**Broughton Parish Council**

Minutes of the meeting of Broughton Parish Council held at Little Broughton Village Hall on Tuesday 16th April 2019 at 19:00.

**Present:** Mrs Mary Bradley (Chair), Mrs Joanne Sewell, Mrs Jackie Hobden, Mr Carl Jackson, Mr Steve Hannah, Mrs Sue Hannah, Mrs Alison Carruthers, Mr Bill Smith, Miss Becx Carter (Clerk)

**Apologies:** Mrs C Winter, Mr J Wilson, Mr Maynall Weir, Ms J Farebrother

With 8 Councillors present the meeting was quorate to continue.

**62/19 Apologies for absence**

Apologies were received and noted from the above.

**63/19 Chairman’s Announcements**

All matters that the Chair wished to raise were covered elsewhere on the agenda.

**64/19 Requests for dispensations and declarations of interest**

Cllr C Jackson declared an interest in the item regarding the sub-division of Nook Plot 1 as he had prepared the quote for the works.

**62/19 Minutes of the meeting held on the 12th March 2019**

All members of the council had received a copy of the minutes.

**Resolved** by all present that with two minor spelling corrections the minutes be signed as a true and accurate record by the Chair Mary Bradley.

**Action: Clerk to upload the completed minutes to the website.**

**63/19 Police Matters**

**Resolved** by all present that the Police Report be noted as received along with the 3 incidents noted within it (1 theft, 1 criminal damage, 1 anti social behaviour).

**64/19 Public Participation**

None

**65/19 Update on matters arising from previous meetings**

1. Youth Shelter/Outdoor Recreation Project

The Clerk confirmed that due to personal circumstances Cllr C Winter has been unable to progress this matter, but that she hopes to be back with the Parish Council in May 2019.

**Action: Clerk to agenda this matter for the May 2019 meeting.**

1. Bus Shelters/Persimmon Land Church Meadows

The Clerk informed those present that the application for change of use for the area of land at Church Meadows has been submitted to Allerdale Borough Council and has now been validated. It is hoped that a decision on this application will be received prior to the May 2019 meeting.

**Action: Clerk to agenda the matter for the May 2019 meeting.**

**66/19 Clerks Report**

**Resolved** by all present that the Clerks report and its contents be noted as received.

The Clerk updated Councillors present on a number of outstanding actions from her report, these updates were noted as received by Councillors present.

1. *Noticeboards*

**Resolved** by all present that Cllr M Bradley take responsibility for places notices on the Welfare Field Parish Council noticeboard & Cllr B Smith take responsibility for those needing placed on the Great Broughton Post Office Parish Council noticeboards.

**Action: Clerk to send relevant notices to Cllrs Bradley & Smith.**

1. *Phone Box at the Post Office*

Cllr J Hobden reiterated the need for a bus shelter to be provided on Main Street Great Broughton in the vicinity of the Post Office and that this Phone Box could be utilised as a small shelter if no other options were available.

The Clerk informed those present that an email had been sent to BT requesting information from them on who granted permission/who leases the land on which the unit is sited to BT.

Cllr M Bradley noted that on a site visit she had seen a small notice within the box regarding a consultation on the transference of the Phone Box to a third party for the purpose of housing a defib (but this was back in 2005).

**Resolved** by all present that the Clerk pursue BT for information on from whom they have consent to site the unit in this location. If this avenue proves non viable then the Clerk should contact CCC Transport Services Team (Bus Infrastructure Officer) to request an assessment of the area for the possible siting of a new bus shelter.

**Action: Clerk to pursue BT and then pursue CCC if necessary.**

1. *Joint meeting regarding Planning Matters*

The Clerk had circulated to all the notes taken at this event.

Cllrs Bradley & Sewell noted that this had been a positive meeting with a pro-active discussion between all parties. All Councillors present agreed to agenda feedback from the meeting to their respective councils in April & May. In the meantime it was agreed that Broughton Parish Council would lead on organising another meeting in June where ACT or a similar body are invited to give guidance on what is entailed in the preparation of a Neighbourhood Cluster Plan.

**Action: Clerk & Cllr M Bradley to set a date for this meeting in June & organise a room booking & invite ACT along.**

**Action: Clerk to send out a ‘save the date’ email once the date is confirmed.**

1. Allerdale Local Plan Inspector Hearing

Cllr Sue Hannah confirmed that she was attending this hearing in Mid May to speak regarding the Rose Farm Site Allocation for housing and sought clarity from the Council on the exact message they were wishing her to convey.

