**Broughton Parish Council**

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Monday 2nd November 2015 at 19:00.

Present: Cllr Sue Hannah(In the Chair), Cllr Steve Hannah, Cllr Sam Anderson, Cllr Mark Richardson, Cllr Mary Bradley, Cllr Maynall Weir, Cllr Richard Mawdsley, Cllr Richard Gildert,

Attendance: B Carter (Clerk), C/C Cllr A Clarke, A/BC Cllr Janet Farebrother, A/BC Cllr Nicky Cockburn, Mr Norman Marshall, Mrs P Harkness, Mr G Richards

Apologies: Cllr A Carruthers, Cllr B Smith, Cllr J Wilson (Start of meeting)

**184/15 Apologies for absence**

Received and noted from the above named persons

**185/15 Minutes of the last meeting (15th September 2015)**

All councillors present were in favour of the minutes of the meeting of the 15th September 2015 being accepted as a true and accurate record subject to the above correction. **Resolved** by all present that the minutes be approved.

The chair signed the minutes accordingly.

**186/15 Chairman’s announcements**

Broughton Lodge/Soddy Gap- Cllr Sue Hannah informed the meeting that the councils offer for the Soddy gap area had been refused. In addition the bid for the registration of this plot as a Community Asset Bid was also rejected.

Cllr Sue Hannah following on from resolution 165/15 has contacted the selling agents to request that they ask the purchaser if they would consider selling the Broughton Ponds/Soddy Gap area to Broughton Parish Council for a nominal amount of money.

**Resolved** by all present that the footpath crossing the Soddy Gap area should be submitted to CCC with the relevant evidence to request it is registered as a public right of way.

**187/15 Requests for dispensations and declarations of interest.**

1. *Request for Dispensation*

None received

1. *Declarations of Interest*

None received.

**188/15 Public Participation**

Mr N Marshall attended to enquire about agenda item 198/15ii the Clerk informed those present that a letter had been received from Mr M Anderson requesting council support for the S.106 agreement to be altered on the land adjacent to the Church Meadows estate that has been ear-marked for a cemetery/graveyard extension to enable him to purchase the land for development.

**Resolved** as per previous council discussions that Broughton Parish Council would NOT support such an alteration to the S.106 agreement. Further it was resolved that the Clerk write to Allerdale Borough Council Planning Department & Estates Office reiterating that there is still a pressing need for the land to be used as a cemetery/burial ground and that Broughton Parish Council would object to ANY variation to the S.106 currently in place, which should be fully enforced & upheld.

**Action: Clerk to contact ABC departments regarding this issue and reply to Mr M Anderson**

**189/15 Applications for co-option (2 vacancies)**

No applications for co-option had been received.

**190/15 Police Report**

The clerk read out a report provided by PCSO Sarah Brown, which detailed 7 incidents in the public interest.

**Resolved** that the Police Report be noted as received.

**Resolved** that the clerk contact the Police to raise concern with Allerdale Rural Police Team regarding the growing number of minor/petty crimes within the area.

**Action: Clerk to raise the above with PCSO Sarah Brown**

**191/15 Update on matters arising from the minutes of the meeting 15th September 2015**

1. **Broughton Lodge/Soddy Gap** as per the above resolution.

**Action: Clerk to send form for registration of new public right of way to all councillors & both ABC Cllrs for completion**

**Action: All councillors to meet with parishioners for the completion of these forms by the November meeting.**

1. **Speed limit for Great & Little Broughton** Cllr Steve Hannah provided an update for all councillors present on his meeting with Kevin Cosgrove of CCC.Key points of the meeting. The main finding of which was that the proposed 20mph limit would be extended past the school and down to West End.

Cllr Steve Hannah requested that:

-The 20mph limit be extended to the top of Camerton Road & down to Coldgill.

-Requested that repeater signs are installed close to the school to reinforce this change

-A white line be installed on the kerb by Woodlea to direct traffic.

Cllr Steve Hannah informed the meeting that CCC had said that if this scheme was accepted by Broughton Parish Council that this would not prevent it being extended to cover Little Broughton if/when the funds allowed it.

**Resolved** that subject to the above requests by Cllr Steve Hannah and written confirmation from CCC that this scheme could be extended to cover Little Broughton if funding became available that Broughton Parish Council fully support this revised 20mph consultation.

**Action: Clerk to contact CCC with the notes from the meeting and request written acknowledgement of the notes, and acceptance of the contents.**

1. **Graffiti on the Play area**

This matter is on-going

**Action: Cllr S Anderson & Cllr J Wilson to continue to pursue this**

**Iv) White Lines on the road between Little & Great Broughton**

The Clerk informed the meeting that CCC had refused to install such lines as there has been no reported history of accidents in this area, and that White Lines often instil a ‘false sense of security’ thereby increasing speed.

