Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christchurch, Great Broughton, on Tuesday 15th July 2025 at 18:00

**Present:** Nigel Clubley (Chair), Steve Hannah, Sue Hannah, Annette Chatten, Paul Chatten, Nicky Cockburn, Bill Smith, Martin Harris (Cumberland Councillor)

**Apologies:** Russ Cockburn (Personal commitments), Mary Bradley (Personal Commitments)

With 7 Councillors present the meeting was quorate.

# 111/25 Apologies and reasons for absence

# *Apologies:*

**Resolved** by all present that the apologies listed above be noted as received.

**112/25 Requests for dispensations and declarations of interest**

None

# 113/25 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

None

**114/25 Minutes of the meetings held on the 17th June 2025**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 17th June 2025 meeting be signed as a true and accurate record by the Chair..

**Action: Clerk to upload the completed minutes to the website.**

**115/25 Chairman’s Announcements**

* None

**116/25 Public Participation**

None

**117/25 Reports from visiting councillors & Police**

# *Cumberland Council*

Cumberland Councillor Martin Harris had provided a written report via email this was noted as received.

* Ongoing concerns were raised about the National Highways Land at the Broughton A66 Junction which appears to now being a used as chicken enclosure.

**Action: Cumberland Cllr M Harris to raise these issues again with the planning enforcement team**

* It was noted that National Highways (landowner) are aware of the issues.

**Action: Cllr N Clubley to raise concerns once again with National Highways about this issue.**

* Concerns were noted about the possible delay to the mayoral elections (Cumberland and WaF councils have made a request to delay them until 2027) as the funding that comes with devolution won’t come until after the Mayoral elections whenever they are held. It was noted that aligning the Parish Council elections with other elections may increase the turnout/engagement with the other elections.

**Action: Cumberland Cllr M Harris to raise a question with Cumberland Council about the financial implications of delaying this election.**

* The residents of PennyBridge have raised a couple of issues with Cumberland Cllr M Harris.
1. That they have no recycling collections currently
2. Bus Services- There is the Bus Service Intervention Programme (BSIP) that provides Cumberland Council with some funding to support non financially viable bus services (which the No 68 may fall into). However at this current point in time the No 68 bus service will cease in the Autumn of 2025.
3. Condition of Pennybridge Lonin/Road to the Sewage Works – Concerns were raised about this including surfacing, and lack of drain maintenance many of which are broken or blocked.

**Action: Cumberland Cllr M Harris to raise the concerns about the drains/road condition on the Pennybridge Lonin and the road to the Sewage Works with the Highways Team.**

* Camerton Road- Cumberland Cllr M Harris noted that he hoped the signs have improved. Cllr B Smith confirmed that the digital signage at the village end hasn’t changed. A divided opinion was noted around the table between keeping this road closed (to prevent it being a rat run, but also the benefits of this road being re-stablished as a useful access route during times of flood).
* The recent double fatality on the A66 was noted with sadness, it was also noted that this occurred on a bend where there are no double white lines.

**Action: Cumberland Cllr M Harris to report this back and ask it to be raised with National Highways.**

# 118/25 Clerks report

# The Clerks report had been circulated to all in advance of the meeting, and this was noted as received.

# *Dog Fouling*

# Cllr Sue Hannah has written to Cumberland Council highlighting the school routes and asking for stencils to be sited along this route to encourage owners to pick up any dog mess.

# *Local Council Awards*

# Resolved by all that this be deferred until the September 2025 meeting when Cllr M Bradley is present.

# Action: Clerk to agenda this for September 2025 meeting

# 119/25 Community Resilience/Emergency Plan

# A discussion was held around the table about the benefits of having one of these and the Council agreed to proceed with the development of such a document to support the local community/and statutory services in the event of an emergency:

# A Parish/Community Emergency Plan is a document prepared by the local council and community to outline how they will respond to emergencies, such as severe weather, flooding, power outages, or communication outages using local knowledge and resources until official emergency services are able to assist.

# Two examples had been shared (Aspatria & Appleby) which were noted as being really useful working examples.

# Action: Cllr N Clubley and councillors to prepare a draft skeleton document prior to the Sept meeting.

# 120/25 Play-area

# *General Play area Matters*

# It was noted that the swing that was damaged has now been replaced by Kompan.

# Kompan are looking to replace the spring that is missing from one piece of equipment.

# Concerns were noted about the fact that Tivoli don’t close the gate after cutting in the play area which is allowing dog access to this children’s playspace..

# Action: Clerk to raise concerns with Tivoli about this.

# Action: Cllr S Hannah to purchase a bike lock and install it on this gate and then confirm the code to the Clerk/Tivoli.

# There are 474 bolts to be checked on a three monthly basis, out of which 32 required some tightening. Thanks were noted to Cllr Steve Hannah for all his work on this.

# *Play area Picnic Bench & Base*

# Cllr Steve Hannah noted that he had met with Maryport Groundworks on site and they had confirmed they could order, deliver and spread additional topsoil and install concrete anchor posts for a new picnic bench at a price of £1875.35. The concrete area would have a full meter around the edge, so it is accessible for wheelchairs/prams etc.

