**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 20th March 2018**

**Correspondence received since last meeting for information.**

1. Invite to Allerdale Three Tier Meeting- 22nd March 2018 (Workington)
2. Results of 2017 Electro Fishing Investigation, from Derwent Owners Association
3. NALC Data Protection Toolkit
4. Notice of Public Inquiry for Land North of Broughton Park (Ref 2/2016/0751)
5. Environment Agency Salmon Consultation Results
6. ACT Spring Gazette
7. Clerks & Councils Direct

**Clerk’s actions from previous meeting:**

Cumbria Children’s Dyslexia Project Request for Funding- Response from Broughton School, that they do have a number of children that suffer from Dyslexia, and they have recently invested in some online screening material. There are many charities that support individuals with Dyslexia including in schools which may benefit more from Parish Council support.

Broughton Quarry- CCC don’t own the buildings just the quarry itself therefore the damage to the buildings is not an issue for CCC.

23/18 Upload minutes to website & circulate to all - *Done*

23/18 Clerk to distribute information on current & previous CGR to all councillors as received-*No information received from Ms Lindsay Tomlinson at ABC yet*

27/18 Clerk to distribute information on Police Desk to all for circulate-*Done*

27/18 Clerk to prepare a letter with Mary & Sue re Church Meadows Crossing & print for distribution -*Done*

28/18 Check with CCC on progress of Soddy Gap PROW Registration-*Deadline date for this is 23rd March 2018. Confirmation of the formal order being ratified will be circulated to all councillors after this date.*

28/18 Clerk to continue working on Church Meadows Green Space, contact CEO if necessary-*On-going- I have now obtained a new contact at Persimmon who has had non of the back ground to the issue…*

28/18 Contact CCC to ask about removal of Bus Shelter- *Emailed but no response provided*

28/18 Contact Structural Surveyor re removal of bus shelter-*Pending the response to the above before action is taken*

28/18 Clerk to contact party land owners for consent/help with removal-*See above*

28/18 Clerk to check ownership of Moor Road Bus Shelter-*On-going- Awaiting response from CCC*

28/18 Organise quote for cleaning of Moor Road Bus Shelter if it is PC owned-*Once response on ownership is confirmed this next step will be taken if required.*

28/18 Ask CCC for review of bus stop infrastructure as a number of the signs/posts are damaged-*Done but no response received*

28/18 Contact CALC re cost of in house training and if it can be tailored to the Council – *Contact made awaiting further details*

28/18 Agenda Hearing Loop for March Meeting-*Removed from the agenda until any further information is received*

28/18 Work with A Carruthers to prepare revised Statement of Truth to revise application to include Fishing Rights-*On-going- Awaiting confirmation from the Council Solicitor on how to register an ‘ad medium filum aquae’*

32/18 Clerk issue warning notice to three plots 2 (1.1Coldgill, 11 Nook) identified during Thursday with Mike and Nook Plot 15 re escaping fowl -*Done- The two nook plots have terminated their tenancies*

32/18 Contact Plumber re Taps as required-*All taps reported to be working, with the exception of 3 on the Nook Site. An allotment holder has taken the ‘dry’ taps apart and re-set the valves and they appear to be functioning again.*

32/18 Organise Allotment Training event with NSLAG in June, work with CALC to publicise etc-*On-going awaiting discussion by the Allotment Working Committee*

32/18 Look into applying for a grant for Allotment Handbook work-*No progress made*

32/18 Work on draft terms of reference & election process- *Draft T of R being considered by the Allotment Working Committee on the 13th March 2018, they will be circulated to all Councillors on Wednesday 14th March 2018 for ratification on the 20th March 2018*

32/18 Agenda ratification of t of R & nomination/election process for March Meeting- *Done*

32/18 Circulate recommendations paper to all councillors with March 2018 mailout- *Will be circulated on the 14th March 2018 following the Allotment Working Committee meeting on the 13th March 2018.*

33/18 Prepare Seats document- *Done*

33/18 Place advert for grass cutting tender-*Done*

33/18 Circulate summary of tender responses to all prior to march meeting-*Will be circulated to all at the meeting. Closing date for Tender Submisisons Monday 19th March 2018*

33/18 Confirm to Police that the PC do not wish to see the 20mph increase to 30mph but want to see it enforced- *Done*

33/18 Contact CCC to request a parking/traffic review of Ghyll Bank Area, consideration of 1 way system-*Requested a review via email to* [*betterhighways@allerdale.gov.uk*](mailto:betterhighways@allerdale.gov.uk) *but no response received*

33/18 Contact CCC to request Parish walkaround with CCC highways re minor issues-*No progress*

36/18 Seek clarity on if/when planning permission is required for change of use- *Change of use to dwellings- Usually if it is small scale and owner would still live in the house and they would rent out 1 or 2 rooms as B & B ABC wouldn’t ask for a change of use. However if it was large scale and the full buildings use would change and the building would be actually ran as a business then a full application would be required. Neighbours would be consulted along with the Parish Council if any such applications were received.*

37/18 Pay accounts- *Done*

37/18 Agenda church funding for March meeting- *Done*

37/18 Confirm to Pauline Harkness & Rev Godfrey that matter deferred till March- *Done*

38/18 Agenda Fair Share for March meeting- *Done*

Becx Carter

Clerk to Broughton Parish Council

[broughtonparishclerk@hotmail.com](mailto:broughtonparishclerk@hotmail.com)