**Broughton Parish Council**

Minutes of the meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 21st March 2017 at 19:00.

Present: Cllr Sue Hannah (In the Chair), Cllr Steve Hannah, Cllr R Gildert, Cllr M Weir, Cllr A Carruthers, Cllr J Wilson, Cllr J Sewell, Cllr J Wilson, Cllr R Mawdsley, Cllr B Smith

In Attendance: B Carter (Clerk), A/BC Cllr N Cockburn, 2 members of the public

**43/17 Apologies for absence**

**Resolved** that apologies be noted from: A/BC Cllr J Farebrother

**44/17 Chairman’s Announcements**

*Grass-cutting.*

A pre-season meeting has been held with the Grass Cutting contractor which went well. He is going to try and cut the triangle on the Papcastle/Harris Brow junction more regularly to make it look less ‘tussocky’ and in addition is going to mow a shorter strip from Rose Cottages up to Soddy Gap for pedestrian use to make walking easier.

*Playground.*

A grant has been received from Cumbria Community Foundation for drainage works. Mr J Elliot has confirmed a revised quote which has been given the go ahead, this project is just awaiting a site visit for final plans before proceeding.

**Action: Clerk to organise this and then schedule Playdale to do the necessary surface repairs as agreed at the February meeting.**

**Resolved** by all present that Playdale be asked to undertake the gate repairs at the same time as the surface repairs.

**Action: Clerk to proceed with this.**

**Resolved** that it be noted that a ‘near miss’ form had been received from ISS (ABC Contractors) regarding the play area surfacing & gates.

*Allotments.*

The Chair notified the meeting that there would be a forthcoming article in the Times & Star relating to the on-going asbestos issue. The facts for the article have been provided by the Clerk & the Chair. In addition Cllr J Wilson is going to cover this matter in the next Broughton Parish Council Newsletter article.

**45/17 Requests for dispensations & declarations of interest**

None

**46/17 Approval of the Minutes of the meeting held on 21st February 2017**

**Resolved** by all present that these minutes be accepted as a true and accurate record and be signed as such by Cllr Sue Hannah in her role as Chair (proposed Cllr J Wilson, seconded Cllr A Carruthers).

**Action: Clerk to circulate minutes to all and upload them to the website.**

**47/17 Public Participation**

2 Members of the public attended to raise concern regarding a response received from Home Housing on the maintenance of common ground. An area of hedging to the rear of number 33 which has been maintained by Home Housing in the past is now very over-grown and Home Housing are refusing to maintain it (whilst having recently removed the same hedge from the rear of Property 13).

**Resolved** by all present that a letter be sent from Broughton Parish Council to Home Housing with a copy sent to ABC Chief Executive requesting Home Housing to re-commence maintenance on this area.

**Action: Clerk to prepare and send such a letter.**

**48/17 Applications for co-option**

None received.

**49/17 Police Report**

**Resolved** that it be noted that the Police Report is still directing Parish Councils to the ‘Crime Map’ website which is currently at least 8 weeks out of date and doesn’t detail all incidents.

**Resolved** by all present that the Clerk contact the local police team and raise concern regarding the growing number of incidents of minor anti-social behaviour (related to groups of young people) that are occurring within the Parish.

**Action: Clerk to raise these concerns with the local Police Team.**

**Resolved** by all present that there appears to be a growing amount of drug related activity within the Parish, possibly focusing around the dropping off & collection of illegal substances in certain areas of the Parish. The Local Police Team to be asked to look into this matter.

**Action: Clerk to raise this serious matter with the local police team and ask for a formal response on action to be taken to address this matter.**

**50/17 Update on matters arising from previous meetings**

i)*Broughton Lodge/Soddy Gap.* The Clerk informed the meeting that Broughton Moor Parish Council are fully in support of the registration and preservation of the Rights of Way across this valuable community access site.

It was noted by the meeting that the matter had been deferred from the March DCC Cumbria County Council meeting to enable them to continue seeking legal advice regarding the enforcement of the unilateral agreement.

