Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christ Church Great Broughton on Tuesday 26th November 2019 at 19:00

**Present:** Mrs Mary Bradley (in the Chair), Mrs Joanne Sewell, Mr Paddy Gorrill, Mrs Sue Hannah, & Mr Steve Hannah, Ms Becx Carter (Clerk),

**Apologies:** Mrs C Winter, Mr B Smith, Mr C Jackson, Mrs A Carruthers, A/BC Cllr J Farebrother

With 5 Councillors present the meeting was quorate to continue.

# 01/2020 Apologies for absence

Apologies were received and noted from the above.

02/2020 **Chairman’s Announcements**

Cllr M Bradley noted that she had been invited to a closed meeting prior to the public consultation regarding the Derwent Forest Planning applications. Cllr Bradley noted that she would be attending this event.

03/2020 **Requests for dispensations and declarations of interest**

The Clerk noted prior the commencement of this agenda item that Planning Application Ref FUL/2019/0265 has now been deferred until the February 2020 meeting as the revised plans showing the elevation datum have not yet been received or sent out for formal consultation.

No declarations of interest nor dispensations were noted or requested.

04/2020  **Minutes of the meeting held on the 26th November 2019**

All members of the council had received a copy of the minutes.

**Resolved** by all present that the minutes be signed as a true and accurate record of the meeting by the Chair, Cllr Mary Bradley

**Action: Clerk to upload the completed minutes to the website.**

05/2020 **Public Participation**

None

# 06/2020 Police Report

The Clerk informed all present that Cumbria Neighbourhood Police Team will no longer be sending out Parish Council specific reports, but that a general newsletter will be circulated via email (anyone can sign up to this service), and crime reports can be reviewed via [www.police.uk](http://www.police.uk) .The most recent logs on here are for November 2019.

It was noted that Inspector Rachel Gale had circulated via the Clerk a poster providing more detail about the 101 reporting mechanism. (Included as an appendix to these minutes for reference)

**Action: Clerk to forward to Maria for inclusion in the March 2020 Newsletter and to Cllr M Bradley for inclusion on the noticeboards.**

Cllr M Bradley suggested that as part of the consideration of youth provision in the Parish thought should be given to the setting up of a Police Cadets group for the area.

# 07/2020 Applications for Co-option (1 vacancy)

None received

08/2020 **Update on matters arising from previous meetings**

## Neighbourhood Planning

Noted that the meeting had been cancelled due to limited interest from the surrounding Parishes. It was noted that this issue would come to the fore again given the recent announcement about the Derwent Forest Consultation on the 29th January 2020.

**Action: Clerk to check with Allerdale Borough Council the thresholds for S.107/Planning Gain contributions on planning applications.**

**Action: Clerk to check with ABC that Broughton PC will be formally consulted on any forthcoming application as a neighbouring Parish.**

**Action: Clerk to check again with ABC regarding the formation of a community consultation/advisory panel, this was discussed 2 years ago and hasn’t materialised.**

**Action: Clerk to contact Broughton Moor & Camerton to ask about attending an informal meeting in February.**

**Resolved** to hold an informal meeting to discuss neighbourhood planning on the 11th February 2020 at 19:00 and then for it to be agenda’d for Feb 2020.

**Action: Clerk to book a venue and circulate information to all councillors ASAP.**

## Youth Shelter/Outdoor Recreation Project

**Resolved** by all present that this matter be deferred until Cllr C Winter is able to resume her Parish Councillor activities.

**Action: Clerk to agenda this matter for a future meeting.**

## Fishing Licences

The Clerk informed all present that the Parish Council fishing licences for the Parish Council waters, used to be sold by the Post Office in Great Broughton. To the best of the Clerks knowledge no licences have now been sold in a number of years due to the poor quality of the fishing on the river. (Stocks of fish have declined substantially over the last 10 years, in part due to the damage to the gravel beds/river course caused by the large floods in 2005, 2009 & 2015). The fishing licences are listed on the Broughton Parish Council website and are available from the Clerk directly if anyone requires them.

