**Broughton Parish Council:**

**Clerk’s Report to the meeting held on Tuesday 21st May 2019**

**Correspondence received since last meeting for information.**

1. CALC April Circular
2. Minutes of Derwent Owners Association 25th March 2019
3. Notification of Name Change of Northern Region Allotments Association
4. Clerks & Councils Direct May 19
5. Allotments & Leisure Gardner Magazine

**Clerk’s actions from previous meeting:**

65/19 Upload minutes to website & circulate to all- *Done*

68/19 Agenda Youth Shelter for May meeting-*Done*

68/19 Clerk to agenda Bus Shelter/Persimmon Land Church meadows for May meeting-*Done*

69/19 Send relevant notices to Cllr B Smith & M Bradley-*Done*

69/19 Clerk to pursue BT regarding the ownership of the phone box and the land on which it is sited-*Ongoing*

69/19 Clerk & Mary to set a date for the Joint Planning Meeting in June & Invite ACT/Book room-*Ongoing*

69/19 Clerk to send out a 'save the date' to all interested parties once the date is set-*Ongoing*

72/19 Clerk to confirm decision to Mr C Jackson in writing re fencing on the Nook Plot 1-*Done*

72/19 Clerk to agenda water supply Plot 1 to the agenda of the new Allotment Working Group-*Ongoing*

72/19 Clerk to contact United Utilities regarding non back flow valve on UU Water Meter-*Ongoing*

72/19 Clerk to contact National Allotment Society regarding non return valves once response received from UU-*Ongoing*

72/19 Contact tenant of Plot 24 Nook to confirm he has vacated his plot and it is free for reallocation to a new tenant -*Ongoing*

73/19 Clerk to convey decision to Grass Cutting Contractor regarding Moor Road- South Terrace- *Done*

73/19 Clerk to report overgrown hedge to CCC PROW dept-*Ongoing*

74/19 Convey decision re St Lawrence Stone to Correspondee-*Done*

74/19 Clerk to write to Mr Weir & Mr R Gildert thanking them for their work-*Will be done after the May 2019 meeting*

74/19 Prepare co-option notices in May 2019- *Will be done following the formation of the Council at the May 2019 meeting*

74/19 Clerk & Mary to note thanks to outgoing councillors in the next Newsletter-*Ongoing*

75/19 Submit comments on OUT/2019/0010- *Done*

75/19 Submit comments on PIP/2019/0002-*Done*

75/19 Chase up Rigg Top Appeal-*Appeal dismissed*

77/19 Pay Accounts-*Done*

78/19 Bulling Meadow Update & Pinfolds Registration- *Ongoing*

**On-going Matters- *Matters which the Council & Clerk is continuing to work on but which have no updates so don’t require formal agenda space***

1. Walls & the lack of protection for them under Planning law -*Awaiting an update from A/BC Cllr N Cockburn. Matter to be agenda’d in future when decision are required*
2. Cemetery/Green Space Church Meadows- *On-going*
3. Bulling Meadow Registration of Fishing Rights- *Awaiting confirmation from the Councils solicitor on how to proceed with a profit a prednre registration.*

Becx Carter

Clerk to Broughton Parish Council

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