

BROUGHTON PARISH COUNCIL

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 19th August 2014 at 7pm.

Present: Sue Hannah (in the Chair), Cllr M Bradley, Cllr J Wilson, Cllr M Richardson, Cllr M Weir, Cllr Steve Hannah, Cllr V Sherwood

Attendance: B Carter (Clerk), ABC Cllr T North, Mr & Mrs N Brown, Mr R Mawdsley, Mr G Ireland

131/14 Apologies

Apologies were received from Cllr A Carruthers, Cllr B Smith, Cllr V Sherwood (arriving late)

132/14 Minutes of the previous meeting (22.07.14)

It was proposed by Cllr Bradley and seconded by Cllr Wilson with all other councillors in favour that the minutes of the meeting held on Tuesday 22nd July 2014 were adopted as a true and accurate record. **Resolved**

The chairman signed the minutes accordingly.

133/14 Chairman's Announcements

None

134/14 Requests for Dispensations/declarations of Interest

None received

135/14 Adjournment of the meeting for public participation.

Footpaths

Mr G Ireland requested an update on the footpath situation. The Clerk answered the question informing the meeting that following advice from the Rights of Way Team for Cumbria that the gates/stiles and overgrowing hedges are the landowners responsibility, and the Highway Authority are responsible for bridges/signposting/upgrowth of seasonal vegetation and enforcement of the Highways Act 1980 which includes taking action against landowners who may deliberately obstruct a Public Right of Way. The clerk had reported all the footpaths listed by Cllr B Smith to the teams and had received a detailed breakdown of the works that were going to be undertaken.

Any other footpaths with issues should be reported to the clerk for further action. As far as the clerk is aware there is not a regular programme of surveying the footpaths and issues just need to be reported as and when.

Mr G Ireland stated that he felt that the parish council should resume voluntary responsibility for looking after the footpaths.

Cllr Sue Hannah informed the meeting that the Himalayan Balsam between Nook Allotments & the river will be being dealt with by the Cumbria Probation Service in the next week.

Cllr Wilson informed the meeting that three of the stiles had been repaired by Mr Ian Winter on the request of the parish council.

Cemetery Wall

Mr & Mrs N Brown attended the meeting to raise the issues of a bowing/bulging in the wall between the cemetery and 60 Church Meadow. Mr & Mrs Brown are concerned that this is a potential health & safety hazard.

Cllr Wilson confirmed that this would be the responsibility of the parochial church council

Action: Cllr Wilson to raise this matter with the parochial church council

Noticeboards

Mr G Ireland requested that the minutes on the noticeboards be displayed at a larger font.

It was agreed that the minutes would try to be displayed at a larger font, but the space available in the noticeboards was restricted so this may not be possible.

It was further agreed that the clerk would approach the Post Office and see if they would be willing to have a copy of the minutes available for viewing.

Action: Clerk to action the above matters.

It was further noted that Broughton Parish Council were in the process of developing a website www.broughtonparishcouncil.co.uk which is live now, and has all the previous minutes available on it for viewing.

Mr Ireland stated that not everyone had access to a computer. Cllr Wilson mentioned that it was his understanding that the legion was supposed to be providing computers for public access.

Action: Cllr Wilson to speak with Mr N Marshall about this project and to get an update on when the computer maybe being installed.

136/14 Co-option of new Councillors

It was noted by the meeting that confirmation had been received from ABC that co-option could take place following the resignation of Cllr S Carter.

Mr Richard Mawdsley had submitted a written application to the council requesting that he be co-opted to one of the vacancies. The letter was ready out by Cllr Sue Hannah to the meeting.

It was proposed by Cllr J Wilson, and seconded by Cllr Weir that Mr R Mawdsley be co-opted to fill once of the current vacancies on Broughton Parish Council.

Resolved Mr R Mawdsley to be co-opted to Broughton Parish Council

It was agreed that the clerk would meet with Mr R Mawdsley to complete the paperwork prior to the next meeting.

Action: Clerk to organise to meet with Mr R Mawdsley

It was noted by the council that there were still two vacancies for co-option remaining.

137/14 Police Report

No police were in attendance and no written report had been received.

It was reported by councillors present at the meeting that there had been an issue with some possible poisoning of trees in Great Broughton

Action: Clerk to check with the PCSO to see if this incident had been reported.

138/14 Matters Arising

Unless otherwise noted below all actions are deemed to have been completed

118/14- Compulsory purchase order around Orchard House- Clerk updated the council that this matter was being looked into by ABC & CCC and that this item would be agenda'd again once the results are back

Action: Clerk to continue working on this matter

122/14- Telephone Box- Cllr Wilson updated the meeting that following Mr I Winter having cleaned & cleared the Telephone Box, Carol at the Post Office has agreed to keep an eye on its condition going forward to hopefully prevent it deteriorating again

122/14- Land Outside the Hollies- The clerk confirmed that written confirmation had been received from CCC stating this land was theirs and they would be visiting the site shortly to look at the issue of re-installation of the bollards

123/14- Complaint to ABC re planning ref 2/2014/2072- The clerk informed the meeting that acknowledgment of receipt had been received but despite their own complaints procedure stating that responses would be received within 10 days, no formal response had been received due to annual leave within the relevant teams. A formal response had been promised w/c 26th August

Action: Clerk to continue pursuing this matter and report back on this at the next meeting.