**Action: Cllr M Bradley to speak to the new owners of the Post Office to see if they would be willing to continue to sell these licences.**

*Community Mobility Project*

A flyer relating to this had been circulated to all Parish Councillors with the pre-meeting mailout. This is an Action with Communities in Cumbria (ACT) led project supported via funding from Cumbria County Council to help communities look at new ways of exploring transport to meet local needs, and to consider how such services could be made sustainable.

ACT are offering to assist local communities to:

* Assess local travel needs- Via volunteer observations/consultations supported by ACT. Maps of journeys will be produced, Census data will be used as well as community conversations and observations. Once collated this would be presented to the Community for sense checking.
* Audit current services- E.g. buses, taxis, rail, community transport, car share schemes etc and consider local issues that could affect travel, transport and appropriate solutions via desk based research by local volunteers.
* Identify services (both conventional & innovative) to meet the needs. This will include considering the views of the community, whilst some solutions maybe ‘obvious’ it is important to identify if these seriously work, and if they are sustainable in terms of funding. This will lead on to consideration of good practice and expertise from elsewhere, this may include innovative non conventional transport schemes e.g. E-bike share schemes, Secure community hitch-hiking, lift sharing etc. Then to review if any options identified could be linked with other places or services in the local or wider area. Finally a wider impacts assessment will be undertaken to capture benefits such as low carbon, improved health & well being etc.
* Produce an Action Plan to enhance and develop services. This will bring together all the findings of the above, into a plan to look at improving existing services, and identifying missing services. This could include different modelling for organising the ‘business of travel’. One of the key components of the Action Plan will be to identify roles & responsibilities including any expertise that is currently missing, and may seek to capture specific commitments from partners.

ACT would work alongside communities and local volunteers to provide, officer support, expertise, facilitation etc. Up to 5 days per each community is available.

**Resolved** that Broughton Parish Council submit an Expression of interest to find out more about this, in particular this may link in with Neighbourhood Planning.

**Action: Clerk to express an interest in this on behalf of Broughton Parish Council.**

# 09/2020 Clerks Report

**Resolved** by all present that the Clerks report and its contents be noted as received.

## Bullin Meadow

A revised Statement of Truth is awaited from the Solicitor within the next week regarding the Profits a Prendre and the Riperian Rights to the middle of the river off Bullin Meadow. The previous Statement of Truth was signed by Cllr A Carruthers on behalf of the Parish Council.

**Resolved** by all present that Cllr A Carruthers sign the revised Statement of Truth once it is received on behalf of the Parish Council.

**Action: Clerk to organise the signing and returning of this Statement of Truth as soon as it is received.**

**Action: Clerk to undertake research into possible uses/options for Bullin Meadow in the long term given its Village Green Status.**

# 10/2020 Play Area

## Surfacing

These repairs have now completed, and the invoice is expected prior to the February 2020 meeting. The Clerk noted the repairs were delayed on a number of occasions due to the waterlogged nature of the area.

# 11/2020 Reports from Visiting Councillors & on other meetings attended

None

# 12/2020 Allotments

## Allotment Maintenance Tender

The Clerk had circulated a draft proposed tender with the meeting papers it was **resolved** that this be approved and advertised by the Clerk with a maximum budget of £750. Sue Hannah Proposed, Paddy Gorrill Seconded, 3 in favour, 2 abstentions. Motion not carried due to 3 voting members in favour not being sufficient for a quorate decision.

**Action: Clerk to organise an allotment working group meeting and discuss with Cllr M Bradley an Allotment Walk around.**

Cllr M Bradley noted disappointment and concern that this tender had not been approved for advertising. Both allotment sites require significant work and there are limited volunteers coming forward to undertake any of this work. A solution needs to be identified or the Parish Council risk the Allotment sites deteriorating into a worse condition than they currently are, increasing the potential costs and liability burden on the Council.

# 13/2020 Parish Maintenance & Highways Matters

Grass Cutting/Parish Maintenance Tender- The Clerk had circulated this to all prior to the meeting. The Tender needs to be advertised at the end of January. All alterations suggested at the November meeting and subsequently via email have been reflected in the document circulated to Councillors.

