

## **BROUGHTON PARISH COUNCIL**

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 18<sup>th</sup> March 2014.

**Present:** J Wilson (Chairman), Mrs S Hannah (Vice Chairman), S Hannah, M Weir, M Richardson, V Sherwood,

**Attendance:** B Carter (Clerk), N Cockburn (Allerdale Borough Councillor), 4 members of the public

The meeting commenced at 7.07pm

Due to a family event Cllr Wilson wasn't present at the start of the meeting. It was approved by all present that Cllr Sue Hannah (Vice Chair) take the seat of Chair for the meeting.

### **34/14 Apologies**

Apologies were received from S Carter, A Carruthers, and C/Cllr Clark

### **35/14 Minutes of the Last Meeting**

It was proposed that the minutes of the meeting held on the 18<sup>th</sup> February be adopted as a true and accurate record. All present were in favour.

The chairman signed the minutes accordingly.

### **Resolved**

### **36/14 Chairman's Announcements**

Cllr Wilson wasn't in attendance for this portion of the meeting therefore nothing was raised here.

### **37/14 Requests for Dispensations/declarations of Interest**

None received

### **38/14 Adjournment of the meeting for public participation**

*Drainage @ Nook Allotments:*

Mr M Grout- Attended following his raising of issues at the meeting held on the 18/02/2014.

The Clerk confirmed that following the last meeting letters had been written, to CCC, UU, Building Control & Mr John Dobie raising queries regarding these matters. Acknowledgement of the letters has been received from UU but no formal response has yet been received.

**Action: Clerk to chase these letters up w/c 24<sup>th</sup> March with a view to full responses being provided at the April meeting.**

Cllr Sue Hannah clarified for the records purposes that it is an access track for Nook Allotments, not a public road.

Cllr Sue Hannah also informed the meeting that in the past she had held discussions with CCC Highways regarding water oozing from various localities around the village. The Highways Engineer at the time

confirmed that this was a result of the open cast quarry having been backfilled but with no water management systems put in place. As a result the water just escapes from where ever it can;.

It was noted that various members of the council and the public felt that water maybe a symptom of the country having had the wettest winter on record (different to the 09/05 floods when it was flash flooding).

*Bollards to prevent people driving on the grass @ The Nook*

Costings for this work were circulated with the meeting papers (£89.65). The council confirmed that they had no objection to the price but requested that Mr Grout put a copy of the map showing the proposed location of the posts through each householder's door and ask them to contact the clerk with any objections/comments

**Action: Mr Grout to circulate a copy of the map to all residents and ask them to contact the Clerk with any issues/objections in advance of the next meeting.**

**Action: Clerk to agenda for the next meeting**

*Mr & Mrs Hutchin- Concern regarding the drainage on a path at Nook Allotments*

Mr & Mrs Hutchin are tenants at Allotment 31 Nook Allotments, and have raised concern regarding the condition of the access path to it (very wet & muddy). They confirmed that various allotment holders had tried to patch this path up but without success. They were therefore proposing that the council purchase a roll of semi-permeable membrane, and a load of hardcore/chippings and that allotment holders would undertake the work to relay the path (a cost of materials in the region of £234).

Cllr Wilson arrived 19:25

Duncan Lowerson confirmed that he maybe able to access some aggregate for a lower cost, and potentially the machine to scrape of the mud that is currently on the path.

Agreed that whilst the council didn't feel the costs were disproportionate that no work should be done until responses have been received to the letters the clerk has sent following Mr Grout's queries. As if there is a possibility of investigate/repair work then this work shouldn't take place until after this has occurred.

**Action: Clerk to agenda this for the next meeting once responses have been received from the relevant parties regarding the drainage at Nook Allotments.**

It was confirmed to the council that the issue of water bubbling out of the ground starts part of the way down the allotments. Cllr S Hannah stated that he felt that this would be in the locality of where the main sewer crosses the allotments.

The Clerk updated the council that following the previous meeting she had reported the issue of the manhole on Pennybridge road and that a site team had been out and raised a ticket for further camera investigation works- If the main sewer crosses the Nook Allotments and a problem is discovered then these issues maybe linked?