139/14 Clerks Matters

Speeding review Great Broughton Main Street- The clerk confirmed that she had sent an email to the Kevin Cosgrove regarding this matter but no response had been received due to annual leave.

Action: Clerk to continue to work on this matter and report back at the next meeting

Land for cemetery at the edge of Church Meadows Estate- The clerk informed the meeting that she had sent further emails to involved parties but due to annual leave this matter was still outstanding.

Action: Clerk to continue pursuing this matter

Quote for resurfacing of Broughton Bridge- The clerk had written to another contractor but no quote had been received

Action: Clerk to continue work on this.

Removal of invasive species- Himalayan Balsam- This matter was covered above

Website- www.broughtonparishcouncil.co.uk is now up and running, and will continue to be developed/and populated over the coming weeks.

Action: Clerk to publicise this website on the noticeboards

Cricket Pitch & Ragwort- The clerk reported that correspondence had been received regarding the issue of ragwort escaping from the council owned cricket pitch on to nearby agricultural land. Ragwort is controlled under the Ragwort Control Act 2003. It was agreed that the clerk would contact Ray Dobie about this and also to chase up the rent payment for the cricket pitch.

Action: Clerk to action the above.

Parish Council Legal Documents- The clerk informed the meeting that she had spent an afternoon with the solicitor and that the solicitor had now transferred all the Parish Council legal documents to the clerk. The clerk informed the meeting that there is a significant amount of documents dating back to the late 1800 many of which are handwritten and will take time to transcribe.

It was agreed that the clerk work through these documents to identify which documents are current (and may need transcribed) and which could be archived. Clerk to work on identifying the areas of land owned by the council.

Cllr Wilson offered to help with the transcribing of the documents once the Clerk had them sorted into an order.

Action: Clerk to work on the above and report back to the council as and when it is required.

140/14 Reports from visiting councillors

ABC Cllr T North informed those present that the meeting regarding the A66 junction options had been very successful and attended by over 900 people. The only options that were put forward were roundabouts

ABC Cllr T North also noted that the ABC Local Plan has now been adopted by ABC, one of the key areas of this plan is S.19 which states that any windturbine must now be sited at least 800m from a dwelling.

141/14 Allotments

Drainage at Nook Allotments

These works haven't commenced yet as the allotments have been very busy during the summer holiday period, and the contractor was concerned regarding health & safety. The works will commence the week that the schools go back.

Rats

It has been brought to the attention of the council that there is a developing rodent issue on Coldgill Allotments.

Cllr M Richardson proposed that Cumbria Pest Services be commissioned to deal with this matter. This was approved by all present. **Resolved.**

Action: Clerk to contact Cumbria Pest Services to deal with this matter.

Un-managed allotments

It was drawn to the attention of the meeting that there are a number of allotments that don't appear to be being cultivated:

-Plot 6 & 16b (Nook Allotments)- Clerk informed the meeting a warning letter had been sent to this tenant, if no response received after the 30 day period a notice of termination would be issued
-Plot 7 & 15 (Nook Allotments)- Clerk informed the meeting that a warning letter had been sent to this tenant.
-Plot 9b (Coldgill) This is one of the newly created allotments and there has been no activity on it since the tenancy agreements were circulated 6 weeks ago- Clerk to chase
-Plot 9c (Coldgill) This is one of the newly created allotments and there has been no activity on it since the tenancy agreements were circulated 6 weeks ago- Clerk to chase

Action: Clerk to continue to chase/work on the above issues

142/14 Parish Maintenance

Cllr Bradley mentioned the issue of the overgrowing vegetation escaping over the wall from Pratik/Number 1 Main Street Great Broughton. This vegetation is forcing pedestrians and vehicles to move wide into the road and is potentially becoming a health & safety hazard.

Action: Clerk to write to the land owner requesting that this vegetation be trimmed back, and a copy of this letter be sent to the better highways department for reference.

143/14 Correspondence.

The council has received the following correspondence all of which were noted:

1. Jack Abernethy- Revised consent of Natural England to permit DOA members to carry out specified operations on River Derwent SSSI/SAC
2. ACRE Survey- Community Social Enterprise Support Needs
3. Solway Firth Partnership – Making the most of the Coast 2014 Newsletter
4. Copy of Interim Five Year Strategic Plan for Cumbria- NHS

Cllr Bradley raised concern that this was something that should be monitored as given the current economic climate, and the fact that the Cumbrian Hospitals are not performing well this could potentially introduce wide and sweeping changes that could affect the villages of Great & Little Broughton.