**Resolved** by all present that Broughton Parish Council object to Rose Farm being allocated as land for housing development as this would be yet another additional incremental expansion of the villages of Great & Little Broughton when the local need has not been proven or demonstrated. Broughton Parish Council request that Allerdale Borough Council consider all future development proposals in an holistic manner (i.e. viewing the impact of all developments on an area, rather than just the impact of the individual development before it at the time). As the potential impacts of the large scale pipeline developments within the Parish would have a serious detrimental impact on the Infrastructure within the Parish (Highways, pavements, schooling etc) and the impacts of any proposed developments should be considered in the widest possible sense before any approvals are given for a further expansion of the housing stock within the Parish. Broughton Parish Council is seriously concerned that the implications of large scale multiple developments around the Parish risk it becoming a ‘town built on the bones of a village’ and the associated negative impacts this would cause.

**67/19 Play-area**

1. Monthly Report

The monthly report had been received from Mr J Wilson and had identified a couple of minor issues (litter bin very full & litter present on the ground).

**68/19 Reports from Visiting Councillors & on other meetings attended**

None present

**69/19 Allotments**

1. *Nook Plot 1*

A quote had been received from Mr C Jackson for the sub division of this plot into 4 allotments. The total quote being £528

**Approved** by all present that this cost be approved and the works actioned as soon as possible (subject to the below).

**Action: Clerk to confirm this decision to Mr C Jackson in writing.**

Concern was raised regarding the condition of Nook Plot 1 as it has lain fallow for many years, and that it could do with being ploughed/cleared before being fenced & let to encourage tenants to take it on and keep it in good order.

**Resolved** by all present that a maximum budget of £500 be allocated for the ploughing/clearing of Nook Plot 1, to be undertaken prior to the fencing works (detailed above).

**Action: Cllr M Bradley to speak to Mr J Dobie about these works.**

**Action: Clerk to agenda ‘water supply for Plot 1’ to the next agenda of the Allotment Working Group.**

1. *Allotment Water Supply*

Concern was once again noted regarding the number of issues that are occurring with the new WRAS compliant fittings on the Allotment Stand Pipes.

Cllr J Sewell noted that she had recently had a UU engineer out within the Parish for an unrelated matter (locating a leak that has been flowing for many months under Coldgill). During the course of this visit the UU officer confirmed verbally that ALL water meters are fitted with a ‘non return valve’ and that if necessary a second one can be fitted close to the meter.

This information is contrary to the advice received from the National Allotment Association regarding the need to have WRAS compliant fittings on ALL stand pipes.

**Resolved** by all present that the Clerk seek confirmation in writing from United Utilities that the Non Return Valves fitted as standard within their meetings are sufficient to comply with the WRAS 2009 requirements and that individual fittings below (away from the water main) from the meter do not need to be fitted with WRAS 2009 compliant valves.

Once the response is received from United Utilities the Clerk to seek clarity in writing from the relevant National Allotment Association Legal Team that this is sufficient.

**Action; Clerk to contact United Utilities & the National Allotment Association regarding this matter.**

1. *Tenant of Plot 24 Nook*

**Action: Clerk to contact the tenant of Plot 24 Nook to confirm that he has now vacated his plot and it is free for reallocation to a tenant from the waiting list.**

**70/19 Parish Maintenance & Highways Matters**

1. *Grass Cutting Tender*

The Clerk confirmed that a query had been raised by the Contractor regarding if the Moor Road/South Terrace/Camerton Road area needed cut.

Cllr J Sewell confirmed she had recently walked this route and the hedge in places is encroaching on the route.

The Clerk confirmed this is a public right of way and that it is not the responsibility of the Parish Coucnil to maintain PROW’s.

**Action: Clerk to convey to the Grass Cutting Contractor that this area does not need to be included in the Grass Cutting Contract**

**Action: Clerk to report the overgrowing hedge to Cumbria County Council PROW department for action.**

**71/19 Correspondence**

1. *St Lawrences Chapel Stone*

The Clerk read out a piece of correspondence received regarding the removal/loss of this stone.

It was confirmed by Councillors present that the stone is still in situ.

**Action: Clerk to convey this information to the corrospondee.**

1. *Election 2019 Update*

The Clerk informed all present that it has been confirmed by Allerdale Borough Council that the election for Broughton Parish Council is uncontested and as such no election will be held.

**Action: Cllr M Bradley to write to Mr J Wilson and thank him for all his work as a Parish Councillor and as a past chair of Broughton Parish Council**

**Action: Clerk to write to Mr M Weir & Mr R Gildert thanking for their work as Councillors.**

**Action: Clerk to prepare co-option notices once the May 2019 election date is passed.**

**Action: Clerk/Cllr M Bradley to note thanks to the outgoing councillors in the next edition of the Broughton Newsletter and note the co-option vacancies.**

**72/19 Planning Applications & Consultations**

**Ref: OUT/2019/0010**

Location: Plot 5, Moor Road, Great Broughton

Proposal: Outline application for erection of a single storey dwelling & garage

**Resolved** by all present that they object to this application on the grounds that it would be a further expansion to the village boundaries in a linear fashion that is outside of the current and proposed settlement boundaries. Additionally if approved this development would set a precedent for additional creep of development outside of the village boundaries.