### **39/14 Police Report**

Apologies were received from PCSO Sarah Brown a written report was sent to the Clerk. This written report highlighted a number of incidents that had occurred in the parish in the last 30 days:

- 9<sup>th</sup> March- Male arrested for a public order offence in Little Broughton
- 17<sup>th</sup> March- Citroen Saxo was broken into at the Craggs Hotel and items were stolen
- Two incidents of anti-social behaviour

If anyone has any information on the above two incidents they should contact the police on 101.

## **40/14 Matters Arising from the Minutes of the meeting held on 18<sup>th</sup> February 2014**

Unless mentioned below all actions are deemed to have been completed, or have been covered elsewhere on the agenda.

*Highways Meeting @ Lillyhall-* Cllr's Wilson, Steve Hannah & Carruthers attended this meeting on the 7<sup>th</sup> March at Lillyhall with Kevin Cosgrove & Tim Bell. Councillors felt it was a constructive meeting, during which the Highways Team stated they would come back to the parish council with responses to all issues before the April meeting, including confirmation that they would undertake a site visit @ Church Meadows to look at the issue from a pedestrian point of view.

During the course of this meeting it was confirmed that school warning signs will be installed on either side of the crossing (Ghyll Bank & The Meadows), and that they will look again at traffic calming and that they would resolve the issue of the hole on Craggs Road immediately (though at the time of the meeting this hadn't yet been done).

The Clerk updated the meeting that she had received correspondence from Kevin Cosgrove stating that he & Tim Bell would be undertaking a site visit on Thursday 20<sup>th</sup> March to look at the issues raised.

**Action: BC to contact Kevin Cosgrove to remind him of the commitment to resolve the hole on Craggs Road immediately**

**Action: General reminder to be sent to Kevin & Tim about their commitment to attend and update on all issues at the April Parish Council meeting, and their commitments to the hole on Craggs Road & also the erection of the school signs.**

*Dog Fouling Bins-* Cllr Carruthers is meeting with ABC on the 19<sup>th</sup> March at 9:30 outside the post office if any councillors wish to attend.

Councillors confirmed that they were happy that two bins be moved from Main Street to more appropriate locations in the village (but not the one outside the post office), and that they would consider the purchase of new bins depending on the cost, and also receiving reassurance from Allerdale that any new bins would be added to the emptying schedule.

*Street Lighting-* The clerk confirmed that following discussions with CALC there are potentially a significant number of lights at risk in Broughton Parish of being removed from ENW poles and not replaced as ABC are not replacing them.

Cllr Steve Hannah- Informed that in his opinion there were no longer any lights on ENW poles in the Parish.

**Action: Clerk to keep working on this matter**

**Action: Clerk to scan in the lighting schedule and email it to all councillors.**

*Playarea Recommendations-* A summary of all the recommended actions from the playarea inspection were circulated with the meeting papers.

Following a robust discussion it was agreed that all specific works e.g. tightening of bolts, erection of a sign, underground surveys should be considered by the council. The council agreed that to prevent a child unintentionally straying into the path of a swing was a unreasonable request and felt that this didn't need to be taken further.

**Action: Clerk to contact Playdale for an itemised quote for all the specific works (including replacement for the missing part on the small child's swing)**

**Action: Clerk to re-agenda for the next meeting once costing's have been received.**

*Bus Services/CCC budget cuts-* Clerk confirmed that Ms Cowperthwaite had been contacted and she had confirmed that this work was on going.

**Action: Clerk to Contact Ms Cowperthwaite for an update on these meetings.**

*Allotments-* Are covered elsewhere on the agenda

#### **41/14 Clerks Matters**

*Footway Lighting-* Covered above

*Cllr Hobdens Resignation-* The clerk informed the council that Cllr Hobden has confirmed that she wishes her resignation to stand, however she has offered to provide information regarding allotments if the council gets stuck.

*Play Area Recommendations-* Covered above

*Dog Fouling Bins-* Covered above

#### **42/14 Reports from Visiting Councillors**

*ABC Nicky Cockburn*

ABC/Cllr Cockburn attended the planning peer review and raised Cllr Sue Hannahs comments. Outcomes of the review are expected in the near future and ABC/Cllr hopes that Parish Councils will be able to read the outcome. ABC/Cllr Cockburn informed that meeting that it seemed in her opinion that if parish councils grouped together on relevant planning issue there was 'strength in numbers' in terms of parish council comments being considered

Allerdale Borough Council Local Plan- This should be passed in June/July time and she hopes that it will offer some protection in terms of planning to villages like Great & Little Broughton. This plan includes the land allocations that have been suggested. E.g. ABC/Cllr Cockburn has suggested that Soddy Gap & the Quarry be included as a wildlife area, wildlife corridor and open space. The sites will be further consulted on towards the end of the summer.

