Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Broughton Village Hall on Tuesday 7th September 2021 at 19:00

**Present:** Mary Bradley (in the Chair), Sue Hannah, Joanne Sewell, Bill Smith, Georgina Murray, Adrian Davis Johnston,

**Attendance:** Becx Carter (Clerk),

**Apologies:** A/BC Cllr N Cockburn (health reasons), Steve Hannah (family commitments), Claire Winter (ill health),

With 6 Councillors present the meeting was quorate.

# 91/21 Apologies for absence

Apologies and the reasons for them were received and accepted from the above persons.

**92/21 Requests for dispensations and declarations of interest**

None were received

# 93/21 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

None

**94/21 Minutes of the meetings held on the 4th May 2021**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 4th May 2021 meeting be signed as a true and accurate record by the Chair.

**Action: Clerk to upload the completed minutes to the website.**

**95/21 Chairman’s Announcements**

The Chair thanked all councillors for all their work and dedication over the Covid 19 period, and welcomed all present back to the first face to face meeting in 16 months.

#### Allerdale Geological Disposal Facility

The Chair is now taking an active part in this working group for Allerdale. There has been a significant amount of effort and time involved in getting up to speed with this subject. The working group has now almost completed its community consultation with an event held in Broughton Village Hall on the 13th August 2021 which was very well attended.

In terms of the search area, the radioactive waste disposal team (RWD) are looking at the final geological data to define the exact search area, after this the community partnership will be formed (this can only be done once the geographical area is defined). More areas in the UK are putting themselves to be part of the geographical search area.

80% of the waste is currently at Sellafield so if has to move anywhere it is likely to have to cross Allerdale.

Once the search area is defined and agreed a 1million pound fund is provided for community benefit in the local area.

In terms of the timescales it is hoped that the decision will go to ABC full council in Oct/Nov 2021.

It is a community led process, and the community will have a majority of members around the board so have the ability to out vote the district/borough councils and the RWD.

**Action: BC to circulate MB’s briefing sheet to all councillors once received via CALC.**

*MP Mark Jenkinson*

The Chair had met with MP Jenkinson who confirmed that the final legal aspect for purchasing of the land has now been completed, and the next stage is the ecological investigations which have to take place relatively contemporaneously with the commencement of the build.

**Action: Clerk to seek an update from Highways England regarding this project.**

#### Grant Application-Lake District Landscape Fund

During Covid 19 lockdown period people in the village walked much more using a lot of the older/less used footpaths, including taking photos of the footpaths. An application was submitted to the Lake District Landscape Fund to produce a booklet documenting all the walks (30) and history of the footpaths in and around Broughton Parish. The entire project will cost about £780 (proofing/printing etc). The booklet would then be sold to recoup costs and raise money for the school.

The bid has been successful for £500. Broughton Academy will also be making a contribution.

**Resolved** by all present that a contribution of £200 be made by Broughton Parish Council towards this community project.

**Action: Clerk to process this donation.**

**Action: MB to ask if this can be PDF’d and placed on the Parish Council website for reference once all the hard copy booklets have sold.**

It was noted that this could link with a wider community project to paint/refurbish the seats and signposts/way-markers on these routes.

**96/21 Public Participation**

None

**97/21 Applications for co-option**

None

**98/21 Reports from visiting councillors & Police**

No formal report was received from any other bodies.

It was noted that currently Cumbria appears to be in a state of limbo following the pre-action protocol letter issued by Cumbria County Council regarding the unitary authority decision, from which the response from the Government is awaited.

**Resolved** by all present that Broughton Parish Council are keen to be involved from the outset regarding how Parish Councils engage and are involved with the unitary authority process going forward.

# 99/21 Clerks Report

The Clerk Report had been circulated to all prior to the meeting. The receipt of this report was noted by all.

#### Derwent Forest Development

The most recent Derwent Forest Community Engagement Meeting was held on Thursday 2nd September 2021, and the notes will be circulated in due course.

The two planning applications (71 new houses, and Visitor Centre) are still being considered by Allerdale Borough Council, Broughton Parish Council have made detailed representations on the applications, including matters such as traffic and transport access, flora and fauna, housing styles, community continuity etc. The Derwent Forest Development Corporation (DFDC) via a S.106 agreement which would be enshrined in any granted planning consent are looking to remediate the area south of the old Railway line for community benefit.

