Date: 13th January 2019

Chair Person: Mary Bradley

Clerk: Becx Carter, 40 Windebrowe Avenue, Keswick, Cumbria, CA12 4JA

Tel: 077866 78283 broughtonparishclerk@hotmail.com

Dear Councillor

You are summoned to attend the next meeting of the Broughton Parish Council, which will be held in the Village Hall, Little Broughton on **Tuesday 22nd January 2019** at **19:00.** If you are unable to attend, please pass your apologies to the clerk in advance of the meeting.

The Agenda is printed below and I hope you will be able to attend.

Yours sincerely,



Parish Clerk

**01/19 Apologies for absence**

To receive and accept apologies and note the reasons for absence

Bill Smith,

**02/19 Chairman’s Announcements**

**03/19 Requests for dispensations and declaration of interests**

*i. Request for Dispensation*

*The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disclosable pecuniary interest. To receive declarations by elected and co-opted members of interests in respect of items on this agenda.*

*ii. Declarations of Interest*

*Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council’s Register of Interests.  (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.*

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

**04/19 Minutes of the meeting held 12th November 2019**

To authorise the Chairman to sign, as a correct record the minutes of the last Parish Council Meeting

**05/19 Police Matters**

1. Notification of ceasing of 10 weekly meetings

**06/19 Public Participation (*Max 3 mins per person) Max session length 10mins***

The Chairman will, at her discretion, allow members of the public to address the meeting, in relation to the business to be transacted at this meeting and to bring matters to the attention of the Council for consideration, and/or inclusion, on a future agenda. No decisions or responses need be provided at this juncture.

**07/19 Applications for co-option (1 vacancy)**

**08/19 Update on matters arising from previous meetings**

1. Youth Shelter/Outdoor Recreation Project
2. Bus Shelters /Persimmon Green Space Update
3. Derwent Forest Development
4. Footway Lighting
5. Confirmation of Approved Community Governance Review

**09/19 Clerks Report**

*See Clerks Report circulated with this agenda*

**10/19 Play-area**

**11/19 Reports from visiting councillors-** *For information*

**12/19 Reports on other meetings attended-** *For information*

**13/19 Allotments**

1. Update on New Tenancy Agreement Completion
2. Funding for fencing for lower part of plot 13 & trim Trees

**14/19 Parish Maintenance**-Locations for work to be suggested/works to be considered

**15/19 Highways Matters**

**16/19 Correspondence-** For Discussion

Other items of correspondence for information are listed in the Clerks Report

1. Email received from A/BC Cllr N Cockburn
2. Request from local residents regarding removal of the Phone box at the Post Office
3. Notification of Planning Appeal Ref 2/2018/0397

mogestion for commarative installations for key residents- Fspeed limit to the Railway Abbutments on the timescale for next yea

**17/19 Planning Applications & Consultations**

*A revised list will be circulated at the meeting if required due to timescales.*

None at time of agenda circulation

**18/19 Planning Decisions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision** |
| 2/2018/0540 | Broughton Primary School, Moor Road | Proposal to demolish summer room, store & existing porch and new extension to create new reception area etc | Full Plans Approved |
| 2/2018/0397 | Land adjacent to Rigg Top, Coldgill Avenue | Erection of detached dwelling with detached glass house | Refused |
| SCR/2018/0004 | Land at Broughton Lodge, Broughton Moor | Screening opinion request for a new holiday park | Environmental Impact assessment not required |

**19/19 Finance, Accounts & Governance**

1. Payment of Accounts- Listed on Statement of Accounts- *Circulated with meeting papers*
2. Approval of Bank Reconciliation and Spend against Budget for Jan- *Circulated with meeting papers*
3. Consideration of Budget for 19/20 -*Circulated with meeting papers.*
4. Approval of minor legal corrections to Standing Orders (as recommended by NALC)
5. Request for grant Broughton Children’s Carnival
6. Great Broughton Scouts Request for funding for Newsletter Delivery
7. To note Statutory Pay Rise for Parish Clerk from 1st April 2019
8. Authorisation of transfer of reserves from Cumberland Building Society Account

**20/19 Councillors Matters**

An opportunity for Councillors to raise new issues- No decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council

**21/19 Date of next meeting**

To Note change of meeting dates (In BOLD)

-Tuesday 19th February 2019- 19:00 Broughton Village Hall

**-Tuesday 12th March 2019-19:00 TBC**

-Tuesday 16th April 2019-19:00 Broughton Village Hall

-Tuesday 21st May 2019-19:00 Christ Church (AGM & Annual Council Meeting)

-**Tuesday 18th June 2019-19:00 TBC**

-Tuesday 16th July 2019- 19:00 Broughton Village Hall