#### **4314 Allotments**

*Costings for Bollards-* Covered above

*Costings for footpath repairs on Nook Allotments-* Covered above

*Condition of access to Coldgill Allotments-* A concern has been raised by an allotment holder about the bad condition of the access track on Coldgill Allotments- Cllr Richardson confirmed that this work has now been done by himself and other allotment holders.

**Action: BC to go back to the allotment holder who raised the query.**

*Skips at Easter-* A query has been raised as to if the council will be providing a skip for Nook Allotments at Easter.

It was agreed that there is a budget line for this, and as long as the cost doesn't exceed that then a skip should be ordered for Easter Weekend.

**Action: BC to get a quote/order and include information on the skip being provided when the invoices are sent out.**

**Action: BC to speak with Mr Grout/Mrs Hobden to check on the locality for siting the skip**

*Invoices for allotments/letter re allotments association;*

Invoices for all allotments are due to be issued in the coming weeks, it was agreed that these invoices be sent out along with a letter (as suggested by Ms Hobden) asking people to get in touch if they would like to be involved in an Allotment Holders Association/or similar.

The council also resolved that a letter should be sent with the invoices highlighting the responsibilities of allotment holders, and where plots have been identified with little/no activity on them in the past year then a different letter should be sent to these tenants stating that 'the council is not proposing to renew their lease due to lack of activity and if they wish to appeal then this should be received in writing by X date'.

**Action: BC & Cllr Richardson to work on the above with a view to invoices and associated letters to be issued by the end of March.**

The council further resolved that it would be useful to have an accurate map of both allotment sites showing each plot.

**Action: BC to look at the possibility of drawing something like this up, possibly with the help of Google Maps.**

**Action: BC to purchase a 1:25,000 map of the parish area for use at meetings**

*Mr A Nelly- Query re land next to Scout Field.*

Mr Nelly has contacted the council asking if he could take on and try and resolve the drainage issues in the area of land at Coldgill Allotments below the Scout Field.

Resolved- That this matter be looked into by the Clerk & Cllr Richardson as they action the above item.

**Action: Clerk to go back to Mr Nelly with a holding email.**

#### **44/14 Fishing Licence/Costs**

Cllr Richardson has raised concerns about the pricing structure in terms of the difference between a licence for residents of the parish and the wider public, however no further work has been done on this yet.

**Action: Clerk to send a copy of the current licence to Cllr Richardson**

**Action: Clerk to agenda this matter for the April meeting.**

Cllr Weir left- 20:42

#### **46/14 Correspondence**

The council has received the following correspondence all of which were noted:

1. ABC Local Plan (Part 1)- Main Modifications Consultation Letter- ABC Cllr Cockburn confirmed that this should be checked for any major points of disagreement but there shouldn't be any major concerns
2. CALC- Grit Bins- Update on costs to fill/purchase
3. CALC- Cumbria Rural Housing Trust- Changes in staff structure

4. Sarah Moore, CN News- Response re request for correction re Broughton Skate Park article – Clerk confirmed that the article did not confirm a partnership agreement was in place, and therefore no correction was required

5. Playscapes Design Ltd – Sales email from playground design company
6. BBC2 The Big Allotment Challenge- Deadline 13<sup>th</sup> March-Circulated via email
7. CALC- Guidance on the recording of meetings & decisions
8. Solway Tourism Initiative Event- 12<sup>th</sup> March- Circulated via email
9. Cumbria in Bloom Entry forms
10. GDF Consultation Response (Results and copies of MRWS responses)
11. CCC- Proposals for changes to TRO's in Cockermouth & Surrounding areas
12. CALC-Invitation to Allerdale Three Tier Meeting-March 13<sup>th</sup>- Circulated via email
13. CALC- March circular
14. ACT- Community Led Planning Training Course- 25<sup>th</sup> March
15. ACT Gazette- Spring 2014
16. Rural Opportunities Bulletin
17. Response from Cheryl Cowperthwaite re request to hold local meeting re bus services
18. ABC- Review & Scrutiny Footway Lighting Review- Request for evidence-

Resolved that no response be submitted as it was felt by a number of councillors that there is no street lighting on ENW poles within the parish therefore no need to respond

19. DCLG- Our Big Gig- Grants for music events
20. CCC- Copy of highways pack & maps for Broughton
21. Northern Developments- Invitation to consultation event at Dovenby Hall Estate- 10<sup>th</sup> March- Circulated via email & post

Cllr Wilson and ABC Cllr Cockburn attended this event, they both provided an over view of their impressions of the event to the meeting.

