Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Broughton Village Hall on Tuesday 30th November 2021 at 19:00

**Present:** Mary Bradley (in the Chair), Sue Hannah, Bill Smith, Steve Hannah, Nicky Cockburn, Claire Winter

**Attendance:** Becx Carter (Clerk), Cumbria County Councillor Jim Lister

**Apologies:** Georgina Murray (Family Commitments), Adrian Davis-Johnston (Work commitments), A/BC Cllr J Farebrother

With 6 Councillors present the meeting was quorate.

# 127/21 Apologies for absence

Apologies and the reasons for them were received and accepted from the above persons.

The Clerk informed all present that Mrs Joanne Sewell had tendered her resignation to Broughton Parish Council.

**Resolved** by all present that thanks be noted to Mrs J Sewell for all her work, time and dedication during her period as a Parish Councillor.

**Action: Clerk to prepare the relevant paperwork and notices regarding this vacancy.**

**Action: Cllr M Bradley to organise a thank you gift and card.**

**128/21 Requests for dispensations and declarations of interest**

None were received

Cllr B Smith has become a trustee for a charity, it was noted his DPI will need to be updated.

**Action: Clerk to send a DPI for to Cllr B Smith for updating.**

# 129/21 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

**Resolved** by all present that item *135/202.ii* be subject to the Public Bodies Admission to Meetings Act 1960 on the grounds of it being subject of a current legal action and therefore being confidential. All present agreed that this item to be considered at the end of the meeting once all press & public have been excluded

**130/21 Minutes of the meetings held on the 19th October 2021**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 19th October 2021 meeting be signed as a true and accurate record by the Chair.

**Action: Clerk to upload the completed minutes to the website.**

**131/21 Chairman’s Announcements**

Allotments- A significant amount of work has been done to clear the allotment waiting list and there is now no-one on the active waiting list, and there are 3 clear plots.

Derwent Forest-The next meeting relating to this is on Thursday 2nd December 2021 which Cllr M Bradley will attend.

Broughton walks booklet- The launch of this has been delayed until a large event early in the New Year linked with the launch of an active health programme.

Christmas Lights- Thanks were noted to Cllr A Davis-Johnston and others for encouraging the Christmas Lights around the Parish, the Parish looks lovely and this event has fostered a strong community spirit.

Allerdale GDF- ABC have agreed to be part of Community Partnership and Cllr M Bradley is currently on the ‘interim’ board on behalf of the community whilst the formal Partnership is formed.

**132/21 Public Participation**

None

**133/21 Reports from visiting councillors & Police**

1. *Cumbria County Council -Cllr J Lister*
* Local Government Reorganisation-This is progressing with a significant amount of work involved, it seems to be coming together, and the end result will be an improvement.
* Storm Arwen- Circa 100 roads were blocked across the county (South & East), which has required a significant work to clear/resolve. It was noted that many properties were without power, and that this problem is persisting in a number of areas, pressure is continuing to be put on ENW to resolve these issues. The Priority Services register was mentioned which makes provision for those that are very vulnerable or rely on electrically powered medical equipment.
1. *Allerdale Borough Council*

Cllr J Farebrother had provided a number of written updates to the Clerk prior to the meeting:

* Local Government Reorganisation, this is progressing and new appointments have been advertised. The role of SRO is to be split three ways between Allerdale & Barrow’s Chief Executive and the Acting Chief Executive of the CCC.
* Community Climate Fund- This has now been launched and is for communities wishing to address climate change issues in their area. The amounts that can be applied for range from £200 to £10,000.
* GDF- Allerdale have now agreed to be part of a Community Partnership as part of the search for a GDF suitable location. Parish Councils in the search area will be asked to send representatives to the Partnership in due course.

# 134/21 Clerks Report

The Clerk Report had been circulated to all prior to the meeting. The receipt of this report was noted by all.

