Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christchurch, Great Broughton, on Tuesday 15th February 2022 at 19:00

**Present:** Mary Bradley (in the Chair), Bill Smith, Steve Hannah, Sue Hannah, Nicky Cockburn,

**Attendance:** Becx Carter (Clerk),

**Apologies:** Georgina Murray (Family Commitments), Claire Winter (Family Commitments) A/BC Janet Farebrother

**Absent:** Adrian Davis Johnston

With 5 Councillors present the meeting was quorate.

Prior to the meeting commencing the Clerk informed all present that following the advertisement of the vacancy on Broughton Parish Council caused by the resignation of Mr P Gorrill, Allerdale Borough Council as the electoral authority have received the relevant number of signatures required to call an election for the seat.

An election for this seat has therefore been scheduled for the 17th March 2022. Nomination papers for persons wishing to stand for this election need to be received by Allerdale Borough Council by 4pm on the 18th February 2022. Nomination papers may be obtained from the officers of the returning officer at Allerdale.

The Clerk confirmed that an indicative cost for this election has been received from Allerdale Borough Council and is likely to be in the region of £3000. If this election were to be contested then costs for it in the region of £3,500 will have to be recovered from the already set budget for 22/23 which will mean a reduction in revenue spending by the council e.g. S.137 grants, additional youth/playarea provision etc.

Concern was noted that if any further elections are called that Broughton Parish Council may be in a position that they can’t afford them.

**Action: Clerk to seek advice from the relevant authorities on what would occur if a Parish Council couldn’t afford an election.**

**Action: Clerk to draft an article to explain this for inclusion in the Parish Newsletter & on Great & Broughton Crack. Clerk to have this article signed off by the Chair.**

# 19/22 Apologies and reasons for absence

**Resolved** by all present that apologies and the reason for the absence were noted as received from Cllr G Murray & Cllr C Winter.

**Resolved** by all present that it be noted that Cllr Adrian Davis Johnston be recorded as absent with no reasons provided for the absence.

**Action: Cllr M Bradley to send a letter thanks to Mr P Gorrill in recognition of his retirement from the PC.**

**20/22 Requests for dispensations and declarations of interest**

None were received

# 21/22 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

None

**22/22 Minutes of the meetings held on the 18th January 2022**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 18th January 2022 meeting be signed as a true and accurate record by the Chair.

**Action: Clerk to upload the completed minutes to the website.**

It was noted that Heartstart training needs to be deferred until the March 2022 meeting.

**Action: Clerk to action this prior to the March 22 meeting.**

**23/22 Chairman’s Announcements**

Cllr M Bradley provided an update on meetings she has attended:

*CALC 3 Tier Meeting:*

* There were three presentations at this meeting, Andrew Seeking of ABC spoke about the progress on Local Government Reorganisation including timescales etc, the focus was that ABC were focusing on moving this forward. If by the 31st March 2022 the Structural Change Order isn’t through Parliament then it will become ‘stuck’. It was noted that CCC Judicial Review is still ongoing.
* A query was raised regarding where Parish Councils would be able to get involved, it was confirmed that one of the working groups would be called ‘communities’ and this would be set up in each unitary and would include discussions about devolution to Parish Councils. This group will also have expertise fed into it from other authorities that have been through the process.
* *May 2023 Elections-* ABC have acknowledged the issue with these (in terms of Parish Councils needing to fully bare the costs of the elections), and ABC are pushing to trying and come up with an alternative way forward, but the options are not yet clear.
* *Climate Change Policy-* A presentation was done on the ABC Climate Change Policy, which was a very positive presentation, and demonstrated the breadth and depth of activity that ABC is undertaking.
* *Geological Disposal Facility-* Cllr M Bradley did a presentation to update all in attendance on this. There are 6 strands of work, one of the main focus is recruitment of community partnership members.

*Derwent Forest Heritage Project:*

* Cllr M Bradley has met with Nigel Caterson about the potential Heritage Lottery Project, it was identified that there was possibly two projects, one in terms of community historical research (Circa £150k), and the other in terms of physical infrastructure, buildings etc (£1,000,000 plus).