**Resolved** by all present that an objection be submitted to the Local Plan Part 2 regarding the removal of Soddy Gap and the Quarry as Community Green Space/Green Gap’s.

**Action: Clerk to submit these comments on the Local Plan Part 2 Consultation.**

**Action: Cllr Sue Hannah to continue with the preparation of further evidence to support the application for the registration of these Rights of Way.**

It was noted by the meeting that all documentation relating to the Forestry Commission funding on the site has now been destroyed.

ii) *Emergency Planning-next steps.* **Resolved** that this matter be deferred until the April meeting.

**Action: Clerk to agenda this matter for the April meeting.**

iii) *Heritage Lottery Signposts Project.* Cllr Sue Hannah informed the meeting that an application had been approved by the Allerdale Area Local Committee for funding to support this project. The grant received is sufficient to undertake works on 1 or possibly two of the fingerpost.

**Resolved** that work commence on the Papcastle/Harris Brow sign post as a priority, with the Camerton Road/Coldgill signpost as a second.

**Action: Clerk to proceed with this matter.**

iv) Cemetery Extension.

**Resolved** that it be noted that to proceed with the surveying and registration of this site as cemetery is likely to be prohibitively expensive and time consuming (with surveying of the land required over up to 5 years prior to an application to register it as a cemetery).

**Resolved** that it maybe more appropriate to consider the use of this piece of land as a memorial garden for distribution of ashes/memorial plaques.

The clerk informed the meeting that an email has been received from the Estate Manager at Allerdale Borough Council regarding possible S.106 funding from the proposed Storey Homes Development of around £17,000 which ABC were suggesting could be used towards further expansion of the Playarea.

**Resolved** by all present that further information needs to be sought from ABC on where other S.106 is likely to be given in the Parish.

**Action: Clerk to ask this question of ABC and feedback at a future meeting.**

**Resolved** by all present that the Clerk seek guidance from ABC on if the funding is restricted to use in the playarea of it could be used for the creation of a memorial garden.

**Action: Clerk to seek clarity from ABC on what the S.106 funding could be used for, and what restrictions are on it.**

V) Unauthorised Encampment at Linefoot

**Resolved** that it be noted by all that the initial meeting organised by ABC was convened with only 24 hours notice which was insufficient notice for Broughton Parish Council to attend.

**Resolved** by all present that that Cllr Sue Hannah attend the next meeting regarding this matter on Friday 24th March 2017 at Lillyhall.

**Action: Cllr Sue Hannah to attend this meeting and report back at the April meeting.**

**51/17 Clerks Report**

A Clerks report had been received by all councillors in advance of the meeting, **resolved** that this report be noted as received.

*Parish Land Registration*

The Clerk informed the meeting that the Bulling Meadow registration is still not yet confirmed.

**Action: Clerk to agenda prioritisation of Land registration for the April meeting.**

**52/17 Playarea**

*Up-date on Drainage Works*

It was noted by the meeting that John Elliot had been given the go ahead to proceed with these works at a cost of £2500.

**Action: Clerk to continue to liaise with Mr J Elliot on these works and the associated closures of the playarea during the work.**

**53/17 Reports from visiting councillors**

A/BC Cllr N Cockburn informed the meeting that she is continuing to work with the relevant development manager at Allerdale Borough Council to clarify various issues relating to local detail about future developments in the Broughton Parish Area e.g. where the school bus collects and drop offs near Broughton Park. A/BC Cllr N Cockburn is also going to raise these issues with CCC Highways for their consideration. A/BC Cllr N Cockburn is also going to provide local information to the relevant parties on the routes that locals use to access local amenities (e.g. the shop/pub etc).

It was noted during this section of the meeting the recent confusion about the variation of a planning condition on the Coldgill Bungalows. The situation has changed from a planning application being required, to now one being required but won’t be chased. In addition the view of Highways on the replacement of a grass ‘pavement’ rather than a proper pavement as per the planning condition has now changed 3 times. The current advice from the planning department regarding the variation of this condition is that ‘the fundamental issue on the expediency of enforcement proceedings is whether any breach of planning control is causing harm….. Consequently there may be some instances where implemented works are unauthorised as they are not fully in compliance with approved plans or conditions but in the absence of any demonstrable harm works do not result in any expediency to pursue enforcement action.