**Resolved** by all present that the areas on both sides of the bridge be included, and that the tender be advertised. (Proposed by Cllr J Sewell, Seconded Cllr Sue Hannah)

**Action: Clerk to advertise the Grass Cutting Tender & bring the responses to the Feb 2020 meeting for discussion and to let the contract.**

**Action: Clerk to circulate the tender to any contacts that maybe provided to her by Councillors.**

## Bus Shelter- The Clerk has undertaken land registry searches for the area but the boundary lines on them are thick enough that it is hard to determine which boundary belongs where.

**Action; Clerk to send maps to Cllr Sue Hannah for her information.**

**Action: Clerk to agenda matter for decision at February 2020 meeting when Cllr’s Hannah will have obtained a quote for these works.**

Defibrillator Road Signs-The Clerk confirmed this matter was now being reviewed by a named officer at CCC and hopefully some proposed locations and costings would be forwarded to the Parish Council for consideration soon.

**Action: Clerk to continue to pursue this with CCC.**

## Moor Road Great Broughton Proposed 30mph Speed Limit Extension

The Clerk informed those present that a consultation had been received over the festive period proposing the extension of the 30mph speed limit further out of the village up Moor Road. Due to the tight timescales on the consultation period the clerk responded with provisional support for this proposal, with confirmation being provided by the council at this council meeting.

**Resolved** by all present that this be approved, and that further consideration should be given to extending it to the bus stop.

*Broughton/Brigham Roundabout*

**Resolved** by all present that Broughton Parish Council are very disappointed to have received no further updates on this project. Strong indications were given in 2018 that works would be starting imminently and now they appear to be backtracking, this concern is further enhanced by the ongoing frequency of accidents that are regularly occurring.

**Action: Clerk to write to Highways England & copy in MP Mark Jenkinson regarding this matter.**

**Action: Clerk to email all Councillors to ask them to record accidents/near misses for evidential purposes.**

# 14/2020 Correspondence

Unless otherwise noted below, all correspondence listed on the Clerks report was noted as received.

## I, Allerdale Borough Council Budget Consultation 21-22

It was noted that this was out for public consultation and that three proposals were encompassed with it to try and help meet the further austerity requirements facing the Council:

* Moving general waste to once a fortnight collection
* Charging people for garden waste collections (Circa £40 per annum)
* Charging people for replacement bins if there’s becomes lost or damaged.

**Resolved** by all present that individuals submit personal responses if they wish to do so.

## ii. Buckingham Palace Garden Party Nominations 2020

**Resolved** by all present that Sue Hannah be nominated on behalf of Broughton Parish Council.

**Action: Clerk to submit this response.**

iii. Proposed transfer of Footway Lights Letter from ABC

The Clerk informed all present that Allerdale Borough Council have revised their suggestion on the devolution of street lighting to Parish Councils. The likely current proposal is that from 21/22 Financial Year Parish Councils will be asked to fund the electricity cost for any footway lights within their parish, and Allerdale Borough Council would remain responsible for the maintenance and repairs of the lights.

iv. Community Consultation Event Derwent Forest

The clerk informed all present that a consultation event is being held on the 29th January 2020 between 15:30-19:00 at Broughton Moor Village Hall. This will provide an overview of two planning applications which will be submitted on land at Derwent Forest. The first application will be for residential development the second will be for a visitor centre. Members of the project team will be at the event to discuss the proposals. The consultation event is designed to provide an opportunity for members of the public to comment on the potential developments in the context of the Derwent Forest Master Plan. The comments will be reviewed and taken into account in the preparation of the forthcoming planning applications.

