Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christchurch, Great Broughton, on Tuesday 17th June 2025 at 18:00

**Present:** Nigel Clubley (Chair) Mary Bradley, Steve Hannah, Sue Hannah, Russ Cockburn, Annette Chatten, Paul Chatten, Nicky Cockburn. Martin Harris (Cumberland Councillor)

**Apologies:** Bill Smith (Personal commitments)

With 8 Councillors present the meeting was quorate.

# 94/25 Apologies and reasons for absence

# *Apologies:*

**Resolved** by all present that the apologies listed above be noted as received.

**95/25 Requests for dispensations and declarations of interest**

None

# 96/25 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

None

**97/25 Minutes of the meetings held on the 20th May 2025**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 20th May 2025 meeting be signed as a true and accurate record by the Chair..

**Action: Clerk to upload the completed minutes to the website.**

**98/25 Chairman’s Announcements**

* Cllr N Clubley raised the issue of an emergency plan and the fact that the Parish/Villages don’t have one. It was proposed that the focus of the July meeting be an initial brainstorm about the preparation of a community emergency plan, with the main council business being kept to a tight agenda timescale.

**Action: Clerk to share a copy of an community emergency plan template with all councillors prior to the next meeting.**

**99/25 Public Participation**

A question was raised by the Carnival Committee regarding if a stall could retail alcohol at the carnival.

**Resolved** by all present that no alcohol should be served or retailed at the Children’s Carnival in line with the previous decision made by the Parish Council

**Action: Clerk to confirm this in writing to the Carnival Committee.**

**100/25 Reports from visiting councillors & Police**

# *Cumberland Council*

Cumberland Councillor Martin Harris had provided a written report via email this was noted as received.

* Concerns were noted about health care issues as reported in Cllr M Harris report.
* Local concerns were noted about Castlegate Medical Centre in Cockermouth and the result of its recent CQC inspections and the challenges patients registered with the practice have in getting an appointment. It was noted that once the triage systems are negotiated the care that is provided is of a high standard.
* Additional concerns were noted about the flow of information between Castlegate Medical Centre and the local chemists in particular prescriptions. Cumberland Cllr M Harris noted that Cumberland Council have limited influence over how pharmacies/prescriptions are handled.
* Cumberland Cllr M Harris noted that the role of Cumberland Council in influencing the NHS is very limited, there is some scrutiny function but other than its limited. There is potentially more influence on the public health side of things.
* In terms of resilience concerns were raised about the increasing prevalence of drought that is forecast in the coming decades, yet at the same time UU are looking to decommission a number of reservoirs.

**Action: Cllr M Bradley to raise this as a Cumbria wide question via CALC.**

* The recent traffic data units sited locally were sited by Sustrans as a way of monitoring traffic flow as part of a potential quiet lanes project to link Camerton to Cockermouth. It was noted that the data from the TDU’s has now been shared with the Parish Council.

**Action: Clerk to agenda the subject of quiet lanes for a future meeting.**

**Action: Cllr M Harris to ask a question to Cumberland Council about any plans for EV Charging in Cumberland.**

# 101/25 Clerks report

# The Clerks report had been circulated to all in advance of the meeting, and this was noted as received.

# *Dog Fouling*

# Cumberland Council are requesting that people reporting dog fouling via the Cumberland Council System so that action can be taken.

# Cllr S Hannah posted a survey on the Great & Broughton Crack and the majority response was for an absolute ban of dogs on welfare field. This would be a legal process.

# It was noted that before a legal process is taken forward further consultation needs to be done e.g. with those that don’t use social media. It could be encompassed into a survey linked to the community emergency planning which might need to be distributed.

# Cumberland Council has confirmed that they could apply more stencils in the Parish, but Cumberland Council would need defined location provided to them for installation.

# Action: All Councillors to suggest locations for the stencils to Cllr Sue Hannah (including the routes to school for the Broughton Primary School Children, and Moorfield Close/Coldgill Avenue)

# A suggestion was made that further school engagement be done on this subject to encourage another poster creation drive to try and deter dog fouling, the previous round of posters that were done were very effective.

# It was noted that there is a direct correlation between the volume of dog fouling and the length of the grass.

# Action: Clerk to follow up with the Parish Council contractor on the frequency that he has been cutting the Parish Council areas.

# Action: A follow up post to be put on Great & Little Broughton Crack thanking those for responding to the survey, and confirming that actions are being taken to try and address the issues (stencils, reporting to Cumberland Council etc).

# Action: Clerk to include an article on dog fouling in the next Broughton Parish Newsletter.

# *Soddy Gap Community Asset Registration*

# It was noted that this is due for renewal in December 2025 but due to the time the initial registration took work needs to be commenced on this soon.

