**Broughton Parish Council**

Minutes of the meeting of Broughton Parish Council held at Little Broughton Village Hall on Tuesday 27th June 2017 at 19:00.

**Present:** Mrs Mary Bradley (Chair) Mrs Sue Hannah, Mr Steve Hannah, Mr Richard Gildert, Mr Sam Anderson, Mr Maynall Weir, Mrs Alison Carruthers, Mr J Wilson, Mrs J Sewell, Mr B Smith, Ms B Carter (Clerk), A/BC Cllr N Cockburn, 1 member of the public.

**Apologies:** Mrs J Sewell,

The Council was quorate with more than four councillors present.

**111/17Apologies for absence**

Apologies were received and noted from the above

**112/17 Chairman’s Announcements**

All matters covered elsewhere on the agenda

**113//17 Requests for dispensations and declarations of interest**

None received

**114/17 Minutes of the meeting held on the 30th May 2017**

All members of the council had received a copy of the minutes.

**Resolved** by all present that the minutes be signed as a true and accurate record by the Chair Mrs Mary Bradley. This proposed by Cllr Sue Hannah, and seconded by Cllr R Gildert.

**Action: Clerk to upload the minutes to the website.**

**115/17 Public Participation**

A member of the public attended to raise serious concerns regarding the ongoing issue with larger gatherings of young people in particular at the bus shelter opposite Little Broughton Village Hall. Recently they have been arriving at the Bus Shelter at 4pm and staying until after 9pm, with loud music, and on some occasion’s alcoholic drinks. Attempts have been made to report this to 101 with no response/or no return of call. Police officers have been witnessed passing through the village and stopping in the vicinity of the gatherings but not taking any action. The resident requested the bus shelter be removed to prevent young people gathering at this location.

It was noted by councillors that this is not an issue specific to the bus shelter and large groups of youths have been reported and noted gathering at Welfare Field, the Rugby Club, Soddy Gap Old Farm Buildings, and the Old Tip and down by the beck. In addition it is not just local young people involved but those from Dearham, Cockermouth & Maryport. So to remove the bus shelter would only displace the problem.

The clerk of the meeting informed the member of the public that this matter has been raised with the Police for the last three months, and the police have confirmed they have issued ‘Your Choice’ forms to a number of young people which if more than 3 are received a behaviour contract would be put in place between a number of agencies. The Police also encouraged people to report the matters when they were occurring to police 101.

Previous information passed to the Council many years ago indicated that the seat within the Bus Shelter had been placed there by the Police to ‘encourage’ young people to this area so they could be managed/monitored.

**Resolved** by all present that this is a matter of serious concern which has been repeatedly raised with the Police but the issue is not reducing. The Council agreed to take a number of actions detailed below:

-Research the ownership of the Bus Shelter- **Action- Clerk to look into this and report back at the July meeting.**

-Research the costs/use of ‘anti-social prevention paint’ for the top of the shelter to discourage young people climbing on it- **Action- Clerk to look into this and report back at the July meeting**

-Research the cost of the young person deterrent sound devices- **Action- Clerk to look into this and report back at the July meeting**

-Request escalation of this matter with the Police copying in the Police & Crime Commissioner to request this problem be addressed with increased and repeated police presence and action on the ‘Your Choice’ forms. In addition ask that police contact local schools regarding this issue. **Action: Clerk to contact Srgt Atkinson & the PCC and request information on what happens if a behaviour contract is breached.**

**Action: Clerk to circulate the 101 email address to all councillors for use as a back up when the 101 number is not being answered**

**Action: Clerk to circulate the 101 email address on the Great & Little Broughton Crack Facebook page for use by other residents.**

**116/17 Application for co-option (2 vacancies)**

None received

**117/17 Police report**

It was noted that the website was still over 2 months out of date.

**Resolved** that the incidents reported in April 2017 were noted as:

1 incident of Criminal Damage & Arson- Broughton Park

1 incident of Anti-Social Behaviour- Ghyll Bank

1 incident of violence & sexual offence- Ghyll Bank

1 incident of Anti-Social Behaviour- Moor Road

2 incidents of Anti-Social Behaviour-King Street

**118/17 Update on matters arising from previous meetings**

1. *Soddy Gap/Broughton Lodge*

The Clerk informed the meeting that the most recent dialogue with the Cumbria County Council legal team confirmed that the matter was still being worked on and until a conclusion had been reached whomever the landowner is would be within their rights to restrict access if they wished.

Cllrs Sue & Steve Hannah met with C/Cllr H Graham to update him on this matter and asked that he monitor the issue on behalf of Broughton Parish Council.

**Action: Clerk to chase this matter up again once a formal council is formed at the meeting on the 29th June 2017, and report back to the July meeting.**

1. *Heritage Lottery Signposts Project*

No response has been received from the CCC despite repeated chase up’s by the Clerk. Until a formal agreement for works/memorandum of understanding is in place no works can take place or a funding bid be submitted to the HLF.

