**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 17th April 2018**

**Correspondence received since last meeting for information.**

1. CALC Newsletter March 2018
2. Notes of Three Tier Allerdale CALC AGM Meeting Sept 17
3. CALC Draft notes of March 22nd 2018 3 Tier Meeting

**Clerk’s actions from previous meeting:**

41/18 Agenda issue of agenda management for April- *Done*

41/18 Agenda Staffing- Consideration of Clerks Role, Salary & contracted hours for April-*Done*

41/18 Send round details of how to report littering/fly tipping to all councillors- *Done*

43/18 Upload minutes & circulate- *Done*

46/18 Update Council website with C Winter details-*Done*

46/18 File C Winter DPI-*On-going-*

47/18 Agenda Mrs J Wedgwood & Fairshare for a future agenda- *Done*

47/18 Chase CCC up re bus shelters-*Emailed to chase up but no response received*

47/18 Agenda bus shelters for April meeting-*On the list below as no response received from CCC*

47/18 Chase up CALC re training fees for Broughton PC & Agenda- *Done- On the agenda*

47/18 Express an interest in J Sewell attending planning training-*Done*

50/18 Collate issues from Playground inspection and seek quote from Playdale including works to surface area-*On-going- Independent Play area report not yet received*

50/18 Speak to Jackson Hetherington re sanding and painting of benches on welfare field- *Emailed but no response received*

52/18 Convey decision re training to NSLAG-*Ongoing*

52/18 Prepare nomination paper for allotment works for sign off by MB-*Done*

52/18 Allotment invoices (6months) to be issued-*Done*

52/18 Prepare a letter to all tenants re the current stage of play on the allotment stuff approval by MB before sending-*Done*

52/18 Print T of R for all allotment tenants with nomination forms -*Done*

52/18 Advertise in Cockermouth Post regarding Broughton PC allotment waiting list-*Cllr M Bradley preparing an article for inclusion in the April Cockermouth Post*

52/18 Ask CALC to send round info re Broughton PC waiting list allotments-*Done*

52/18 Organise site visits with new tenants and existing councillors before tenancy is issued-*Ongoing*

52/18 Inform all new tenants of the need to park considerately when accessing the allotments-*Ongoing*

52/18 Convey decision re Plot A nook to tenant-*Done*

53/18 Inform Jackson of successful tender-*Done*

53/18 Agenda 20 mph speed limit for April -*Done*

53/18 Seek quotes for works to fingerposts again-*On-going*

53/18 Agenda the issue of signing of M of U re fingerposts for April meeting- *Done*

55/18 Submit comments on planning applications -*Done*

57/18 Pay accounts-*Done*

57/18 Convey decision to Church re Car Park-*Done*

57/18 Seek quotes for noticeboard at Post office & discuss siting-*On-going*

58/18 Agenda issue of walls for a future PC meeting-*On list below*

58/18 Contact ABC re need for larger bin at Little Broughton Bus Stop- *Done*

**On-going Matters- *Matters which the Council & Clerk is continuing to work on but which have no updates so don’t require formal agenda space***

1. ***­***Bus Shelters/Ownership & Responsibilities- *No response yet received from CCC the Clerk is continuing to chase this*
2. Walls & the lack of protection for them under Planning law -*Awaiting an update from A/BC Cllr N Cockburn. Matter to be agenda’d in future when decision are required*
3. Cemetery/Green Space Church Meadows

Becx Carter

Clerk to Broughton Parish Council

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