**24/22 Public Participation**

None

**25/22 Reports from visiting councillors & Police**

Allerdale Borough Councillor Cllr N Cockburn:-

* Derwent Forest Application for 71 houses (FUL/2021/0070), the DCC approved on the 15th February 2022 a deferral of this application until a Construction and Environmental Management Plan, Transport Plan and Habitats Regulation Assessments were received and viewed.
* Revised school bus route- It was noted that following concern by Broughton Parish Council the secondary school bus route has been revised on the grounds of safety concerns. The revised route is that the secondary school bus will enter the village from the A66 via Broughton High Bridge, driving up to the bus stop and then will exit in the same direction out of Little Broughton via the junction with the A594 to prevent the need for the bus to turn round at the Village Hall/Kirklea Junction. A/BC Cllr N Cockburn noted that a compliant had been received regarding this on the grounds that the children were having to get up so early.

# 26/22 Clerks Report

The Clerk Report had been circulated to all prior to the meeting. The receipt of this report was noted by all.

#### Youth Provision in the Parish

Deferred until the March 2022 meeting.

**Action: Clerk to agenda this for the March 22 meeting.**

#### Allerdale Borough Council Licensing Appeal

The Clerk informed the meeting that as of the 14th February 2022 no response had been filed to the evidence bundle prepared by Broughton Parish Council. The response from the respondent (Allerdale Borough Council) should have been filed by the 11th February 2022 at the latest. The Clerk has informed the court of this and the court has contacted the respondent. It is not clear what the next steps will be regarding this. It was noted that this very disrespectful from the respondent and that this is the second time this occurred.

**Action: Clerk to chase this on Wednesday 16th February 2022 and ask if this is now a non-contested case.**

A Councillor reported to all present at the meeting that they had received a Standards Assessment Decision (confirming no case to answer) regarding a complaint from an individual about alleged disrespectful comments made by a councillor during an Allerdale Borough Council Licensing Panel meeting in late 2021. The Cllr informed the meeting that they raised queries regarding how this had occurred without them being aware of it or having a right of response to the Monitoring officer. The Cllr confirmed to the meeting that they were waiving their right to confidentiality on the grounds that at the time of the alleged complaint they were acting on behalf of Broughton Parish Council.

# 27/22 Play-area

#### Play-area Safety Netting

Cllr Sue Hannah has submitted a planning application, but this has been returned due to minor details needing clarifying. Cllr Sue Hannah is continuing to work on this and the planning application should be validated hopefully later on this month.

Cllr Sue Hannah to consider submitting an application to the GDF Community Fund for match funding.

**Action: Cllr Sue Hannah to work on this.**

# 28/22 Allotments

Allotments Working Group

It was noted that due to the ongoing time demands of the licensing appeal that this had not progressed this month, but that it was agreed that this meeting would be held on Wednesday 23rd February 2022 at 19:00 via Go To meetings, Cllrs M Bradley, B Smith & Adrian-Davis Johnston to be invited along with the allotment holders who have expressed an interested in attending this meeting.

**Action: Clerk and Cllr M Bradley to draft the agenda and clerk to issue it to attendees**

# 29/22 Parish Maintenance & Highways

#### Bus Shelter (Welfare Hall)

The Clerk confirmed that Cllr Steve Hannah has provided measurements to the Clerk who is trying to obtain some quotation options for different styles of bus shelter. It was noted that any proposed design would require opaque glass to the rear for the privacy of the properties behind it.

Cllr Steve Hannah has spoken with a local contractor who has confirmed that they estimate to replace the bus shelter with a similar structure would likely cost in excess of £10,000 due to the need to comply with current building regulations, which would involve the removal of the existing concrete pad and the construction of foundations etc.

**Action: Clerk to take this forward and get quotes for the next meeting.**

#### Grass Cutting 2022

The Clerk had circulated the tender to all councillors and any requested changes had been made.