# The price of the bench itself would be in the region of £665 plus VAT.

# Resolved by all present that this order be placed by the Clerk and liaise with Cllr Steve Hannah re dates etc

# Action: Clerk to take this forward.

# 121/25 Allotments

# *To consider and discuss any actions required relating to Broughton Allotments*

# It was noted that Plot 49 has now been let and the new tenant is experienced so hopefully the condition will now improve.

# Cllr M Bradley noted that she has a potential tenant for Nook 22 which is in a very poor state. Cllr M Bradley sought council approval from Broughton Parish Council for the cost of a skip to help the new tenant clear the plot and that it be offered free rent for a year.

# Resolved by all present that a cost of skip be approved subject to organisation and the skip being supervised and that the plot be offered rent free to the prospective tenant for a year.

# Action: Clerk & Cllr M Bradley to take this forward.

# Nook 27 remains unlet currently

# It was noted that the condition of the allotment plots are looking a bit untidy at the moment but this a symptom of the weather and time of year. This will hopefully improve in due course.

# 122/25 Parish Maintenance and Highways

# *Broughton/Brigham Roundabout*

Cllr N Clubley and Cllr M Bradley are meeting with MP M Campbell Savours on Saturday 19th July 2025 to discuss this matter. The case is going to be presented once again including the data that the Parish Councils have collated. Cllr N Clubley noted that he is also going to highlight the potential implications of a modest traffic increase on the A66 on this junction (e.g. with increased traffic to large developments on the Western Side of Allerdale/Copeland).

It was noted positively that MP M Campbell Savours has raised the matter in Parliament.

**Action: Cllr N Clubley to feedback on this meeting to all councillors following the meeting.**

1. *Cumberland Council Highways Matters*

All on HIMS awaiting action.

1. *Noticeboard Update (Village Hall)*

Cllr M Bradley is still working on this.

**Action: Clerk to agenda this for the Sept 2025 meeting**

# 123/25 Correspondence

1. Quiet Lanes

It was noted that SusTrans are currently working on a quiet lane project between Camerton and Cockermouth, to connect to the greenway from Camerton to Workington. The aim is to improve safety along the route for walkers, cyclists, wheelers and drivers.

The team are keen to either attend a Parish Council meeting or share information via email on the project.

**Resolved** by all present that Clerk ask if they could do an online meeting or share info via email

**Action: Clerk to ask for this.**

1. Cumberland Council- Call for Sites (Local Plan)

It was noted that Cumberland Council has launched a formal Call for Sites as part of the preparation of its new Cumberland Local Plan. This process invites individuals, organisations, and town and parish councils to identify land that they believe should either be considered for future development or protected due to its local importance. Suitable uses include housing, employment, retail, open space, habitat creation, minerals, and waste.

There are no restrictions on the size or location of sites, provided they lie within the Cumberland Local Plan area and the landowner's permission has been obtained. Land within the Lake District National Park and St Cuthbert’s Garden Village is excluded, as those areas are covered by separate planning policies.

This is an information-gathering stage and does not amount to planning permission or a commitment to allocate land. However, all submissions received will help inform future stages of the Local Plan.

The Call for Sites is open until **Sunday 4th January 2026**, and further information, including guidance and submission forms, is available on the Cumberland Council website at:

<https://consult.cumberland.gov.uk/cumberland-local-plan-call-for-sites>

**Resolved** by all present that the Clerk in the first instance nominate Soddy Gap, Bulling Meadow & Welfare Field as a green field/open space, and the two allotment sites (as such)

**Action: Clerk to take this forward and re-agenda for the September 2025 meeting**

1. Grants for supporting local climate action

It was noted that Cumberland Council has grants of up to £20,000 available for not for profit organisations to tackle environmental challenges at a local level, the applications are open for submission until the 17th December 2025.

**Resolved** by all present that this matter be deferred to the September meeting when Cllr M Bradley is present

**Action: Clerk to agenda this**

**124/25 Planning Applications**

None

# 125/25 Planning Decisions

**Resolved** by all present that the below planning decision be noted as received.

|  |  |  |  |
| --- | --- | --- | --- |
| Ref | Location | Proposal | Decision  |
| HOU/2025/0078 | Scott Hill House, 63 Main Street | Single Storey Extension to domestic storage building at rear and convert to ancillary domestic use with main dwelling etc | Approved with conditions |

**126/25 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid via BACS authorised by 2 authorised signatories:

|  |  |  |  |
| --- | --- | --- | --- |
| **From** | **Reason** | **Amount** | **Approve/Ratify** |
| Becx Carter | Salary (July) | £374.15 | Ratify |
| HMRC | PAYE | £304.86 | Ratify |
| Jackson Hetherington | Grass Cutting (July) | £305.00 | Approve |

**Action: Clerk to pay these accounts.**

#### To consider and approve the Bank Reconciliation and Spend Against budget report

**Resolved** by all present that these reports be approved as a true and accurate record.

**127/25 Date & Time of Next meeting.**

**Resolved** by all that the meeting dates for Broughton Parish Council going forward be set as (all at 18:00 all in Christchurch):

16th September 2025

14th October 2025

18th November 2025

13th January 2026

Meeting closed 19:40

Signed……………………………………………. (Chair) Dated………………………………………………..

**Action: Clerk to ask Jackson if he would be willing to quote for one bench repair per annum on a rolling basis to refurbish the benches.**