**Resolved** by all present that Broughton Parish Council are unclear on the role of planning conditions in the planning process if they are not to be enforced. The Council would seek the attendance of Mr Kevin Kerrigan and Mr Steve Long of ABC to the next Council meeting to provide an explanation on these matters.

**Action: Clerk to invite ABC planning department to the next Broughton Parish Council meeting.**

A/BC Cllr N Cockburn informed Broughton Parish Council that Brigham Parish Council have recently raised serious objections over the Lawson Garth Planning Development and the recent revisions to it to remove the affordable housing aspect of the development.

**Resolved** by all present that Broughton Parish Council also submit an objection to this proposed revision to the development.

**Action: Clerk to submit this objection.**

**54/17 Allotments**

1. Access conditions at Nook Allotment.

It was noted by the Parish Council that Mr A Nelson is unable to quote for any further works at the moment due to commitments else where.

**Action: Clerk to contact the Grass Cutting Contractor to see if he would be interested in taking on any of this work.**

1. Broken Culvert at Nook Site

**Resolved** that it be noted that there is a damaged land drain on Plot 1 at the Nook which it is believed is the land drain from the Nook Housing Estate.

**Action: Clerk to contact United Utilities to see whose responsibility this land drain is.**

**55/17 Parish Maintenance**

1. Gates at Welfare Field- It was noted by the meeting that a letter had been sent to the original contractor but no response had been received. The Clerk to contact Playdale to see if they were able to undertake these works.

**Action: Clerk to pursue this with Playdale.**

1. Church Meadows Cemetery Area Maintenance. It was noted by the meeting that Persimmon had confirmed this area was their responsibility and it was maintained by their contractor between April-September

**Action: Clerk to monitor if the required maintenance was undertaken during April**

**56/17 Highways Matters**

Cllr Carruthers informed the meeting that Craggs Road has now been swept and the drain grates uncovered but no drain clearance has taken place resulting in a large amount of blocked drains.

**Action: Clerk to continue to pursue this.**

1. Broughton Bridge White Lines. **Resolved** by all present that the centre white lines on the bridge on the village side have not been reinstated after the gas main replacement works. Resulting in people being unaware the bridge is two lane.

**Action: Clerk to contact highways and request the reinstatement of these lines.**

Ii) Potholes on Broughton Bridge. **Resolved** that it be noted that potholes are once again re-appearing in the newly resurfaced bridge.

**Action: Clerk to chase this up with Highways again.**

The Clerk informed the meeting that a new method of reporting highways & drainage defects has been launched by the County Council.

**Action: Clerk to circulate details of the new reporting system to all councillors for use.**

**57/17 Correspondence**

Unless otherwise noted below the council **resolved** that no response was necessary.

1. Letter from Mr Palmer- **Resolved** by all present that the second letter form Mr Palmer be noted as received.
2. Rev G Butland- Letter re Syrian Refuge Crisis. **Resolved** that the Council noted the issue but didn’t feel that other than verbal support the Council could help at all as they have no access to social housing.

**Action: Clerk to seek further clarity from Rev G Butland on what exactly he is seeking from Broughton Parish Council.**

1. Common Land Course- **Resolved** by all present that the Clerk attend the Common Land Course that is being held on the 18th July 2017 with her course costs being split between Broughton Parish Council and Dacre Parish Council

**Action: Clerk to book on this course and report back to the September meeting.**

**58/17 Planning Applications.**

Ref: 2/2017/2009

Location: Land at Coldgill Avenue, Great Broughton

Proposal: Application for proposed construction of a new Scout Hut.

It was noted that both the Highways and the Planning Department had both stated they wouldn’t be able to attend a site meeting.

**Resolved** that whilst the Council don’t object they have serious concerns about the below issues which are to be raised in writing with the planning department.

-Access/egress issues

-Parking issues/lack of parking provision at the site

-Maintenance of the track which is owned by the Parish Council

-Bin storage/waste disposal as the Commercial Waste disposal units won’t be able to access the site

-Light pollution from the site.