**Resolved** by all present that the Clerk advertise the tender on Great & Little Broughton Crack and via the local newspaper and bring the tender responses to the March 22 Broughton Parish Council meeting for consideration.

**Action: Clerk to advertise this tender.**

#### Defib Signage

Cllr Sue Hannah has provided a map of possible locations. The Clerk has attempted to submit these to CCC to ensure they are compliant with the rules and regulations relating to Highways Signage. No response has yet been received; this may be partly due to the current CCC Highways Information Management System not being fit for purpose.

**Action: Clerk to raise this with C/Cllr J Lister to ask for assistance in speaking with the right person at CCC.**

#### iv. Lorries/Heavy Traffic

It was noted with significant concern that large 35tonne plus wagons that are accessing the self build plots on Derwent Forest are being witnessed driving very fast down Main Street through Great Broughton.

**Action: Cllr B Smith to raise this with Nigel Caterson (MB to share contact details with Cllr B Smith)**

**Action: Clerk to raise this with the planning department at ABC.**

# 30/22 Correspondence

#### Queens Platinum Jubilee 2022

Cllr M Bradley has raised this on Great & Little Broughton Crack, the general feeling is that there will be a number of little events that are locally organised rather than one large event. No Parish Council action is required at this stage.

**31/22 Planning Applications.**

**Ref: VAR/2022/0002**

Location: Derwent View, Coldgill Avenue, Great Broughton

Proposal: Variation of condition on application FUL/2019/0265 for minor design changes

**Resolved** by all present that the application appears to be retrospective and as such this was noted. Broughton Parish Council requested that Allerdale Borough Council monitored the ongoing construction to prevent any further ‘creep’ against the plans.

**Action: Clerk to submit these comments.**

# 32/22 Planning Decisions

The below decisions were noted as received.

None at the time of the meeting.

**33/22 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid via BACS authorised by 2 authorised signatories

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Becx Carter | Salary (Via SO)-Feb | £536.25 |
| HMRC | PAYE-Feb | £141.20 |
| NEST | Pension (Via DD)  | £49.40 |
| Sue Hannah | Expenses (Christmas Tree) | £29.25 |
| Becx Carter | Allerdale Licensing Appeal Additional Work | £507.32 |

**Action: Clerk to pay these accounts.**

### Approval of Bank Reconciliation and Spend Against Budget Report

**Resolved** by all present that these reports be signed as a true and accurate record.

### Cumberland Building Society Account.

The Clerk informed all present that correspondence has been received from the Cumberland Building Society regarding the 90 day savings account that Broughton Parish Council hold with them.

The Cumberland are requiring the details on the account to be updated, and for signatories to re identify themselves.

Following a prolonged series of discussions with the Cumberland the Clerk has managed to identify that of the 3 signatories on the account only one is currently still a councillor (Mr B Smith). The Cumberland have confirmed that to allow the details to be updated the names of those no longer serving on the council (Alison Carruthers & John Wilson) need to be minuted. And a resolution needs to be made on which other councillors will be added to the account as signatories.

This then needs to be confirmed to the Cumberland in a letter from the Chair with the copy of the minutes.

**Resolved** by all present that Mrs A Carruthers & Mr John Wilson) be removed from the Cumberland Bank Account as signatories with immediate effect. And that Cllrs M Bradley & Cllr Steve Hannah be added on to the bank as soon as possible.

**Action: Clerk to work with the relevant councillors to add them on to the bank mandate.**

**34/22 Councillor Matters**

None raised.

**35/22 Date & Time of Next meeting.**

**Resolved** by all that the meeting dates for Broughton Parish Council for 2022 be set as:

15th March 2022

19th April 2022

17th May 2022

21st June 2022

19th July 2022

20th September 2022

18th October 2022

15th November 2022

17th January 2023

The meeting venue was agreed by all as Christchurch, all meetings to commence at 19:00.

Meeting closed 20.17

Signed……………………………………………. (Chair) Dated………………………………………………..