# Resolved by all present that the Clerk and Cllr N Cockburn work on preparing the papers to re-register Soddy Gap ready for submission in Autumn 2025

# Action: Clerk & Cllr N Cockburn to take this forward.

# 102/25 Parish Plan

# *To consider and review actions/next steps on the Communications section of the Broughton Parish Plan*

# It was noted that the recent survey on dog fouling was a positive form of communication with local residents.

# Action continues to be taken on the installation of a suggestion box at the Post Office.

# Action: Cllr Sue Hannah to continue to work on this.

# The Parish Council are also continuing to work on organising a walk around with the Home Group to look at common issues. To include asking Home Group about possible land for EV charge points.

# Action: Cllr N Clubley to organise this, Cllr M Bradley to also attend this meeting

# 103/25 Play-area

# The stop the ball net has now been repaired. The ongoing issues of damage have been reported to the police, and press coverage has been done to the Great & Little Broughton Crack Facebook Site, the newsletter, and the school.

# The Clerk confirmed that Maryport Groundworks are willing to give a quote for the installation of a base for a new picnic bench near the play area, and also for the ordering and spreading of new top soil in the play area.

# Kompan are attending site w/c 23rd June 2025 to replace the button swing, and to replace a missing spring.

# There remain issues with lack of grass growth in areas.

# Action: Cllr Steve Hannah to calculate the amount of top soil required.

# Action: Cllr Steve Hannah to draft a plan for the concrete base and the Clerk to get a quote for these works.

# 104/25 Allotments

# *To consider and discuss any actions required relating to Broughton Allotments*

# Cllr M Bradley and Cllr B Smith undertook a walk around and relevant actions have been undertaken. Two are currently vacant but no one on the waiting list currently wants them due to the condition of them (they are suitable only for chicken rearing)

# It was noted that sadly there are some circumstances where the Parish Council can’t satisfy the requirements of those that want to be on the waiting list.

# 105/25 Parish Maintenance and Highways

# *Broughton/Brigham Roundabout*

It was noted that the Sustrans data has been received and shared with councillors. It covers volumes of traffic at over 10 locations on the potential quiet lane that Sus Trans are looking to create. The data will be useful to back up data on volume of traffic.

It also shows an issue with speeding on the 20mph sections of the road through Great Broughton, which may be used to further support council lobbying.

Concerns were noted about the speed of agricultural vehicles on the Little Broughton route.

1. *Cumberland Council Highways Matters*

All on HIMS awaiting action.

1. *Depot/Development at A66 Junction Update*

It was noted that this matter has now been passed over to National Highways as it is their land, and they have acknowledged this concern and were asking their Property Management Team to look into.

1. *Noticeboard Update (Village Hall)*

Cllr M Bradley is still working on this. It was noted that the same site as proposed for the noticeboard was also suggested for the installation of an electric vehicle charge point at this site and both installations if progressed would need to be sympathetic to each other in terms of space.

**Action: Cllr M Bradley to discuss this the village hall.**

**Action: Clerk to agenda this for the July 2025 meeting**

# 106/25 Correspondence

The Clerk noted that she has been contacted by Cumberland Council regarding the condition of the bench at Kirklea. This bench is not listed on the Parish Council asset register. Cumberland Council also don’t have it listed on their assets list.

Cumberland Council have offered two options to leave it as it is (with no owner and no likely hood of it being repaired) or they will remove it.

**Action: Clerk to confirm that this is not a Parish Asset so no decision can be made by the Parish Council**

**107/25 Planning Applications**

It was noted that Cumberland Council have notified the Parish Council (not a consultation) about the pending installation of a 1 new telecommunications pole at Rose Cottage, Main Street, Little Broughton.

**Ref: FUL/2025/0074**

Proposal: Change of use of former meeting house to dwelling

Location: Friends former Meeting House, Meeting House Lane

**Resolved** by all present the Parish have no objections to this proposal but would note that there only appears to be one parking space as part of the development when most properties now have more than one vehicle.

**Action: Clerk to submit this comment**

# 108/25 Planning Decisions

None

**109/25 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid via BACS authorised by 2 authorised signatories:

|  |  |  |  |
| --- | --- | --- | --- |
| **From** | **Reason** | **Amount** | **Approve/Ratify** |
| Becx Carter | Salary (June) | £374.15 | Ratify |
| HMRC | PAYE | £304.86 | Ratify |
| Jackson Hetherington | Grass Cutting (June) | £305.00 | Approve |
| M Bradley | Big Lunch Expenses | £200.00 | Approve |
| Sue & Steve Hannah | Expenses | £5.99 | Approve |
| Maryport Groundworks ltd | Stop the Ball Nets | £969.41 | Approve |

**Action: Clerk to pay these accounts.**

#### To consider and approve the Bank Reconciliation and Spend Against budget report

**Resolved** by all present that these reports be approved as a true and accurate record.

**110/25 Date & Time of Next meeting.**

**Resolved** by all that the meeting dates for Broughton Parish Council going forward be set as (all at 18:00 all in Christchurch):

15th July 2025- MB apologies, RC apologies

16th September 2025

14th October 2025

18th November 2025

13th January 2026

Meeting closed 19:35

Signed……………………………………………. (Chair) Dated………………………………………………..