#### Youth Provision in the Parish

Cllr C Winter noted that the issue around young people being dropped into the village for gatherings, the issue is now more around an internal venue for younger children to undertake activities. The issue with holding something in the Village Hall is a lack of storage facilities. Consideration was given to alternative venues within the Parish including the old Church on Meeting House Lane.

Cllr G Murray is happy to look for funding for equipment/facilities etc, and consideration would need to be given to the legal structure of any organisation that was running. It was noted that it maybe better for this group to be a standalone group separate from the Parish Council.

**Action: Clerk to agenda this for the January 2022 meeting.**

#### Licensing Appeal against Allerdale Borough Council

Item moved to the end of the meeting and excluded from the minutes as per the resolution made at 129/2021 on the grounds of it being part of active preparation for a legal case.

# 135/21 Play-area

#### Play-area Safety Netting

The Clerk confirmed she had requested quotes from three different companies and that two quotes had been received back, these had been circulated to Cllr S Hannah & Cllr G Murray. Cllr Sue Hannah has submitted an application to CCF about a week ago and a response is awaited.

**Action: Clerk to agenda this for the next meeting.**

# 136/21 Allotments

#### Allotments Working Group

It was noted that due to the ongoing time demands of the licensing appeal that this had not progressed this month, but that the Clerk & Cllr M Bradley, and Cllr A Davis Johnston & Cllr Bill Smith are going to agree a date for a meeting to be held early in the new year, along with the allotment holders who have expressed an interested in attending this meeting.

**Action: Clerk and Cllr M Bradley to continue preparing the agenda which will need to focus on the costs of plots.**

#### Water Leak on Coldgill Allotments

The Clerk informed all present that a water leak has been identified by UU on the Coldgill Site. As a local authority we are liable for the repair costs. The water has currently been turned off but a solution needs to be sought to the issue. There is a possibility the leak could be under the Scouts Plot which is privately owned. It was suggested that the water be capped off above and below the identified noise to isolate the location for the leak.

**Resolved** by all present that the Clerk & Cllr M Bradley work together to take this forward and that a cost proposal is circulated to all councillors via email for approval of expenditure.

**Action: Clerk to contract with an appropriate contractor to undertake investigations to identify and locate the leak.**

#### Tap Hoods (Coldgill)

It was noted that the experiment that was conducted on Nook last year of the installation of tap hoods to protect the taps from frost was successful.

**Resolved** by all present that a budget of £100 be approved for the installation of the tap hoods at Coldgill.

**Action: Cllr M Bradley to speak with Alan Nelson about the monitoring and installation and removal of these as per the weather.**

# 137/21 Parish Maintenance & Highways

#### Great Broughton Proposed Traffic Calming Measure

Cumbria County Council have contacted Broughton Parish Council regarding the installation of some additional proposed traffic calming measures along Moor Road. This has been triggered due to the results of traffic data counts which has confirmed that the 85th Percentile of speed is above what would be deemed to be successful in a 20mph speed limit. The proposed alterations are:

* Installation of a speed cushion within the existing priority give way layout
* Removal of vehicle activated sign (as it flashes 30mph approx. 20meters from the 20mph speed limit)
* Upgrades to the school warning signs.

**Resolved** by all present that Broughton Parish Council fully support these proposals and would request that consideration be given to the installation of additional Speed Cushions one on the Little Broughton Road, and one on the other side of the school, and one between the two parts of Church Meadows.

**Action: Clerk to submit this response to CCC.**

#### Equestrian Warning Signs

Cumbria County Council has requested local intelligence regarding where equestrian warning signs should be placed across the parish.

**Resolved** by all present that some local contacts be made to identify the relevant locations.

**Action: Cllr Sue Hannah to put some notices up and encourage some community responses.**

**Action: Clerk to speak to Cllr A Davis Johnston about putting a message on Great & Little Broughton Crack to ask for key locations for these signs.**

**Action: Clerk to convey to CCC that we are canvasing local input for this and will respond in due course.**

#### Bus Shelter Damage (Opposite Welfare Hall)

The Clerk confirmed that this has been reported to the Parish Council insurers who are taking this forward, with the insurers of the other party who caused the damage. No further action is required as this stage until the insurance claim is settled.

