**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 23rd January 2018**

**Correspondence received since last meeting for information.**

1. Notification of external auditor appointments for 17-18
2. New General Data Protection Regulations (GDPR) 2018 Guidance
3. CALC Skills Programme Jan-June 18
4. Letter of thanks from Broughton Children’s Carnival
5. CALC Newsletter Dec/Jan 18
6. Update from NALC on pay negotiations & SAAA
7. Allerdale Borough Council Budget Consultation (Circulated to all for individual response)
8. East Cumbria Family Support request for volunteers
9. Buckingham Palace Garden Party Nomination
10. Clerks & Councils Direct
11. Letter of thanks 1st Great Broughton Scouts

**Clerk’s actions from previous meeting:**

193/17 File paperwork with ABC re Cllr R Mawdsley vacancy- *Done confirmation received from ABC that no election called so vacancy can be filled by co-option*

193/17 Write to Mr Mawdsley thanking him for his time as councillor- *Done*

196/17 Update the website with vice chair & R Gildert on planning sub committee-*Done*

197/17 Upload minutes to website & circulate to all -*Done*

200/17 Forward contact details to PCSO Ostle of any interested parties in running youth club- *Matter on the agenda for consideration on the 23rd January 2018*

200/17 Contact CCC and CYA re youth development worker advice- *Done- CYA willing to offer help & support and will attend a meeting with interested parties. Funding potentially available to a community group from CCC & the Police*

201/17 Circulate draft M of U re fingerposts to all councillors- *Done*

201/17 Agenda M o U for fingerposts for January meeting-*Agenda’d for the February meeting once Cllr Bradley is back*

201/17 Agenda Hearing Loop for Feb meeting-*Done*

201/17 Communicate decision to Mr P Rushton re no digital inclusion events-*Done*

201/17 Contact persimmon re green space/graveyard extension-*On-going- Attempting to get in touch with the correct person which is taking time.*

201/17 Contact Mr P Hunter & Mr R Dobie re statement of truth for fishing rights-*On-going- No contact details received for either party, awaiting a phone call with the Parish Councils solicitor to discuss how to proceed with either registration to centre of the river or if to go for profit a prendre registration.*

202/17 Submit request to ABC re community governance review-*Done- Relevant ABC officer attending February Parish Council meeting to further discuss*

203/17 Provide Cllr J Wilson with play area inspection forms -*Done*

204/17 Contact A/BC N Cockburn for an update on the A66 roundabout-*Done- No further information available at present*

204/17 Contact C/Cllr H Graham for an update on the Highways Projects suggestions-*Emailed no response yet received*

204/17 Thank CCC Highways for the work they have done around the bus shelter -*Done*

205/17 Communicate decision to Mr J Ashbridge the decision re appeal against termination-*Done*

205/17 Contact Mr M Grout and ask for expenses claim for Jan meeting-*Done- Mr Grout has confirmed that at this stage the costs have been minimal but if further costs are incurred an expenses claim will be submitted.*

206/17 Report matter to CCC highways & C/Cllr H Graham re the crossing at church meadows- *Done- Update from C/C Cllr H Graham that when the traffic counts were taken 3 years ago average speeds where circa 14mph which is to be expected for a housing estate such as Church Meadows. There have been plenty of ‘near misses’ but there have been no KSI (killed or serious injured) on the road. In addition CCC officers have noted to CC Cllr H Graham that they have taken additional measures e.g. signage and bollards. C/Cllr H Graham can send technical staff to carry out a crossing assessment but if they find no problem then the matter will be closed.*

206/17 Report any signage missing on PROWs to CCC-*Reported problem at the bottom of Winder Lonnin*

206/17 Agenda grass cutting for Jan meeting-*Done*

206/17 Speak to ABC about more regular leaf sweeping in the Parish-*Done street sweeping has to be requested awaiting clarity on how to request it.*

206/17 Contact Persimmon re maintenance on the Church Meadows estate-*On-going- Trying to get to the relevant officer*

206/17 Contact CCC re reinstate of the PROW along the river in the parish – *Done footpath 247003 there is only funding in place for the Papcastle end of the path, and works will start in the next environmental window in June. 218025- No funding for the work. 218006 landowner talks are underway with one affected owner being approached with regard to the possibility of re-aligning the footpath.*

206/17 Chase up review of 20mph speed limit with CCC & Check the progress of the additional requested TDU's- *Chased up but no response received.*

207/17 Circulate details of parliamentary boundary consultation to all councillors-*Done*

208/17 Submit comments on HOU/2017/0241-*Done*

210/17 Pay accounts-*Done*

210/17 Organise gesture of thanks to S Dixon for his free repairs to allotment taps-*Done*

210/17 Process donation to Broughton's Children’s Carnival-*Done*

210/17 Process donation to 1st Great Broughton Scout Group-*Done*

210/17 Process donation to Great Broughton Baby & Toddler Group-*Done*

210/17 Clerk to agenda budget for Jan meeting-*Done*

210/17 Reduce figure for poppy wreaths to £25 in the budget-*Done*

211/17 Circulate information to all on how to report empty properties -*Done*

Becx Carter

Clerk to Broughton Parish Council

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