**Action: Clerk to chase this matter up once a formal council is formed at the meeting on the 29th June 2017.**

**119/17 Clerks Report**

A written copy of the Clerks report had been received by all Councillors and was noted as read.

1. *Bulling Meadow*

The Clerk informed the meeting that an absolute title for part of Bulling Meadow had been received from the Land Registry but that it had excluded a strip of land along the river edge from the upstream edge of the site for about 1/3 of the site length, and had also excluded the application to register to the middle of the river.

The Councils solicitor is going back to the Land Registry to challenge these two decisions.

**Action: Clerk to continue working with the solicitor on this matter**

**Action: Clerk to circulate the currently received title document to all councillors for information.**

It was also noted that the footpath as it leaves Bulling Meadow coming through Penny Bridge yard is once again becoming impassable/access is being discouraged.

**Action: Clerk to raise this matter with CCC Footpaths officer.**

Cllr Sue Hannah raised at this point the scheduled Environment Agency meeting being held on Friday 30th June 2017 regarding Future Flood Risk Management for Cumbria. It was **resolved** by all present that a generalised question be posed at this meeting by Cllr M Bradley regarding the plans/funding/responsibilities for the stabilisation/reconstruction of river banks that were washed away/continue to be washed away following the Storm Desmond events which are likely to lead to further gravel deposition/land loss in future severe weather events.

**Action: Cllr M Bradley to raise this question at the meeting or with the Environment Agency following the meeting if necessary.**

1. *Highways invitation to July meeting*

The Clerk informed the meeting that two members of the CCC Highways Staff will be attending the July Broughton Parish Council meeting to specifically answer questions regarding Highways responses to Planning Applications.

**Action: All to circulate possible questions for the officers via email prior to the meeting, to enable an agreed set of questions to be prepared for the meeting**

**Action: All to confirm to the Clerk if any specific planning applications will be refered to, to enable the Clerk to make the officers aware of this if they wish to prepare.**

**Action: Clerk to invite Kevin Kerrigan to the July meeting as the senior planner.**

1. *House Colour*

**Resolved** that House Colour is a permitted development unless it is being used for advertising purposes.

**120/17 Play Area**

**Resolved** that it be noted that the gates will be being installed in mid July.

**Resolved** by all present that the old gates be placed on Cllr S Andersons drive way for return to the original contractor.

**Action: Clerk to contact Playdale and make them aware of this and ask that the old gates be placed on Cllr S Andersons driveway.**

**121/17 Reports from visiting councillors**

*Allerdale Borough Council.*

**Resolved** by all present that serious concern be noted regarding the behaviour and conduct of a number of Allerdale Borough Council panel members of the Development Panel held today. This matter was reported by the two Parish Councillors who had been present at the meeting.

**122/17 Allotments**

1. *Access conditions at Nook Allotments*

**Resolved** by all present that Jackson Hetherington be approved to proceed with the works at a cost of £430.

**Action: Clerk to communicate this decision to Mr Hetherington, and ask that the works be undertaken forthwith.**

1. *Broken Culvert at Nook Site/ Request for extension to Plot 2 Nook Allotments.*

The Clerk informed the meeting that she had received a request from Ms J Hobden tenant of Plot 2 Nook Allotments to extend her plot boundary by circa 10ft to enable the keeping of more chickens. In return for a plot extension she would fence and make safe the broken culvert and clear that aspect of the site.

**Resolved** by all present that Ms J Hobden’s request be authorised and the Clerk to inform her of this.

**Action: Clerk to contact Ms J Hobden regarding this matter and authorise the movement of her plot boundary. Clerk to make Ms J Hobden aware of the agreed ivy removal that will be taking place in the Autumn, and also to check the location of the large tree and confirm that pruning works on this tree should only take place with consent of the council.**

1. *Update on Site Measuring/revised tenancy agreement/creation of Allotment Bank Account*

The Clerk distributed at the meeting copies of the reports and maps prepared by the Newcastle University Students.

**Action: Clerk to circulate these to all via email.**

**Resolved** by all present that the Allotments Sub Committee (Cllr S Anderson, Cllr M Bradley, and the Clerk, with the addition of Cllr J Sewell) be reconvened to review the results of the mapping work, to consider the next steps on the revised tenancy agreement/costs and to look into the issue of opening a separate bank account for the Allotment income/expenditure.

**Action: Clerk to circulate some proposed dates to the Allotment Sub Committee for a meeting ASAP to commence this process.**

**123/17 Parish Maintenance**

1. *Dangerous Tree 37 Ghyll Bank*

It was noted by the Council that a letter had been received from the resident of 37 Ghyll Bank regarding a potentially dangerous tree overhanging the substation to the rear of 37 Ghyll Bank. Cllr M Bradley has looked into this and Home Housing has confirmed any vegetation in a property garden is the responsibility of the tenant. National Grid have also been contacted and will be assessing the tree and undertaking any necessary safety works.

