Kelly had resigned with immediate effect from Broughton Parish Council.

**104/15 Requests for dispensations and declarations of interest.**

1. *Request for Dispensation*

None received

1. *Declarations of Interest*

Cllr M Weir declared a potential interest in the Broughton Arms Dump agenda item.

**105/15 Public Participation**

Mrs L Symmonds attended to register her concern over the continued issue of speeding on Great Broughton Main Street.

Mr R Erlston of 1st Great Broughton Scouts attended to speak to the later agenda item. Mr R Erlston informed the meeting that the Scouts had been fundraising for a number of years to build their new scout hut. At the current time their total stands at around £37k. This is sufficient funding to erect the actual building and the foundations, however it won’t cover the costs of the installation of a toilet (the plumbing of which needs to be installed at foundation level). The cost for this work is likely to be between 5-10k.

Mr R Erlston confirmed that they would be considering applying to WREN once the building structure is actually erected.

**106/15 Police Report**

PCSO Sarah Brown had provided a written update which was read out by the clerk. There had been 15 incidents and details were provided on 4:

-19th May there was a vehicle reported abandoned on Derwent Park. The vehicle was not causing obstruction. The owner was notified and moved the vehicle

-20th May a gas meter was stolen from a gas box on Grange Avenue

-25th May a quad bike was stolen during a burglary on Colegill Avenue. The bike was located burnt out down the road.

-12th June a vehicle was damaged in an RTC where the offending driver failed to stop.

**Resolved** that the council noted once again that the number of incidents appear to be rising.

The Clerk confirmed that the Police can only provide details on those incidents that are not of a personal nature and where the victim has allowed for information to be disclosed to the press.

**Action: Clerk to put together a table covering last year showing total number of incidents and number of incidents with details provided.**

**Action: Clerk to once again note concern regarding the number of incidents and the increase in crime to the local police force and ask what they are planning to do address these matters.**

The Clerk informed the meeting that the recent series of incidents on Church Meadows around suspicious persons going door to door have not been reported to the police. If such an incident were to occur again it should be reported to the police.

**107/15 Update on matters arising from the minutes of the meeting 19th May 2015**

No matters were raised

**108/15 Clerks Matters**

A Clerks report had been received by all councillors in advance of the meeting.

8.1 Speeding Review for Great Broughton Main Street- **Resolved** that it be noted that CCC have said that the works to adjust the junction at Man Street/Ghyll Bank, and the centre lines on Broughton bridge will be ordered w/c 5th May. No specific deadline has been agreed regarding lead times however they would expect the works to be completed by the end of July. Regarding speed limit assessments, there is a lot of information to gather. It is estimated that the assessment will be completed by the end of May with proposals in place to implement changes this financial year. Consultation work on this is planned to commence at the start of July.

**Action: Clerk to contact CCC for an update on this matter in advance of the July meeting.**

8.2 Land for Cemetery at the edge of Church Meadows

The Clerk informed the meeting that a letter had been received from the new Reverend for Christchurch which confirmed that the current position is that burial plots are only available on a first come first served basis, pre-booking of slots is no longer being accepted.

**Resolved** that the clerk should contact ABC to ask for an update on these matters and once again note the ongoing queries regarding this matter fom parish residents.

**Action: Clerk to contact ABC and ask for an update.**

8.3 Access/ground conditions at corner entrance to Welfare Field/Play area.

The Clerk confirmed that the contract had been offered to Corfields who had confirmed the work would take place during June.

**Action: Clerk to chase up this work.**

8.4 Fence/gate repairs at Welfare Field Playarea

The Clerk informed the council that she was struggling to find any companies willing to provide a quote for ths work.

Cllrs suggested that Mr K Moore be contacted as a first point of call as he installed the initial fencing. And if not the fencing company at Florence Mine Egremont be contacted.

**Action: Clerk to contact Mr K Moore and ask him for a quote for works.**

8.5 Track alongside Welfare Field.

A paper had been prepared and circulated to all councillors regarding the history of this matter.

**Resolved** that this matter be raised as a formal complaints to Home Housing.

**Action: Clerk to submit a formal complaint to Home Housing including reference to their complaints procedure.**

8.6 Bench at Bulling Meadow

The Clerk informed the council that two local residents would like to procure a bench for installation in Bulilng Meadow at the location shown on the map circulated to the meeting. Mr & Mrs Whild confirmed that they would take responsibility for the installation, the bench would be of the same type as those at Coldgill, and that their son would undertake to paint and maintain the bench going forward.

**Resolved** that the council were happy for the bench to be installed, and for the bench to be included on the Parish Council insurance.