The Visitor Centre will be accessed from the Seaton Road, and this application is due for consideration by Allerdale Borough Council in October 2021. The proposal is that the existing macadam roads within the site will be used where possible for construction traffic both for the visitor centre and the 71 dwellings.

Broughton Parish Council noted concern on the impact that this routing of the construction traffic will have on Seaton/Flimby.

DFDC are pushing forward with the idea of a CIC, it was initially 60% community and 40% developers/construction etc. At the most recent meeting they noted that the community interest could be regional not local, this is of concern to Broughton Parish Council.

**Action: Clerk to write to DFDC to request further clarity on the breakdown of the CIC**

**Action: ABC to be approached for a copy of the lease for the Derwent Forest site.**

It was noted that there is to be a site visit for Parish Councillors on the September 25th 2021, at 11am.

**Action: Personal invites to be sent to all councillors.**

Cllr M Bradley has previously visited the site with DFDC and a freelance film maker, as one of the things that the DFDC want to do is record the history of the site.

There is the possibility of a HLF project to record the social and cultural history of the site, which HLF would prefer to be a community led project covering the whole of the parish.

Cllr Bradley has started initial discussions with local people who have memories of the site and has identified thus far 18 ‘themes’ that could be developed.

#### Broughton Parish Council Facebook Page

Cllr Adrian Davis Johnston suggested Broughton Parish Council have a Facebook page that is linked to the website so that whenever a document is uploaded on to the website it is automatically published to Facebook.

It was noted that there are complications and concerns about this in terms of who would monitor it and how any inappropriate comments are handled, and how the GDPR issues are monitored.

No resolution was formed due to the complexities of the issue, this matter could be reconsidered in the future if required.

# 100/21 Play-area

#### Play-area Safety Netting

Cllr Sue Hannah has been successful in securing £5000 for Lottery Awards for All. Cllr S Hannah and Cllr G Murray are working on a Cumbria Community Foundation for additional fundraising. This should be submitted in the next few weeks.

**Action: Cllr S Hannah to keep all councillors informed of the progress on fundraising.**

All present thanked Cllrs Hannah & Murray for their work on this.

The cost of the project is circa £10,000 but this will depend on the number of gates that need to be put in to allow for access to the play area.

**Action: BC to contact Tivoli to ask for the minimum height and width required for lawnmower access to the play area.**

**Action: BC to contact Maryport Rugby Club to ask who did the installation/supplied the fencing.**

# 101/21 Allotments

#### Allotments Working Group Membership

When this was originally set up it had two council representatives, Cllr Bradley chaired it, and representatives from the Nook & Coldgill site.

The tenancy invoices will be going out for October 1st 2021, following this there will be work to do over the winter months to consult with the allotment holders again, revisiting the lease, and to review & reconsider the costs as the initial four year period of the new tenancy and costs will be coming to an end. Therefore sa revival of the allotment working group is required.

**Action: Clerk to invite the two current representatives of the sites to be members of this working group.**

All councillors to give thought to if they would bewilling to be part of this working group.

**Action: Clerk to agenda this matter for consideration again at the October 2021 meeting.**

*Himalayan Balsam*

It was noted that there is a growing issue with the prevalence of Himalyan Balsam alongside the watercourses on the allotment sites.

**Resolved** by all present that this be included in the Parish Maintenance contract for 2022.

**Action: Clerk to diary forward Himalayan Balsam removal for July 2022.**

#### Hens/Animal Welfare

A protocol needs to be in place to allow for emergent contact details to be accessible for allotment holders in events like this.

**Action: Clerk & Cllr M Bradley to organise this**

**Action: Clerk to include information regarding data sharing for allotment holders in the event of emergency with tenancy agreement.**

*Mares Tale*

It was noted that there is a growing problem with Mare’s Tale that needs to be dealt with.