1. **Update of Dog Issues**

The Clerk informed the meeting that the Dog Warden had found ‘Fudge’ wandering lose and had taken him to the kennels and informed the owner.

**Resolved** by all Councillors that the Clerk contact the warden to re-iterate that Fudge has been loose since the incident in question.

**Action: Clerk to report this to the dog warden.**

**192/15 Clerks Matters**

A Clerks report had been received by all councillors in advance of the meeting.

*192.15.1 Access at corner entrance to Welfare Field Play Area- Standard of work*

This matter is on-going, Corfield haven’t yet undertaken the additional agreed work.

**Action: Clerk to work with Corfields to organise a date for this additional work**

*192.15.2 Feedback from Ellenvalle on Bus Service Usage*

The Clerk informed the meeting that Ellenvalle had confirmed that the service had been well received and was currently sustainable. Ellenvalle are currently considering a Saturday service & some minor alterations to the current timetable for improved performance.

**Resolved** that this update be noted.

*192.15.3- Tarmacing Quotes*

The Clerk informed the meeting that one quote had been received from Tolsons:

Welfare Field Track £6490 plus VAT

Monkey Villas Layby £3180 plus VAT

**Resolved** that the Clerk speak to the contractor to request further information on the life-span/guarantee of any works undertaken, and if any further work is required to the Welfare Field Track to ensure longevity of the surface.

**Action: Clerk to speak to the Contractor regarding the above issues and re-agenda for the November meeting**

**Action: Clerk to looking into what potential liabilities/responsibilities would be incurred if the Monkey Villas layby were re-surfaced? Would it become a highways layby with associated responsibilities?**

**193/15 Play-area**

The Clerk informed the meeting that the repairs authorised earlier in the year have now taken place. In addition Playdale have looked into the other smaller issues that were raised by the independent audit. Playdale are considering if any further works need to be undertaken, in general Playdale’s report is that the issues are minor.

**194/15 Reports from visiting councillors**

*C/CC Cllr A Clarke.*

Raised the issue of the change of priority at Great-Little Broughton Road Junction, and mentioned that he had attended a site visit with Mr Karl Melville of CCC who had identified that the Millennium Gardens required further cutting back.

Cllrs informed the meeting that this matter was in hand and being worked on.

Cllr A Clarke also informed the meeting that there are still grants remaining which could be accessed by community/voluntary groups in Great or Little Broughton.

Cllr A Clarke informed the meeting that the CCC Budget Cuts Consultation has been released.

**Action: Clerk to circulate details of the consultation to all councillors in advance of the November meeting.**

*A/BC Cllr N Cockburn*

-Emergency Resilience Plan- Cllr Cockburn enquired as to if this is something that Broughton Parish would be interested in, these plans predominately look at identifying vulnerable people and skills available in the local village in the event of an emergency of any form.

-Grey Squirrels- Have been sited in the village, Cllr N Cockburn has been in contact with J Kirkbride who would be willing to attend a meeting in the village to discuss the options for controlling Grey Squirrels.

**Resolved** that this information be disseminated via facebook to gauge interest.

**Action: Cllr M Richardson to post this to facebook.**

*A/BC Cllr J Fareburn*

Informed the meeting that UU were still willing to attend a future Parish Council meeting to outline the UU West Cumbria Pipeline Project, & its legacy fund.

**195/15 Allotments**

1. Noticeboards

The Clerk informed the council that no quotes had yet been received

**Action: Clerk to agenda this matter for the November Meeting**

1. Drainage at Coldgill

The Clerk tabled two quotes before the meeting.

Cllr M Richardson proposed Mr J Dobie be offered the work as he was familiar with the site having installed drainage on the Scouts plot in 2014. Cllr M Bradley seconded this with all in favour.

**Resolved** by all present that the contract be offered to Mr J Dobie.

**Action: Clerk to contact Mr J Dobie and liaise with relevant allotment holders to facilitate this work.**

1. Ms R Pasmore- Request for waiving of Pro-Rata costs for 15/16

The Clerk informed that Ms R Pasmore who was being allocated an allotment from the waiting list had requested that the pro rata costs for the remainder of this year be waived due to the cost of bringing the allotment back into management.

**Resolved** that this request be denied as it would set a precedent for other waiting list tenants

**Action: Clerk to contact Ms R Pasmore regarding this decision.**

**196/15 Parish Plan**

Cllr M Bradley informed the meeting that the Clerk had prepared a paper but she had not had time to fully consider it.

**Resolved** that the Clerk circulate the paper to all councillors for comments and updates on the issues raised as part of the previous plan.

**Action: All to consider this document and make comments prior to the next meeting**

**197/15 Parish Maintenance**

*Millennium Garden-*

The Clerk informed the meeting that to date one quote had been received for the proposed redesign of Millennium Gardens.

