**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 26th June 2018**

**Correspondence received since last meeting for information.**

1. Northern Region Allotments Association News Bulletin
2. Clerks & Councils Direct
3. Notification of the dismissal of the Broughton Park Appeal

**Clerk’s actions from previous meeting:**

108/18 Clerk to process Rosemary Pasmore resignation -*Done*

108/18 Clerk to update website to reflect Rosemary Pasmore Resignation -*Done*

111/18 Upload & distribute minutes to all councillors- *Done*

112/18 Clerk to add Youth Shelter & Outdoor Gym Project to future agendas-*Done*

112/18 Clerk to provide contact details for Hayley Bishop to Cllr C Winter-*Done*

116/18 Clerk to file the signed Memorandum of Agreement with CCC -*Done*

116/18 Clerk to circulate details to all of how to report PROW issues-*Done*

116/18 Defer bus shelters until July agenda- *Done*

116/18 Submit response in favour of Historic England registration of war memorial-*Done*

116/18 Contact school for clarity on who cheque should be paid to for war memorial-*Done*

116/18 Agenda cheque for signing at July meeting-*Done*

118/18 Clerk to progress Playarea Repairs up to 2k plus VAT-*Done*

120/18 Draft letter to ABC re supplementary planning document and send to MB for checking ASAP-*On-going- Storey Homes Appeal has been dismissed*

120/18 Send letter to CEO of ABC & members & to CCC Hugo Graham for comment- *Done*

120/18 Chase up progress on CGR with ABC including the timescale for Broughton PC consultation-*Done- Questionnaire circulated to all via email*

121/18 Contact Cumbria pest Services for revised quote/detail of what is included- *Done- Will be considered by the Allotment Task & Finish Group*

121/18 Contact Cumbria County Council Bridleways Team regarding permission for works on Nook- *Done- Closure in place for 21 days, a further closure of 21 days can be done after this*

122/18 Report concern over lack of Parish Maintenance to ABC & Home Housing again-*Ongoing*

122/18 Clerk to provide contact details for Jackson to Joanne Sewell-*Done*

122/18 Clerk to provide copy of the grass cutting tender to J Sewell for reference-*Done*

122/18 Request quote from Jackson for additional bench works -*On-going- Awaiting list of all required benches*

123/18 Returned signed Wayleave agreement to ENW- *Done*

123/18 Chase up persimmon for response to Church Meadows issue-*Ongoing*

123/18 Clerk to convey decision to the Church re the 'hard play area'- *Draft email prepared and with Cllr M Bradley for finalisation before sending*

126/18 Pay accounts- *Done*

127/18 Clerk & Chair to work together to update the job description- *On-going*

**On-going Matters- *Matters which the Council & Clerk is continuing to work on but which have no updates so don’t require formal agenda space***

1. Walls & the lack of protection for them under Planning law -*Awaiting an update from A/BC Cllr N Cockburn. Matter to be agenda’d in future when decision are required*
2. Cemetery/Green Space Church Meadows- *On-going*
3. Bulling Meadow Registration of Fishing Rights- *Awaiting confirmation from the Councils solicitor on how to proceed with a profit a prednre registration.*

Becx Carter

Clerk to Broughton Parish Council

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