**Action: Clerk to submit these comments.**

**Resolved** by all present that Mr R Erlston be invited to attend the April Parish Council meeting to discuss the areas of concern.

**Action: Clerk to invite Mr Erlston to the April meeting.**

Ref: HOU/2017/0032

Location: Codling House, Great Broughton

Proposal: Storm porch to front elevation.

**Resolved** by all present that Broughton Parish Council have no objections relating to this proposal.

**Action: Clerk to submit these comments.**

Ref: Hou/2017/0031

Location: Rigg Top, Coldgill Avenue, Great Broughton

Proposal: Proposal for new storage facility for outdoor tools, equipment & cycles

**Resolved** by all present that the Council object to this proposal as the applicant has a past history of non-compliance with planning conditions, and hasn’t yet complied with all planning conditions on their current permissions.

**Action: Clerk to submit these comments**

Ref: 2/2017/0051

Location: Land to the rear of Thorndene, Moor Road, Great Broughton

Proposal: Erection of a detached dormer bungalow (Amended plans)

**Resolved** by all present that the amended plans be noted.

Ref: WTPO/2017/0008

Location: 3 Main Street, Great Broughton

Proposal: Consultation on works to TPO trees.

**Resolved** by all present that the council have no objection to these proposals.

**Action: Clerk to submit these comments.**

**59/17 Consultations for consideration**

1. ABC Local Plan Part 2 Consultation

**Resolved** by all present that that Broughton Parish Council object to this Consultation on the below grounds:

-Soddy Gap & the Quarry should be included as green space/green gap.

-The changes to the settlement boundary have been obscured on the maps under the Broughton Park development.

-The Council object to the discounting of the entirety of the Rose Farm site for housing, Broughton Parish Council feel that the use of part of this site for housing would be much less visually intrusive than the proposed Broughton Park development.

-The Council would like consideration to be given to the use of the Derwent Forest Site for housing with the appropriate infrastructure creation rather than the continued expansion of Great & Little Broughton which puts ever increasing pressure on infrastructure that is already at capacity e.g. the road networks.

-BRN09 site is not viable due to serious safety concerns regarding access/egress issues. Broughton Parish Council object strongly to this site being included in any final plan.

-Broughton Park Housing Site the Council object to this site being included as a housing site because of highways/access issues, that the proposed development is outside of the village development boundary, that it has a significant negative visual impact on neighbouring settlements.

-In addition, the settlement boundary should be tight in against the existing bungalow on Coldgill to prevent further expansion of the village down Penny Bridge Lane

-Development principles should be for infill and small scale developments rather than large oversized developments that massively change the village dynamics and but increased pressure on already stretched infrastructures.

**Action: Clerk to submit these comments.**

**60/17 Planning Decisions**

None received.

**61/17 Finance & Accounts**

1. *Payment of accounts*

**From Reason Amount**

Becx Carter Expenses £185.36

HMRC PAYE £77.60

Becx Carter (Salary Via SO) £310.06

**Resolved** by all present that the above accounts be paid, these were signed by two signatories Mr J Wilson & Mrs A Carruthers (Proposed by Cllr R Gildert, Seconded by Cllr M Bradley)

1. *Approval of Bank Reconciliation & spend against budget reports.*

**Resolved** by all present that these reports be received as a true and accurate record. Cllr S Hannah signed the Bank Reconciliation as such.

1. *Approval of internal auditor*

**Resolved** that Mr E Lothian be appointed as the Internal Auditor for the forthcoming year end.

**Action: Clerk to complete the Internal Audit and report back at an appropriate meeting.**

**62/17 Councillor Matters**

Extension of 20mph speed limit to Little Broughton to be included on April Agenda.

**Action: Clerk to include this matter on the April agenda for consideration**

**63/17 Date of next meeting.**

**Resolved** by all present that the next meeting take place on Tuesday 18th April 2017 at 19:00 in Little Broughton Village Hall.

Meeting closed 20:40

Signed…………………………………………………………………………………………..