**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 15th May 2018**

**Correspondence received since last meeting for information.**

1. Derwent Owners Minutes April 18
2. Confirmation of National Salary Scales for Parish Clerks
3. May CALC Newsletter
4. Allotment & Leisure Gardener

**Clerk’s actions from previous meeting:**

64/18 Upload & circulate minutes to all councillors- *Done*

66/18 Clerk to circulate information on next police meeting to all councillors- *Done*

69/18 Clerk to contact ABC re invite to 25th April 2018 Community Governance Review- *On the agenda for the May 2018 meeting*

69/18 File copy of Storey Appeal Speech on PC files- *Done*

71/18 List all on-going issues with no update on Clerks report going forward- *Done (see below)*

71/18 Clerk to agenda matters for allocation to councillors when they arise- *On-going*

73/18 Agenda Youth Shelters for May meeting- Agenda item on its own- *Done*

73/18 Clerk to liaise with CALC re training dates for Councillor Training & check if can open up to other local councils- *Ongoing*

74/18 Convey decision to Jackson and ask for dates when works will take place- *Done, works should be complete by the May 2018 meeting.*

75/18 Chase up Play area report and ask Playdale for quote for works- *On-going Awaiting report from the inspector, the inspection was done in early/mid March but no report yet received nor a date for the report has been provided*

76/18 Speak to M Bradley re sending of warning letters to tenants identified during walkaround- *On-going, awaiting confirmation on if the letters need to be issued or not.*

76/18 Commission structural survey of the wall at Nook ASAP- *Contacted a local firm for a quote, not yet received.*

76/18 Clerk to speak to A Nelson re rubble heaps and use for them- *Not yet done due to Year end/Audit/GDPR work*

76/18 Contact Malc to ask if he would do vegetation clearance alongside stream at Nook*- Not yet done due to Year end/Audit/GDPR work*

76/18 Clerk to obtain quotes for fencing once contractors details received from C Jackson- *On-going- Mr C Jackson has spoken to 4 parties who have confirmed they are are too busy to undertake the works. Suggestions required for other contractors who could be approached.*

76/18 Confirm nomination of C Jackson & A Nelson to Allotments Working Group- *Done*

76/18 Update website with Allotment Working Group info- *Done*

76/18 Send contact details for all Allotment Working Group parties to each other- *Done*

76/18 Organise Allotment Working Group meeting- *Done taking place on Tuesday 8th May 2018*

77/18 File M o U re fingerposts with CCC- *Done- No response received*

77/18 Organise new quote for fingerposts works for May meeting- *Not yet done due to Year end/Audit/GDPR work*

77/18 Agenda fingerposts for May meeting-*See below*

77/18 Remove 20mph speed limit from future agendas- *Done*

77/18 Send HIMS link to all councillors- *Done*

77/18 Chase up issue of flashing sign on moor Road as still showing 30mph- *Done a response has been received from Ms Steph Davis Johnston of CCC- The vehicle activated sign is locationed outside of the 20mph limit so is technically in a 30mph zone and as such is correct. On examination of the asset it has been discovered by CCC that they can’t alter the speed flashing to 20mph. Moving it is not possible due to legal requirements on siting this VAS and the street infrastructure closer to the school/within the 20mph limit. CCC has three options:*

1. *Leave the VAS flashing at 30*
2. *Change it to 20 (if the required extra piece of kit can be purchased) and leave it in its current position*
3. *Remove it entirely- This is CCC preferred option.*

77/18 Chase up idea of review of TRO in Broughton/Ghyll Bank- *Done- Response from CCC. They understand the concerns raised regarding Ghyll Bank & Kirklea and the low amount of off street parking. Past experience has shown that the installation of double yellow lines around the corners of Kirklea by the Village Hall has been met with negative local opinion. However if it is becoming a safety issued then CCC can review. Cockermouth traffic regulation order is due for review this financial year with implementation in 19/20. This area will be assessed as part of this review. CCC is reluctant to consider one way as surveys show that the installation of a one-way restriction increases vehicle speeds, which then increases risks of collision. The main section of Ghyll Bank is quite congested alongside the playing field, this is viewed as a positive as the parked vehicle act as a natural form of traffic calming. If this conflict was removed (by the installation of a one way system) vehicle speeds would increase. With regard to the cul-de-sac at the top of Ghyll Bank it is officially a turning area. Which should strictly be kept clear, however this is known to be used for parking when off street parking is limited. This can be reviewed for parking restrictions but it is unlikely that a proposal will be suggested at this location. Fundamentally parking restrictions will not resolve the issue that remains; too many cars and not enough off-street parking provision.*

79/18 Submit comments on 2/2018/0116- *Done*

81/18 Pay accounts-*Done*

81/18 Submit SO Mandate to HSBC- *Done*

81/18 Seek contact details from Richard Gildert & J Sewell for bank account- *Requested details with a view to the mandate being signed at the May meeting*

81/18 Update Bank Mandate with HSBC- *Ongoing*

**On-going Matters- *Matters which the Council & Clerk is continuing to work on but which have no updates so don’t require formal agenda space***

1. ***­***Bus Shelters/Ownership & Responsibilities- *Response received awaiting further investigation from the Clerk, due to Year End/Audit/GDPR this has not yet been undertaken. Will be agenda’d for the June 2018 meeting.*
2. Walls & the lack of protection for them under Planning law -*Awaiting an update from A/BC Cllr N Cockburn. Matter to be agenda’d in future when decision are required*
3. Cemetery/Green Space Church Meadows- *On-going awaiting a response from Persimmon about a phone appointment to discuss this.*
4. Bulling Meadow Registration of Fishing Rights- *Awaiting confirmation from the Councils solicitor on how to proceed with a profit a prednre registration.*
5. Fingerposts- *On-going- Clerk to obtain a new quote and then re-agenda for the June 2018 meeting*

Becx Carter

Clerk to Broughton Parish Council

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