**Action: Cllr M Bradley to consider options for removal of this, and to table appropriate invoices for this works.**

# 102/21 Parish Maintenance & Highways

#### Noticeboard Welfare Field

**Resolved** to defer this matter until a review of the Village Hall Noticeboards by the Village Hall Committee has been completed.

# 103/21 Correspondence

#### Review of Statement of Gambling Policy Consultation (Allerdale Borough Council)

**Resolved** by all present that no comment be submitted in response to this consultation.

**104/21 Planning Applications.**

*Grange Avenue (Garage)* – It was noted that this garage that the Parish Council believed to have been refused (HOU/2020/0101) now appears to be under construction. This has narrowed a public right of way/pavement to the point that it would be difficult to pass with a push chair.

**Action: Clerk to check the history of this application and raise concerns with ABC if required.**

# 105/21 Planning Decisions

The below decisions were noted as received.

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Location** | **Proposal** | **Decision** |
| RMA/2021/0003 | Plot 5, Moor Road, Great Broughton | Reserved matters application for a dormer bungalow | Approved with conditions  |
| HOU/2021/0099 | Abbot Garth, Moor Road, Great Broughton | Proposed construction of two storey extension to rear elevation in order to create additional accommodation | Granted with conditions  |
| VAR/2021/0011 | Plot 5, Land at former RNAD, Derwent Forest | Re-submission of application VAR/2021/0004 to substitute house type on Plot 5 | Granted with conditions  |
| VAR/2021/0012 | Land at former RNAD, Derwent Forest, Great Broughton | Variation to condition 1 on approved application 2/2017/0427 to amend the position of plot 10 by 0.75m | Granted with conditions.  |
| VAR/2021/0020 | Plot 18, Derwent Forest, Cockermouth | Variation of Condition 1 on Planning Approval 2/2017/0219 for a substitute house design on Plot 18 | Granted with conditions  |
| VAR/2021/0018 | Plot 15 Derwent Forest, Cockermouth | Variation on approved house type on planning approval 2/2017/0219 for Plot 15 | Granted with conditions  |
| VAR/2021/0024 | Plot 22, Land at Former RNAD, Derwent Forest | Variation on approved house type on planning approval 2/2017/0219 for Plot 22 | Granted with conditions  |

**106/21 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid with cheques signed by 2 authorised signatories

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Jackson Hetherington | Sept 2021  | £259 |
| Becx Carter | Expenses | £152.28 |
| Becx Carter  | Salary (Via SO) | £536.25 |
| HMRC | PAYE | £141.20 |
| NEST | Pension | £49.20 |
| Broughton Village Hall | Hall Hire 2021 | £32.00 |

**Action: Clerk to pay these accounts.**

### Approval of Bank Reconciliation and Spend Against Budget Report

**Resolved** by all present that these reports be signed as a true and accurate record.

The Bank Balance was noted as £20,780.67 on the 1st August 2021.

### To receive and note completion of the external audit for YE 31.03.2021

The Clerk informed those present that the external audit for Broughton Parish Council YE 31st March 2021 has been received back as an un-qualified audit.

**Resolved** by all present that this be noted as received and thanks be noted to the Clerk for her hard work in achieving this clear audit.

### Citizens Advice Bureau-Allerdale Request for a S.137 Donation

**Resolved** by all present that no donation be awarded at this time as whilst the Parish Council recognise the valuable work that the organisation undertakes as it doesn’t visit or hold an office in the Parish the direct benefit to the residents of the parish is minimal.

### To adopt the Face to Face Risk Assessment for Broughton Parish Council meetings

**Resolved** by all present that the risk assessment circulated to all councillors with the September 2021 meeting papers be adopted with immediate effect. This policy will be reviewed in March 2022 or earlier if the Covid 19 regulations alter.

All those who attend Broughton Parish Council meeting must be willing to comply with the Risk Assessment or alternatively not attend the meetings.

**107/21 Councillor Matters**

**Action: Clerk to add the matter of young provision for the parish to the October 2021 agenda.**

**108/21 Date & Time of Next meeting.**

**Resolved** by all present that the next meeting date provisionally be set as the 19th October 2021 at 19:00 in Broughton Village Hall.

Meeting closed 20:52

Signed……………………………………………. (Chair) Dated………………………………………………..