**Broughton Parish Council**

Minutes of the meeting of Broughton Parish Council held at Little Broughton Village Hall on Tuesday 19th February 2019 at 19:00.

**Present:** Mrs Mary Bradley (Chair), Mr Richard Gildert, Mrs Sue Hannah, Mrs Alison Carruthers, Mr Steve Hannah, Miss Becx Carter (Clerk), A/BC Cllr J Farebrother, A/BC Cllr N Cockburn

**Apologies:** Mrs J Hobden, Mrs J Sewell, Mr B Smith, Mr C Jackson, Mrs C Winter, Mr J Wilson

With 5 Councillors present the meeting was quorate to continue.

**22/19 Apologies for absence**

Apologies were received and noted from the above.

**23/19 Chairman’s Announcements**

Cllr M Bradley informed those present that she had visited A/BC Cllr N Cockburn with an additional letter from the Parish Council regarding the Newsletter Article from late 2018. Cllr M Bradley confirmed that A/BC Cllr N Cockburn had accepted the letter.

Cllr M Bradley informed those present that she is providing support to a local resident who is challenging the Council Tax Banding of their property as there appears to be a number of discrepancies. Cllr M Bradley will update the Parish Council at an appropriate future point.

**24/19 Requests for dispensations and declarations of interest**

None

**25/19 Minutes of the meeting held on the 22nd January 2019**

All members of the council had received a copy of the minutes.

**Resolved** by all present that the minutes be signed as a true and accurate record by the Chair Mary Bradley.

**26/19 Police Matters**

**Resolved** by all present that the Police Report be noted as received along with the 1 road traffic incident recorded.

**Resolved** by all present that the ongoing lack of Police attendance and presence at Parish Council meetings (when requested) or other local events is very disappointing. Further the Parish Council would question where the additional resources that were approved in the 2018 Police Council Tax raise have been deployed to as the additional officers on the street haven’t been observed in West Cumbria.

**Action: Clerk to raise this matter with the PCC.**

**27/19 Public Participation**

None

**28/19 Applications for co-option**

None

**30/19 Update on matters arising from previous meetings**

1. Youth Shelter/Outdoor Recreation Project

Cllr A Carruthers confirmed she had recently attended another meeting of the Church Youth Group which was only attended by 2 young people.

No further updates were provided on the Youth Shelter/Outdoor Recreation Project.

1. Bus Shelters/Persimmon Land Church Meadows

The Clerk informed those present that this matter is progressing, and it is hoped that the Planning Application for change of use will have been submitted by the March 2019 meeting

**Action: Clerk to proceed with the submission of this change of use planning application.**

1. May 2019 Elections

The Clerk reminded Councillor Present that Parish Council elections are scheduled for the 2nd May 2019 for the 10 Broughton Parish Council seats, any Councillor wishing to stand for re-election will need to complete the Nominations paperwork in March 2019 for submission to Allerdale Borough Council before the 4th April 2019.

The Clerk confirmed that she would hold a brief session before the March 2019 to support Parish Councillors in the completion of these forms if they require any help or guidance.

**Action: Clerk to circulate details of the forthcoming election & its process to all councillors.**

**Action: Cllrs to share details of the election on Facebook to encourage any other interested or willing participants to stand for election.**

1. Derwent Forest

Following on from discussions at the January 2019 meeting the Clerk and Chair have agreed a date of the 25th March 2019 in the evening for a combined Parish Councils event to discuss a strategy for working together to respond to larger scale planning applications that may affect a group of Parish Councils.

A/BC Cllr J Farebrother suggested Allerdale House as a venue for such a meeting.

**Action: A/BC Cllr J Farebrother to confirm if a booking for 19:00 at Allerdale House on the 25th March 2019 would be viable.**

**Action: Cllr M Bradley & the Clerk to work together on an invite list and outline for the meeting to be issued to all neighbouring Parish Councils & representative District Councillors.**

**31/19 Clerks Report**

**Resolved** by all present that the Clerks report and its contents be noted as received.

**32/19 Play-area**

1. Monthly Report from Cllr J Wilson

Cllr J Wilson confirmed that all inspections recently have been satisfactory with only a couple of items of litter picked up.

The only remaining outstanding matter is the drilling of two holes into which to ‘bolt’ the double gates to provide further security to this aspect of the Play area.

**Action: Clerk to speak with Mr Nelson about these works.**

The Clerk informed those present that despite Cllr J Wilson confirming that he doesn’t intend to stand for re-election he has volunteered to continue doing the Playarea Inspections.

**Resolved** by all present that Cllr J Wilsons kind offer be accepted on behalf of the Parish Council.

**Action: Clerk to convey this decision to Mr John Wilson.**

**33/19 Reports from Visiting Councillors**

*Cumbria County Councillor H Graham*

Not present

*Allerdale Borough Council -Cllr J Farebrother*

A/BC Cllr J Farebrother apologised for not being present at many recent meetings due to the fact that Broughton PC meetings often clash with the ABC Development Panel.