**Action: Cllr M Bradley to keep the Council informed with progress on this matter.**

1. *Overgrown Paths- Moor Road- Moorfield Bank*

The Clerk informed the meeting that a resident had raised concern regarding the overgrowth on this footpath. The Clerk had provided advice to the resident in question that this should be raised with CCC as the footpath authority.

1. *Persimmon land (Church Meadows)*

**Resolved** by all present that the Clerk contact Persimmon and ask them to stake the trees on the area of remaining ground at Church Meadows.

**Action: Clerk to proceed with this.**

1. *Nook Trees*

It was noted by the meeting that the trees on the green area at the Nook are being damaged by ABC grass cutters strimming to close to the trunk/roots.

**Action: Clerk to contact ABC and ask that their contractors be asked to take more care around the trees, and ask them to replace the one dead and other nearly dead tree due to the strimming.**

1. *Home Housing Issues*

**Resolved** by all present that once again the issue of the lack of maintenance of Home Housing common space has become an issue e.g. weeds/over growth of green space/lack of parking provision for residents.

**Action: Clerk to chase these matters up with Home Housing.**

**124/17 Highways Matters**

1. *20mph Speed Limit in Little Broughton*

The Clerk informed the meeting that this matter had been raised with CCC (along with the issue of parking in the vicinity of junctions especially Kirklea/Main Street resulting in reduced visibility) but no response had yet been received.

**Action: Clerk to chase this matter up and agenda for the July meeting.**

It was noted by all present that speeding along Main Street is becoming a serious issue once more especially early in the morning.

**Action: Cllr J Wilson to post on Facebook about the creation of a Community Speed Watch Group and seek volunteers.**

1. *White Lines on Broughton Bridge*

The Clerk informed the meeting that the lack of white line replacement following the surface dressing has been reported to CCC who have confirmed the white lines were replaced on the 27th June 2017. It was noted by the meeting that the White Lines are not on site!

**Action: Clerk to chase this matter up with CCC.**

1. *Additional issues for reporting*

**Resolved** by all present that the Clerk report the following matters to the relevant authorities:

* Flashing Sign on the Road into Great Broughton from Moor Road is flashing at the wrong speed (should be 20mph)
* Over growth of vegetation on the right hand of the bridge obscuring visibility
* Road sweeping- Main Street Great Broughton/Junction with Harris Brow

**125/17 Correspondence**

Unless otherwise listed below all items of correspondence were noted as received.

1. CALC Satisfaction Survey

**Resolved** by all present that the Clerk submit a response to this application on behalf of the Parish Council.

**Action: Clerk to complete this survey on behalf of the Parish Council.**

**127/17 Planning Applications**

None tabled at the meeting.

1. *Response from Planners re Laurel Cottage*

It was noted that a response had been received from Kevin Kerrigan stating that despite the comments submitted by the Parish Council the advice sought from the Cumbria County Council as the Highways Authority was that they had no highways objection. It was further noted that ABC have looked at their processes and have a more robust process in place now for recording the granting of extensions to planning applications.

**128/17 Planning Decisions**

**Resolved** that the below decisions were noted as received:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision** |
| 2/2016/0751 | Land North of Broughton Park, Great Broughton | Erection of up to 64 dwellings including landscaping, open space, access, highways and drainage | REFUSED  |
| 2/2017/0209 | Trough House, 80 Main Street, Great Broughton | Dropped kerb to allow vehicular access to driveway  | Approved  |
| 2/2017/0185 | Laurel Cottage, The Green, Little Broughton | Demolition of existing outbuildings and the erection of a single storey dwelling with access, layout and landscaping considered | Approved |

**129/17 Finance, Accounts & Governance**

1. *Payment of Accounts*

**Resolved** by all present that the below accounts be approved for payment and were signed by Cllr J Wilson & Cllr A Carruthers.

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| HMRC | PAYE May | £77.40 |
| Becx Carter | June Salary- VIA SO | £310.26 |
| Becx Carter | Expenses | £92.74 |

**Action: Clerk to pay accounts**

1. *Approval of Bank Reconciliation and Spend Against Budget*

**Resolved** by all present that the Bank Reconciliation be signed as a true and accurate record by Cllr R Gildert.

**Resolved** by all present that the Spend against Budget report be noted as received.

1. *Formation of Planning Sub Committee*

**Resolved** by all present that a Planning Sub Committee be formed consisting of Cllr M Bradley, Cllr S Anderson, Cllr Sue Hannah, Cllr Steve Hannah, and Cllr J Wilson to deal with planning applications if time doesn’t allow them to be tabled a meeting.

**Resolved** by all present that the circulated terms of reference be adopted with immediate effect.

**Action: Clerk to update the website to reflect this sub-committee formation and the role of the Councillors.**

**130/17 Councillor Matters**

Clerk to acknowledge receipt of the Red Rose Funding application and informed them that it will be considered at the July meeting. Clerk to sign post them to Cumbria Community Foundation & the Neighbourhood forum as additional funding avenues.

**Action: Clerk to contact the Red Rose and convey this information.**

Meeting Closed 20:42

Signed……………………………………………. (Chair) Dated………………………………………………..