**Action: Clerk to write to Mr & Mrs Whild to confirm the approval of the installation of the bench and to lay out the terms and conditions for the installation.**

8.7 Footpath at Pennybridge

The Clerk informed the meeting that since the last meeting a further complaint had been received that this footpath was once again obstructed. This matter was raised with CCC and they have confirmed to both the council and the complainant that as of the 8th June both the definitive footpath and the alternative route were un obstructed.

8.8 Broughton Arms Dump update.

The Clerk read out an update on progress of the projects at Broughton Arms Dump.

**Resolved** that the update be noted as received, and no further action is required at this stage.

**109/15 Playarea inspection report**

The Clerk informed the meeting that Mr B Dunlop the independent play area inspector has now received a copy of the timber survey report and has stated in response:

That he had re-visited the site on Saturday 9th June and found that much of the rotting timber had been replaced. However there is still rotting timber. He stated that he is concerned about the posts that have not been renewed where they enter the foundations. In the opinion of Mr Bill Dunlop these can only be inspected by excavating the ground down to the top of the foundations and testing the timber for rot where the posts enter the concrete.

**Resolved** that the clerk should prepare a report detailing how old each individual piece of equipment is, and what works have been done to each piece. The clerk to also speak to Playdale to see what the estimated life span of underground timber is. (All the equipment has been supplied by Playdale).

**Action: Clerk to undertake the above works and report back at the July meeting.**

**110/15 Reports from visiting councillors**

A/BC Cllr Cockburn informed the meeting that Parish Council concerns/comments are being taken with greater weight now. And in other localities (Aspatria area & Keswick area) rural partnerships/groups have been formed which have made them extremely powerful. Cllr Cockburn sought guidance from the council on if Broughton Parish Council would be interested in forming a similar group/partner with other neighbouring councils to work on common issues/themes.

**Resolved** that in principle Broughton Parish Council would be interested in being part of such a local group. As it will provide strength in numbers and also may be seen as s proactive step when/if further devolution of power occurs.

**Action: Cllr Cockburn to continue discussing this idea with other local councils and to get back to Broughton Parish Council on how the proposal may work.**

**111/15 Quarry**

A paper had been circulated to all councillors at the last meeting, this paper was prepared by parishoners and raised various concerns regarding actions that haven’t been completed regarding the Quarry.

**Resolved** by all present that no decisions can be taken at this stage, this matter should be considered as part of the Parish Plan renewal/updating. In the meantime the Council requested the clerk do some research.

**Action: Clerk to speak with CCC to establish if they would still be interested in transferring this piece of land to Broughton PC, what liabilities would be transferred, what the annual cost of maintenance and insurance would be. And in also what risks would be transferred with relation to underground issues.**

**Action: Clerk to write to the Woodland Trust and ask if in principle this would be an area they would be interested in managing on behalf of the council.**

**112/15 Allotments**

1. Coldgill Allotments Drainage

The clerk informed the council that UU had visited the site and confirmed that the water running down the site was NOT from UU sources.

**Resolved** that the Clerk obtain quotes from at least two sources for the installation of new drainage systems on the Coldgill Allotments.

**Action: Clerk to obtain quotes and table them at the July meeting.**

1. Termination of Allotment Tenancies.

**Resolved** that the council confirmed the tenancy agreements with Mr Weir, Mr Dewsbury & Mr Neale be terminated with immediate effect due to their failure to pay the tenancy invoice despite reminders.

**Action: Clerk to write to the tenants in question informing them have until the 1st July to remove their property from the allotments, as of 00:01am on 1st July the allotments will revert to the control of the council and will be reallocated accordingly.**

**113/15 Parish Plan**

The current Parish Plan expired in 2007, a decision needs to be take on how to update/renew this document.

Cllr M Bradley has met with Action with Communities in Cumbria who have funding available to set up the focus/consultation groups that would be the main consultees for the re-writing of the parish plan. To apply for the funding an application would need to be completed along with the parish plan matrix to identify key issues.

It was noted by a number of persons present that an up to date and active Parish Plan is viewed as an important document by many larger regional and national organisations, and is likely to be an important evidence base for considerations in devolution etc.

**Resolved** that the Clerk should speak with AcT to establish the process and procedure for applying for this grant, and circulate the matrix to ALL Councillors for them to brainstorm between now and the July meeting.

**Action: Clerk to obtain a copy of the matrix and circulate it to all councillors**

**Action: Clerk to obtain a copy of the application form**

**Action: Clerk to agenda this matter for the July meeting.**

**114/15 Parish Maintenance**

*Sign-* Cllr Sue Hannah informed the meeting that a sign stating ‘public footpath, Broughton Bridge’ had been left in their yard though no one is sure where the sign post is that it came from!