22. Toma Fund- Request for financial support- Resolved that donations are given to local charities
23. Road Closure order for Broughton Childrens Carnival
24. UU Consultation for the route for moving water from Thirlmere to the West Coast
25. Donation to Great Broughton Mother & Baby Group

After a discussion it was **resolved** that a grant of £100 be provided to this group.

#### **47/14 Payment of accounts & financial statements, budget & precept**

##### **Financial Statement**

##### **Bank Statements**

Current Account - Statement 17/02/2014	£8,036.22
Money Manager Account 30/9/13	£89.48
Cumberland Building Society Account 30/03/2013	£84,545.76

**Total** **£92,671.46**

##### **Invoices 18<sup>th</sup> March 2014**

<b>From</b>	<b>Reason</b>	<b>Amount</b>
B Carter	Salary & Fixed Allowance	£301.13
HMRC	PAYE	£75.20
Cumbria Payroll Sevices	Payroll Services	£12.00
B Carter	Expenses & Travel	£151.66

## **Receipts 18<sup>th</sup> March 2014**

The Council **approved** payments of the invoices listed above, and they were signed by two signatories.

The Council **approved** the signing of a mandate to Cumberland Building Society to change the address details on the bank account to the new clerks details.

**Action: Clerk to action this point**

The Council **approved** the signing of a letter to HSBC to change the address details on the HSBC Money Manager Account to the new clerks details

**Action: Clerk to action this point.**

## **Grass Cutting**

Correspondence had been received from Mr Winter stating that grass cutting season was about to commence again and that the rates would remain the same as for the previous two seasons

**Resolved that Mr Winter be authorised to undertake the Grass Cutting for the upcoming season on the same rates as last year.**

**Action: Clerk to action**

## **48/14 Planning Applications**

Reference No.: 2/2014/0088

Applicant: Mr B Cockton

Proposal: Demolition of existing building and outline consent for new dwelling

Location: Briery Meadow, Moor Road, Great Broughton

**Resolved:** The council had no objection or comment to make on this application

The following item had been received after circulation of the agenda, but the consultation window would have shut if it was left until the April meeting. The council therefore resolved to consider it at this meeting.

Reference No.: 2/2014/0139

Applicant: Ms Judith Lightfoot/Schmid

Proposal: Demolition of extension & erection of new extension, garden shed & decking area

Location: Westwood, Harris Brow, Great Broughton, Cockermonth

**Resolved:** The council had no objection or comment to make on this application

## **49/14 Planning Decisions**

The parish council noted the below decisions:

Reference No.: 2/2014/0033

Applicant: Mr Terry Bishop

Proposal: Porch extension to the side of the property and ramped entrance

Location: The Lilacs, Broughton Park, Great Broughton

## **FULL PLANS APPROVED**

Reference No.: 2/2013/0089

Applicant: Mr John McGibbon

Proposal: Erection of detached bungalow (Resubmission)

Location: Plot 1, Coldgill Avenue, Great Broughon

FULL PLANS APPROVED

Reference No.: 2/2013/0887

Applicant: Mr W J Williams

Proposal: Erection of extension to front & disabled access ramp

Location: Hillrigg, Broughton Park, Great Broughton

FULL PLANS APPROVED

**50/14 Members Queries**

A66 Roundabout- A concern was raised about this and this was noted, however no progress has been made

Home Housing- A concern was raised about when Home Housing were leaving/moving their cabins etc

**Action: BC to contact Home Housing and ask for their leaving date and remind them of their commitment to repair/resurface the paths.**

**51/14 Date of Next Meeting**

15<sup>th</sup> April 2014, 7pm at Little Broughton Village Hall

The meeting closed at 9:31pm

**Signed .....Chairman**