**Action: Clerk to circulate this to all councillors**

# 15/2020 Planning Applications & Consultations

**Ref: RMA/2019/0014**

Location: Land adjacent to Soddy Gap Lodge, Moor Road

Proposal: Reserved matters application for a single dwelling following outline approval 2/2018/0026

**Resolved** no comments or objections.

**Action: Clerk to submit these comments**

**Ref: FUL/2019/0279**

Location: M Sport, Dovenby Hall Estate, Dovenby, Cockermouth

Proposal: The formation of 2 No Bunds within the 2.5km test tract

**Resolved** by all present that that the Parish have no comments or objections.

**Action: Clerk to submit these comments**

**Ref: WTPO/2020/0004**

Location: Ceader Lodge, Meeting House Lane, Little Broughton

Proposal: Clean up old cuts on 3X Stubs within tree

**Resolved** by all present that the Parish Council have noted this, and no response is required as this is not a formal consultation.

# 16/2020 Planning Decisions

**Resolved** by all present that the below decisions be noted:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Proposal**  | **Location** | **Decision** |
| VAR/2019/0030 | Variation of Condition 1 on application 2/2017/0219 to include additional house type and garge | Land at Former RNAD Plot 12 Derwent Forest, Great Broughton | Reserved Matters approved.  |

# 17/2020 Finance & Accounts

## Payment of Accounts

**Resolved** by all present that the below accounts be paid with cheques signed by 2 authorised signatories

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Becx Carter | Salary (Via SO) Dec | £564.68 |
| HMRC  | PAYE (Dec) | £141.20 |
| Becx Carter | Salary (Via SO) Jan | £564.80 |
| HMRC | PAYE (Jan) | £141 |
| Becx Carter | Expenses | £70 |
| T B Stamper  | Footpath Rental  | £240 |
| ABC | Rental for welfare field | £0.50 |

**Action: Clerk to pay these accounts.**

## Approval of monthly bank reconciliation & spend against budget report

**Resolved** by all present that these be signed as a true & accurate record.

## Draft Budget 2020-21

**Resolved** by present that a precept demand of £22,413.28 be approved. Cllr M Bradley proposed this, Cllr S Hannah seconded this, all present were in favour.

**Resolved** by all present that the Parish Council begin contributing to the Parish Clerks Pension as per statutory requirements.

**Action: Clerk to process the relevant paperwork for the precept demand.**

**Action: Clerk to process the relevant paperwork for the pension.**

*Website Accessibility*

**Resolved** by all present that the Clerk undertake works up to £500.

**Action: Clerk to undertake these works and invoice accordingly.**

*Great Broughton Scouts Request 2019-20 Donation*

**Resolved** by all four of the councillors that a £200 donation be made, 1 abstention.

**Action: Clerk to process this donation.**

*Christ Church Request for Churchyard Maintenance Costs.*

It was noted that Christ Church have already received one S.137 during the financial year.

**Resolved** by all present that Broughton Parish Council only have capacity to make one grant per financial year.

**Action: Clerk to communicate this decision to Christchurch and ask them to submit their next grant request after the turn of the financial year.**

# 18/2020 Councillor Matters

It was noted that the Parish Council noticeboard at the post office has broken and requires new posts and the noticeboard re-fixing to it.

**Action: Cllr Steve Hannah to try and obtain quotes for the reinstatement of the Noticeboard with new posts & then re-fixing to the posts.**

**Action: Clerk to circulate via email for approval between meetings.**

**Action: Clerk to agenda Christmas Tree pot for Little Broughton to Feb Agenda.**

# 19/2020 Date & Time of Next meeting.

**Resolved** by all present that the next meeting date be set as 25th February 2020 at 19:00 in Christchurch (if required for planning purposes)

17th March 2020 at 19:00- Christchurch Great Broughton

21st April 2020 at 19:00-Little Broughton Village Hall

19th May 2020 at 19:00-Little Broughton Village Hall

23rd June 2020 at 19:00-Christchurch Great Broughton

21st July 2020 at 19:00- Little Broughton Village Hall

15th September 2020 at 19:00- Little Broughton Village Hall

20th October 2020 at 19:00- Christchurch Great Broughton

24th November 2020 at 19:00- Little Broughton Village Hall

19th January 2021 at 19:00- TBC

Signed……………………………………………. (Chair) Dated………………………………………………..



