**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 25th February 2020**

**Correspondence received since last meeting for information.**

1. CALC Newsletter

**Actions from previous meeting:**

04/2020 Upload minutes to website & circulate to all - *Done*

06/2020 Forward 101 poster to Maria for inclusion in the Newsletter and to M Bradley for inclusion on the noticeboards. -*Done*

08/2020 Clerk to check with Allerdale Borough Council the thresholds for S.107/Planning Gain Contributions on planning applications­-

*There are different triggers for different types of contribution (These are covered in the Supplementary Planning Document Developer Contributions). The trigger for provision of local affordable housing (20% of total) relates to major development proposals (exceeding 10 units). This will be 10% low cost affordable & 10% social rented.*

*The trigger for education contributions is dependent on the CCC response on existing capacity and whether they will look at both Broughton & Broughton Moor Schools.*

*This is on a case by case basis but it is observed that in terms of Broughton an education contribution, play equipment and affordable housing contribution has been requested as part of the earlier major application at Broughton Park which was dismissed at appeal.*

08/2020 Clerk to check with ABC that Broughton PC will be formally consulted on any forthcoming application as a neighbouring Parish- *ABC have confirmed that yes Broughton Parish Council would be formally consulted as ABC recognise the access implications.*

08/2020 Clerk to check with ABC regarding the formation of a community consultation/advisory panel this was discussed 2 years ago and hasn't materialised- *ABC response- ABC have repeatedly suggested that the applicants team engage with the Parish Council and the wider community. There is no legal requirement for them to engage with the community before the application is submitted so we (ABC) can’t enforce their lack of action on this matter. ABC offered to facilitate contacts and how to engage but to no avail. ABC acknowledge this is frustrating. ABC are proposing that once the application is up and running, that ABC host a Q & A which will hopefully assist people with understanding what policies ABC use and how ABC will process & determine the application. ABC are willing to host one of these events in Broughton.*

08/2020 Clerk to contact Broughton Moor & Camerton to ask about attending an information meeting in February- *Done no response received*

08/2020 Clerk to contact all Parish Councillors about this meeting and book a venue-*Done Meeting was held on the 11th February 2020*

08/2020 Agenda Youth Shelter for a future PC meeting- *Done*

08/2020 Clerk to express an interest in the Community Mobility Project -*Done- No further information received*

09/2020 Organise signing of Statement of Truth Bullin Meadow to be signed by Cllr A Carruthers-*Will be signed at Feb 2020 meeting*

09/2020 Research possible uses of Village Green for next meeting -*Done*

12/2020 Clerk to organise an allotment working group meeting & discuss with Cllr M Bradley an Allotment walk around-*Ongoing*

12/2020 Clerk to advertise the grass cutting tender and bring responses to Feb 2020 for discussion & to let contract-*Done- Responses will be discussed at the Feb 2020 meeting*

12/2020 Clerk to circulate the tender to any contacts that might be provided by councillors-*Done- Tender sent to 7 or 8 parties, including those suggested by Cllr J Sewell*

12/2020 Clerk to sent bus shelter maps to Cllr S Hannah for info-*Done- And on agenda for discussion*

12/2020 Clerk to agenda bus shelter for Feb 2020 meeting-*Done*

12/2020 Clerk to continue working with CCC regarding the def road signs-*Ongoing- Awaiting response from CCC Highways- They are delayed due to flooding/extreme weather conditions*

12/2020 Clerk to write to HE and copy in MP Mark Jenkinson regarding this matter-*Done- No response received yet- Email from A/BC Cllr J Farebrother updating on this matter circulated to all*

12/2020 Clerk to email all councillor’s and ask them to report any incidents/near misses at the Junction-*Done*

12/2020 Clerk to submit nomination form for Cllr S Hannah to CALC-*Done*

12/2020 Clerk to forward Derwent Forest Consultation Event to all Councillors-*Done*

15/0202 Submit responses to planning application RMA/2019/0014-*Done*

15/2020 Submit responses to planning application FUL/2019/0279-*Done*

17/2020 Pay accounts-*Done*

17/2020 Process precept demand-*Done*

17/2020 Speak to Cumbria Pay Roll Services re Pension set up-*Done*

17/2020 Undertake website works & invoice accordingly-*Ongoing*

17/2020 Process Scouts donation -*For signing at Feb 2020 meeting*

17/2020 Response to Christchurch regarding donation request-*Done*

18/2020 Undertake relevant quotation/authorisation works for the noticeboard at the post office as required-*Done*

18/2020 Agenda Christmas Tree Pot to Agenda for Feb 2020-*Done*

**On-going Matters- *Matters which the Council & Clerk is continuing to work on but which have no updates so don’t require formal agenda space***

1. Walls & the lack of protection for them under Planning law -*Awaiting an update from A/BC Cllr N Cockburn. Matter to be agenda’d in future when decision are required*
2. Bulling Meadow Registration of Fishing Rights- *Awaiting confirmation from the Councils solicitor on how to proceed with a profit a prednre registration.*

Becx Carter

Clerk to Broughton Parish Council

[broughtonparishclerk@hotmail.com](mailto:broughtonparishclerk@hotmail.com)