**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 26th June 2018**

**Correspondence received since last meeting for information.**

1. CALC June 2018 Newsletter
2. Tour of Britain Community Projects
3. National Allotment Society Northern Branch Meeting Invite
4. Remembrance Day Silhouette Installation Grants
5. Notification from Highways England re A66 Stoneybeck Bridge
6. Clerks & Councils Direct June 18

**Clerk’s actions from previous meeting:**

 84/18 Update website with Chair & Vice Chair- *Done*

84/18 Contact Mrs Sewell to check if she is willing to accept the vice chairship-*Done*

89/18 Upload minutes to the website-*Done*

89/18 Organise a meeting with Mary Bradley to finalise contract review-*Done, taking place on Monday 25th June 2018*

89/18 Agenda completion of Clerks review for June Meeting- *Done*

90/18 Agenda Youth Shelter for June meeting-*Done*

90/18 Agenda Bus Shelter for the June meeting-*Done*

91/18 Prepare & submit a letter to the Highways and Planning Dept regarding lack of Highways appropriate comments on planning applications-*Simon Sharp of ABC Planning attending a future meeting (New position & structure)*

94/18 Agenda Finger Posts for June meeting-*Done*

94/18 Organise new quote for fingerposts -*On-going- Awaiting receipt of the new quote*

96/18 Chase up Play Area Inspection Report-*Received and submitted to Playdale for a quote.*

96/18 Organise a quote from Playdale for Play area Inspection reports- *On-going- Awaiting receipt of the quote*

96/18 Agenda outcome of inspection & playdale quote for June meeting-*Done*

97/18 Circulate details of CGR meetings to all -*Done*

97/18 Circulate details of LDNPA Local Plan Review to all -*Done*

100/18 Convey decision re flashing speed sign to CCC-*Done*

100/18 Convey decision re TRO consultation to CCC-*Done*

101/18 Raise queries re the Church Car Park to the Church-*Ongoing*

101/18 Communicate support re Childrens Carnival road closure to CCC-*Done*

104/18 Pay accounts-*Done*

104/18 Complete all relevant insurance documents-*Done*

104/18 Complete audit form-*Done*

104/18 Publish Audit notice-*Done*

104/18 Submit audit-*Done*

105/18 Upload governance docs to website-*Done*

105/18 Update privacy notice & statement -*Done*

105/18 Prepare confirmation sheet for all councillors to sign re GDPR-*On-going*

105/18 Continue to work on GDPR policies-*On-going*

**On-going Matters- *Matters which the Council & Clerk is continuing to work on but which have no updates so don’t require formal agenda space***

1. Walls & the lack of protection for them under Planning law -*Awaiting an update from A/BC Cllr N Cockburn. Matter to be agenda’d in future when decision are required*
2. Cemetery/Green Space Church Meadows- *On-going awaiting a response from Persimmon about a phone appointment to discuss this.*
3. Bulling Meadow Registration of Fishing Rights- *Awaiting confirmation from the Councils solicitor on how to proceed with a profit a prednre registration.*

Becx Carter

Clerk to Broughton Parish Council

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