**Resolved** that the Clerk continue to pursue other contractors for quotes, and in the meantime to circulate the quote received to all councillors, Ms P Harkness, & to Mr K Melville & Mr K Cosgrove @ CCC for comments opportunities & further thoughts.

**Action: Clerk to circulate the quote to all**

**Action: Clerk to contact West House/Allerby Gardens & Route to Work to ask if they would wish to quote for this work.**

**198/15 Correspondence**

1. Letter for Birchless House requesting purchase of the Pinfold.

**Resolved** by all present that this land should not be sold as it is a historic part of the parish.

**Action; Clerk to communicate this decision to the owners of the property.**

**Action: Clerk to prepare a paper on the two Pinfolds for the November meeting, for councillors to consider if any work/repairs/upgrades are necessary to the sites.**

1. Covered above
2. CALC Executive Committee Nomination- No councillors interested in standing
3. Election for 3 directly elected members of the Smaller Councils Committee- No councillors interested in standing
4. Letter re cuts to Cumbria Police Budget- **Resolved** that a letter be sent to the Minister of State and relevant parties raising concern regarding the proposed budge cuts and the increase in petty crime.

**Action: Clerk to submit this letter.**

**199/15 Finance**

1. *Financial Statement for October*

**Resolved** by all present that the circulated financial statement for October and the bank statement be signed as a true and accurate record by Cllr Sue Hannah

1. *Budget Report for October*

**Resolved** by all present that the budget report for October be received and approved.

**Action: Clerk to prepare a draft budget for the 16/17 precept for discussion at the November meeting.**

1. *Payments of accounts*

|  |  |  |
| --- | --- | --- |
| **Payee** | **Reason** | **Amount** |
| Becx Carter | Expenses | £106.13 |
| Becx Carter | Salary (Via SO) | £307.28 |
| Cumbria Payroll Services | PAYE Services | £12.00 |
| HMRC | PAYE | £76.80 |
| BDO Audit Commission | Audit Fees y/e 30th March 15 | £120 |
| John Dobie | Repairs to goal mouths- Authorised by Cllr J Wilson | £92.98 |
| Playdale | Repairs to ground surfacing, and checks on other issues | £444.00 |
| Ian Winter | Grass Cutting (Sept) | £91.00 |
| Cumbria Pest Services | Rodent Control Qtr 1 | £120.00 |
| Cumbria Pest Services | Rodent Control Clearance Sept/Oct | £324.00 |
| Earl Haig Fund | Poppy Wreath 2015 | £40.00 |

Cllr M Bradley proposed the above accounts be paid, Cllr R Gildert seconded this motion. **Resolved** that the above accounts be paid and were signed by two signatories (Cllr J Wilson & Cllr M Richardson)

**Action: Clerk to process the above payments.**

1. *Completion of UU Direct Debit Form for Nook Allotments*

**Resolved** that this be signed by Cllr J Wilson & Cllr M Richardson

**Action: Clerk to process this form**

1. *Approval & noting of outcome of BDO Audit y/e 30th March 2015*

**Resolved** by all present that the completed Audit for y/e 31st March 2015 with no actions be received and accepted.

**200/15 Planning Applications for Consideration**

**Ref:** 2/2015/0635

Proposal: Change of use of chapel to form new dwelling including new vehicle access

Location: Methodist Church, Moor Road, Great Broughton, Cockermouth

**Resolved** that the council had no objection but had deep concerns regarding the exact position of the vehicular egress/access route, particularly in view of its position opposite the school.

**201/15 Planning Decisions**

The following decision was noted:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Proposal** | **Location** | **Decision** |
| PB/2015/0083 | Removal of telephone and replace with defibrillator inside kiosk | Phone box adjacent to Post Office, 53 Main Street | ABC- No Objection |
| 2/2015/0413 | Erection of single turbine with turbine tower height of 40m a tip height of 67m along with associated infrastructure | Springfield Farm, Greysouthern, Cockermouth | Refused |

**202/15 Consultations for Consideration & response**

1. Geological disposal facility consultation – No comments or concerns were raised.
2. Great & Little Broughton 20mph Speed Limit Revised Consultation – Covered above

**203/15 Concerns raised by Parishioner**

All members of the public were requested to leave the room at this stage as this matter concerned a member of staff

Cllr Sue Hannah informed the meeting following on from Minute 201/15 the Chair contacted the Parishioner in question with a letter requesting further information regarding the concerns raised.

The complaint provided no further information, and as no councillors or other parishioner’s had raised any concerns this matter was **resolved** by all present to be closed.

**Resolved** by all present that it be noted that there is still an outstanding invoice remaining for works to the Welfare Field railings & gates by Mr K Moore. He has been requested to provide an invoice on a number of occasions, until an invoice is provided it can’t be paid.

**204/15 Councilor Matters**

None raised

**205/15 Date of next meeting**

24th November 2015 at 19:00 in Little Broughton Village Hall

**Signed ………………………………………………………………………………………………..Chairman**