Recycling changes- As of the 1st April 2019 recycling services will be changing within Allerdale. New bins with blue lids will be delivered to all in the coming weeks, these will be for paper recycling which will be collected monthly, the current paper bins will be used for what is currently purple bag recycling which will be collected fortnightly. Garden Waste & General Waste will remain as standard.

*Allerdale Borough Council- Cllr N Cockburn*

* That the B & M stores application for Cockermouth was refused on the grounds that the land was for light industrial usage and not retail. It is understood that an appeal will be made.

**34/19 Reports on other meetings attended**

None

**35/19 Allotments**

1. *Allotment Working Group Meeting*

**Resolved** by all present that a meeting of the Allotment Working Group will be held on the 7th March 2019 at 18:45.

**Action: Clerk to prepare agenda & circulate the papers to all.**

1. *Taps*

Cllr M Bradley confirmed that there has yet again been an issue relating to the taps on the Allotment Sites most recently on the Coldgill Site. With taps failing & a burst pipe during recent cold weather. At the location in question the lagging that had been only applied days previously had been removed which may have been a contributory factor to the issue.

It was suggested by Councillors that consideration should be given to turning the water suppliers off temporarily to the sites in advance of severe cold weather to reduce the risks of cold weather failings occurring.

**Action: Clerk to agenda this matter for the forthcoming Allotments Working Group Meeting for consideration.**

**36/19 Parish Maintenance & Highways Matters**

1. *Grass Cutting Tender*

This had been circulated to all councillors in advance of the meeting.

**Resolved** by all present that the tender be advertised by the Clerk with a closing date of the 10th March 2019. One minor modification was requested by Councillors to include a once yearly mandatory clearance of the stream banks on the Nook Site.

**Action: Clerk to modify the tender and then advertise it.**

**Action: Clerk to send the tender to all Councillors for advertising via Facebook/Village Networks.**

1. *Additional Bus Shelter (Great Broughton Post Office)*

It was noted that a request had been made for an additional Bus Shelter to be provided in Great Broughton (outside the Post Office) however on a review by Councillors it doesn’t appear that there is sufficient space for a Bus Shelter in this location. No further action to be taken at this stage.

1. *Noticeboard Great Broughton Post Office*

It was noted that the condition of the non-Parish Council Noticeboard at Great Broughton Post Office is in poor condition and requires attention.

**Action: Cllr M Bradley to speak with 1st Great Broughton Scouts to see if they would be willing to make a noticeboard if the Parish Council paid for the materials.**

**37/19 Correspondence received**

**Resolved** by all present that all correspondence listed in the Clerks Report be noted as received.

**38/19 Planning Applications & Consultations**

**Ref: PIP/2019/0001**

Location: Pine Trees, Main Street, Little Broughton

Proposal: Application for permission in principle for new residential development

**Resolved** by all present that there was insufficient information provided in the application for Councillors to make a decision. Further it is not clear what a ‘PIP’ application is as no guidance has been provided by ABC on how these should be managed and what the implications of a decision on this type of application would be. Additionally, the Parish Council resolved that the council have concerns about vehicular access, parking, emergency vehicle access and for the intensity of development on that site.

**Action: Clerk to contact ABC and seek an extension to comments until after the next meeting once clarity has been received on the above matters.**

**Resolved** by all present that A/BC Cllr N Cockburn be asked to call this application in to Development Panel on the grounds that the application appears to be outside of the settlement limits of the Village.

**39/19 Planning Decisions**

None

**40/19 Finances, Accounts & Governance**

1. Payment of Accounts

**Resolved** by all present that the below accounts be paid with cheques signed by 2 authorised signatories

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Broughton Children’s Carnival | Donation for 2019 Carnival (Approved at Jan 2019 meeting) | £150 |
| Becx Carter | Salary (Via SO) | £550.08 |
| HMRC | PAYE | £137.40 |
| Becx Carter | Expenses | £27.83 |
| National Allotment Society | Annual Subscription | £66 |

**Action: Clerk to pay these accounts.**

1. Approval of Bank Reconciliation & Spend against Budget for Feb 2019

**Resolved** by all present that these be noted as a true & accurate record.

1. Great Broughton Scouts Request for funding towards the Newsletter Delivery

Cllr M Bradley confirmed she had spoken with Mr R Erlston of 1st Great Broughton Scouts and he confirmed that the scouts were still involved in the newsletter delivery.

**Resolved** by all present that a donation of £200 be made to the 1st Great Broughton Scouts.

**Action: Clerk to organise the donation.**

**41/19 Councillor Matters**

Councillors enquired as to the progress with the Bulling Meadow & Pinfold registration.

**Action: Clerk to provide an update at the March 2019 meeting.**

**42/19 Date & Time of Next meeting.**

**Resolved** by all present that the date of the next meeting be confirmed as the 12th March 2019 at 19:00

Signed……………………………………………. (Chair) Dated………………………………………………..