**Action: all to keep their eyes open for a fence post missing a sign.**

*Benches-* Mr I Winter had provided a quote for sanding back and repainting the benches.

**Resolved** that the Parish Council authorise Mr I Winter to undertake the repairs over the coming months.

**Action: Clerk to communicate this decision to Mr I Winter.**

*Road Signs-* The sign to ‘Little Brow’ and to ‘Craggs Road’ are both unreadable.

**Action: Clerk to raise this matter with the relevant CCC department**

*Finger posts-* It was reported to the meeting that the finger posts in the village need work.

**Action: Clerk to do some research on funding available for refurbishment of fingerposts. (Speak with Above Derwent PC)**

*Grass around Home Housing Properties-* It was reported that the area outside Moorfield Bank & Kirklea Bungalows is getting very over grown & weedy, and in places mossy and slippy. In addition the public lawn area needs to be maintained. It was agreed during a meeting with Steve Whyte (and Cllr J Wilson, & Cllr A Carruthers) 3 years ago that Home Housing would do a walk around the village once a year.

**Resolved** that the Clerk look into this matter with Home Housing

**Action: Clerk to speak to Home Housing regarding these matters.**

**114/15 Correspondence**

Unless other wise listed below all items of correspondence were noted as received.

*1.Public Transport Cuts- Request for information from ABC* **–Resolved** that the Clerk feedback to ABC that serious concerns were raised following the decision by Stagecoach to cease the village bus service , however given the enthusiasm of local residents and the support of the parish council a viable alternative has been put in place with Ellenvalle Coaches which seems to be working well, however any financial support to ensure on-going sustainability would be gladly received. In addition the Parish Council is concerned that there is still no practical route for people accessing work in Workington and the impact that this may have on school leavers getting jobs etc.

**115/15 Finance**

1. *Financial Statement for June*

**Resolved** by all present that the circulated financial statement for June be signed as a true and accurate record by Cllr Sue Hannah

1. *Payments of accounts*

|  |  |  |
| --- | --- | --- |
| **Payee** | **Reason** | **Amount** |
| Cumbria Payroll Services | PAYE Services | £12.00 |
| HMRC | PAYE | £76.80 |
| Becx Carter | Expenses | £95.98 |
| Ian Winter | Grass Cutting | £103 |
| 1st Great Broughton Scouts | S.137 Donation to Scout Hut | £5000 |
| Becx Carter | Salary | £307.28 (via standing order) |

Cllr J Wilson proposed the above accounts be paid, Cllr M Bradley seconded this motion. **Resolved** that the above accounts be paid and were signed by two signatories (Cllr A Carruthers & Cllr J Wilson)

**Action: Clerk to process the above payments.**

1. *Request for Grant from 1st Great Broughton Scout Group*

Broughton Parish Council considered the request from 1st Great Broughton Scouts for funding to support the construction of their new scout hut. A previous resolution had been made in 2014 that a similar sized donation would be made to 1st Great Broughton Scout Group as to the one that was given to Christchurch for the development of their community space.

Cllr M Bradley proposed a donation be made of £5000, this was seconded by Cllr Gildert all present were in favour.

**Resolved** that a £5000 donation be made to 1st Great Broughton Scouts.

**Action: Clerk to process the donation and send a covering letter requesting a signed receipt for the cheque.**

1. *Signing of mandate for standing order for Data Commissioners Office*

**Resolved** that this mandate be signed to set up a yearly standing order for the payment to the Data Commissioners Office. This mandate was signed by Cllr J Wilson & Cllr A Carruthers

**Action: Clerk to process the mandate form.**

**116/15 Planning Applications for Consideration**

None received

**117/15 Planning Decisions**

**Resolved** that the below decisions be noted by the council.

Ref: 2/2014/0858

Applicant: Mr F Storey, Storey Homes

Proposal: Outline planning application for 24 no self build plots with details of roads access and scale and demolition of 3 no buildings

Location: Land at former RNAD, Derwent Forest, Broughton Moor, Cockermouth

OUTLINE PLANS APPROVED

Ref: 2/2015/0067

Applicant: P Potts

Proposal: Single Storey rear extension

Location: 31 South Terrace, Great Broughton, Cockermouth

FULL PLANS APPROVED

**118/15 Consultations for Consideration & response**

None received

**119/15 Councillor Matters**

None

**120/15 Date of next meeting**

21st July 2015 at 19:00 in Little Broughton Village Hall

**Signed ………………………………………………………………………………………………..Chairman**