Further Broughton Parish Council object to any additional new development within the Parish area on the grounds that the existing infrastructure (highway, pedestrian infrastructure and the future security of Broughton High Bridge which is a listed structure) is already in the opinion of the Parish Council at capacity and can't cope with any additional pressures created by new developments.

**Action: Clerk to submit these comments**

**Ref: PIP/2019/0002**

Location: Part Field, Craggs Road, Great Broughton

Proposal: Proposed residential development

**Resolved** by all present that Broughton Parish Council object in the strongest possible terms to this development on the following grounds:

1) It is outside of both the current & proposed settlement boundaries

2) That a development on this site was previously refused and nothing has changed and as such this development should once again be refused

3) The impact on the visual amenity from both within the village and from neighbouring parishes would be huge and very significant

4) The impact on the public amenity value of the views from walking along Craggs Road would be lost

5) The current Highway Infrastructure is both insufficient to cope with any new development and additionally the junctions that would be used to serve this development are unsafe with very restricted visibility, any additional developments would increase the risk of potential accident. Highways, Access & Egress Issues. There are NO appropriate routes for the additional 10-15 cars that would be associated with this estate, access to the A594 via Priests Bridge is a very dangerous junction, additional traffic driving via Little Broughton Main Street to the A594 is a road safety risk due to the lack of pavements. There are SERIOUS concerns (raised regularly with Highways England and supported by the on-going campaign for junction improvements on the Broughton/Brigham A66 Junction) regarding any additional traffic access the village from the A66 over Broughton Bridge. Any additional pressure on this junction will only further exacerbate the problems and accidents risks.

6) There is no pedestrian infrastructure to connect this proposed development site to the settlement of Great Broughton or indeed any of its associated infrastructure (e.g. schooling)

7) The Sewage system runs ABOVE this site in the road and as such there is no sewage infrastructure available to serve this site.

Further Broughton Parish Council object to any additional new development within the Parish area on the grounds that the existing infrastructure (highway, pedestrian infrastructure and the future security of Broughton High Bridge which is a listed structure) is already in the opinion of the Parish Council at capacity and can't cope with any additional pressures created by new developments.

**Action: Clerk to submit these comments**

**Action: Clerk to chase up on the progress of the Rigg Top Appeal**

**73/19 Planning Decisions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision**  |
| PIP/2019/0001 | Pinetrees, Little Broughton | New residential development | Refused  |

**74/19 Finances, Accounts & Governance**

1. Payment of Accounts

**Resolved** by all present that the below accounts be paid with cheques signed by 2 authorised signatories

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Becx Carter | Salary (via SO) | £564.68 |
| HMRC  | PAYE | £141 |
| Steven Dixon | Allotment Plumbing Works | £105.43 |
| Gordon MacDonald | Noticeboard Works | £61.13 |
| Malcolm Grout | Water Repair Expenses | £14.10 |
| Playdale | Net Repair Costs | £210.36 |
| Cockermouth Methodist Church | Room Hire | £30 |
| Cumbria Payroll Services | Annual fees | £172.80 |
| CALC  | Subscription | £283.84 |
| Jackson Hetherington | Grass Cutting | £283.34 |
| Steve Dixon | Allotment Plumbing Works | £82.75 |

**Action: Clerk to pay these accounts.**

1. Approval of Bank Reconciliation & Spend against Budget for April 2019

**Resolved** by all present that these be noted as a true & accurate record.

1. Request for Donation towards Maryport School Swimming Pool

**Resolved** by all present that Broughton Parish Council don’t feel able to make a donation as it is not within the Parish and wouldn’t fit within the S.137 criteria.

1. Budget

**Resolved** by all present that there had been an identified overspend against the 18/19 budget in a number of areas. This has been taken into account by the Parish Council when the budget for 19/20 was set. Additionally it should be noted that a significant proportion of the overspend was capital works on the allotment sites and Welfare Field Track which are being covered by a transfer from the Parish Council’s savings account.

**75/19 Councillor Matters**

1. Councillors enquired as to the progress with the Bulling Meadow & Pinfold registration.

**Action: Clerk to provide an update at the May 2019 meeting.**

1. Fingerposts.

Cllr S Hannah confirmed that the company who had restored the fingerposts had recently gone into liquidation.

Cllr S Hannah noted to the meeting that he was hoping to obtain material to enable a repair to be made to the fingerpost with a crack in it to prevent the rust getting any worse.

**76/19 Date & Time of Next meeting.**

**Resolved** by all present that the date of the next meeting be confirmed as the 21st May 19:00 Christ Church.

Signed……………………………………………. (Chair) Dated………………………………………………..