**Broughton Parish Council: Clerk’s Report to the meeting held on Monday 2nd November 2015**

**Correspondence received since last meeting for information.**

a. Details of Health Wellbeing Consultation Letter

b. Details of Tesco Local Community Scheme

c. Press release re Maternity Services Cumbria

d. CCF Funding Details

e. Rural Opportunities Bulletin November

f. CALC November Circular

g. Notification from Ian Winter that he won’t get the final cut done on the grass outside the Hollies due to the weather.

h. CALC Annual Report

i. Clerks & Councils Direct- Nov issue

**Clerk’s actions from previous meeting:**

188.15- Clerk to contact ABC regarding Mr M Andersons letter regarding variation to S.106 agreement on Church Meadows Persimmon development-*Done- No response yet received*

190.15- Clerk to raise concerns with PCOS Sarah Brown re petty crime increases- *Done*

191.15- Clerk to send form for registration of new public right of way to all councillors & both ABC Cllrs for Completion- *Done 6th November 2015*

191.15- Clerk to contact CCC with notes from the meeting and request written acknowledgement of the notes & acceptance of its contents- *Done- No receipt received*

191.15- Clerk to report on-going Fudge issues to the Dog Warden- *Done- Dog warden has suggested that the PC contact the owner directly*

192.15- Clerk to work with Corfields to organise a date for this additional work- *On-going- No date yet set*

192.15- Clerk to speak with the contractor regarding the tarmacking concerns- *Done- on the agenda*

192.15- Clerk to look into what potential liabilities/responsibilities would be incurred if the Monkey Villa layby was re-surfaced. Would it become a highways layby with associated responsibilities?

194.15- Clerk to circulate CCC Consultation document to all councillors- *Done- Requested hard copies for the councillors who don’t use emails.*

195.15- Clerk to agenda the issue of noticeboards for the November meeting-*Done- Struggling to access quotes*

195.15- Clerk to contact Mr J Dobie & Liaise with relevant allotment holders to facilitate this work-*Done- Letter sent to Mr J Dobie, remaining work is on-going*

195.15- Clerk to contact Ms Pasmore with the decision of the council- *Done, and tenancy and pro-rata fee completed*

196.15- Clerk to circulate Parish Plan document to all councillors- *Done- Hard copies to be included in this mail out to those councillors who don’t use email.*

197.15- Clerk to circulate the Millennium Gardens quote to all including CCC- *Done*

197.15- Clerk to contact West House/Allerby Gardens and Routes to Work to ask if they want to quote for Millennium Gardens work- *Done- too larger a job for West House. No response from Routes to Work*

197.15- Clerk to communicate the decision re the Pinfold to the owners of Birchless House- *Done*

197.15- Clerk to prepare plan on the Pinfolds for consideration at a Council meeting- *On-going*

198.15- Clerk to submit letter re police cuts to the relevant parties- *Done*

199.15- Clerk to prepare draft budget for 16/17 meeting- *Included with these meeting papers*

199.15- Clerk to pay accounts- *Done*

199.15- Clerk to process UU Direct Debit form- *Done*

200.15- Clerk to submit comments re 2/2015/0635- *Done*

**On-going Issues:**

* Land for Cemetery at the edge of Church Meadows
* Legal Documents/storage
* Pinfolds paper

Becx Carter

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