**Action: Clerk to continue working with the Parish Council insurers to provide any relevant information to allow this claim to be settled.**

It was noted that one of the issues that was a contributory factor to this incident is the amount of parked vehicles in the vicinity of the bus shelter that mean that large vehicles (e.g. buses) can’t pull in/park/turn around. Vehicles are parked on both sides of the Main Road, and around the junction of Grange Avenue & Kirklea.

**Action: Clerk to raise this as a serious safety concern with CCC and request an urgent TRO review of traffic markings on Main Street/Grange Avenue/Kirklea Junction to prevent this happening again. (Clerk to raise this with Cllr J Lister as well).**

**Action: Clerk to raise concern with CCC about the routing of the school bus as well and request that the route be altered to reflect the bus coming in the back of the Village and down through the village to prevent the need for manoeuvring.**

Thanks were noted to Cllr Steve Hannah for organising the demolition of the shelter so rapidly on the grounds of health & safety.

# 138/21 Correspondence

#### Queens Platinum Jubilee 2022

The Clerk informed those present that there are two national schemes being promoted to recognise the Queens Platinum Jubilee in 2022, these are the lighting of beacons (bonfires), and tree planting.

**Action: Clerk to agenda this for a future meeting.**

#### Broughton Primary School-Multi Academy Status

**Resolved** by all present that it be noted that Broughton Primary Academy is considering being a founding school in a new multi academy trust, called Learning For Life. The other current member of this multi academy trust is Fairfield Primary School in Cockermouth. Councillors felt it was very important that Broughton Primary School maintains its individuality as part of any Multi Academy Status move.

**139/21 Planning Applications.**

**Ref: VAR/2021/0039**

Location: Land at Former RNAD Derwent Forest, Great Broughton

Proposal: Variation of Condition 1 relating to working hours on application VAR/2021/0012

**Resolved** by all present that no comments or objections

It was noted that the application form for this proposal relates to alteration of a boundary, and not relating to working hours….

**Action: Clerk to submit these comments.**

**Ref: FUL/2021/0293**

Location: Livery Opposite Glen Cottage, Little Broughton,

Proposal: A general purpose crop store

**Resolved** by all present that the council have no comments or objections

**Action: Clerk to submit these comments.**

# 140/21 Planning Decisions

The below decisions were noted as received.

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Location** | **Proposal** | **Decision** |
| VAR/2021/0025 | Land at Former RNAD Derwent Forest, Great Broughton | Variation to Condition 1 on approved application VAR/2021/0012 to remove the turning head in between plots 10 & 11 | Approved with conditions  |
| FUL/2021/0138 | Plot 1 Derwent Forest, Great Broughton, Cockermouth | Single new dwelling | Approved with conditions  |

**142/21 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid via BACS authorised by 2 authorised signatories

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Jackson Hetherington | October Invoice | £259 |
| Swinside End Farm | Christmas Tree | £150 |
| Malcolm Grout | Tap Expenses Nook | £10.77 |
| Becx Carter | Salary (Via SO) | £536.25 |
| HMRC | PAYE  | £141.20 |
| NEST | Pension | £49.40 |
| Becx Carter | Expenses | £138.84 |

**Action: Clerk to pay these accounts.**

### Approval of Bank Reconciliation and Spend Against Budget Report

**Resolved** by all present that these reports be signed as a true and accurate record.

### Consideration of Draft Budget 22/23

The clerk had circulated a copy of this draft budget to all councillors.

**Action: All to consider the budget and let the Clerk know of any alterations that are required prior to the January 2022 meeting.**

**143/21 Councillor Matters**

None

**144/21 Date & Time of Next meeting.**

**Resolved** by all present that the next meeting date provisionally be set as the 18th January 2021 at 19:00 in Broughton Village Hall.

Meeting closed 20:12

Signed……………………………………………. (Chair) Dated………………………………………………..