Action: Cllr Bradley to monitor this document and request for this to be agenda'd again at some point in the future

5. Notice of Withdrawal of Scheduled Bus Services
6. CALC Allerdale District- Minutes of meeting held 19th June 2014
7. ABC Notice of Adoption of Allerdale Local Plan (Part 1)
8. National Grid Northwest Coast Connections Project- Press Release
9. Steven Whyte (Home Group)- Broughton Community Summer Event

It was **resolved** that Broughton Parish Council were happy for Steven and his event to use Welfare Field between 15-18 on September the 11th 2014. Further the Parish Council resolved that they did not wish to hold a stall at the event but would like to thank Steven for the work and attention he has given to properties in Great & Little Broughton since he took over the area.

Action: Clerk to action the above.

10. Food Waste Digesters- *Circulated to all via Email*
11. Vodafone Rural Open Sure Signal Programme
12. CALC New Regulations – Open & Accountable Local Government- Re Press and Public rights to film and record meetings of local authorities

13. NALC Briefing Paper- The Bribery Act 2010- *Circulated to all via Email*
14. ACT-Invitation to AGM & Community Buildings Event
15. Police & Crime Commissioner Surgeries
16. National Grid North West Coast Connections Project- Details of consultation events
17. Rural Opportunities Bulletin- August 2014
18. Steven Whyte (Home Group) – Revised date for Summer Event
19. National Grid Consultation – Further Press Release
20. External Audit & Data Transparency- Update from CALC

144/14 Policies & Procedures

Consideration of a resolution regarding have a regular change in the chair position

Cllr Sue Hannah asked for this to be included on the agenda, to consider the idea of a formal resolution on the issue of how long a person can hold the position of chair for, to reduce the work load but also to hopefully spread the role of chair between different people geographically within the parish.

Cllr Bradley proposed that a resolution be made that a chair can only sit for a maximum period of three years, and no two terms as chair can run concurrently.

The above was seconded by Cllr Wilson, and all were in favour. **Resolved**

145/14 Payment of accounts & financial statements

ACCOUNTS SCHEDULE for 19th August 2014 (Revised one will be tabled at the meeting if the August Bank Statement has arrived)

Financial Statement.

Bank Statements

Current Account – Statement (at 17/07/2014)	£12,450.85
Money Manager Account (at 30/06/2014)	£89.52
Cumberland Building Society Account (At 30/09/2013)	£84,545.76
	Total £97,086.13

Invoices for payment 19th August 2014

From	Reason	Amount
Ian Winter	Grass Cutting & Maintenance	£127.00
Brockbanks Solicitors	Settlement of solicitors accounts	£1145.00
Cumbria Payroll Services	PAYE Services	£12.00
HMRC	PAYE	£75.20
Becx Carter	Salary	£301.13
Becx Carter	Expenses	£226.13
Total		£1886.46

Receipts between 22nd July – 19th August 2014

Allotments	£63
VAT Repayment	£805.46

The Council **approved** payments of the invoices listed above, and they were signed by two signatories.

Action: Clerk to process the above payments

Cllr M Bradley Proposed that the August reconciliation be signed as a true and accurate record, this was seconded by Cllr Wilson. All were in favour. **Resolved.**

The July reconciliation was duly signed by the Chair

Request for funding from Christchurch Great Broughton

Following the July meeting a letter was sent to the PCC of Christchurch stating that Broughton Parish Council would be willing to consider providing the match funding to the WREN application subject to confirmation of the success of the WREN application and confirmation of how much funding is required. It was further stated that any offer would be subject to the condition that the facilities must be available for community use for all members of society not specifically any one religious denomination.

Cllr Sue Hannah confirmed that the PCC Christchurch had been successful with their WREN grant, and the amount of match funding required is 11% making a total of £4113.78.

Cllr Bradley proposed that the Parochial Church Council of Christchurch be offered £4113.78 under S.137 including the condition regarding being available to all members of the community.

Proposed by Cllr Bradley, Seconded by Cllr Steve Hannah, **Resolved** all in favour

Action: Clerk to action the above.

Cllr Sue Hannah noted that following the last meeting a letter had been sent to the Great Broughton Scouts Group stating that whilst we wouldn't be able to help this year due to the S.137 limits, if they were to approach the council again once their WREN application is submitted the Council would look favourably on such an approach.

146/14 Planning Applications

Ref: 2/2014/0493
Applicant: Mr A Telford
Proposal: Listed Building Consent for Internal works to form 2no. dwellings and change window to door opening in rear elevation. Installation of sewer treatment
Location: Pennybridge Barn, Great Broughton, Cockermouth

Resolved: That the council had no comments

Ref: 2/2014/0492
Applicant: Mr A Telford
Proposal: Internal works to form 2no dwellings and change window to door opening in rear elevation. Installation of sewer treatment tank

Location: Pennybridge Barn, Great Broughton, Cockermouth

Action: Clerk to process the above.

147/14 Planning Decisions

The parish council noted the below decisions:

Ref: 2/2014/0422
Applicant: Mr K Pridmore
Proposal: Extension to Front Elevation
Location: 1 The Entrance, Little Broughton, Cockermouth

FULL PLANS APPROVED

Ref: 2/2014/0394
Applicant: Mr Liam Aplin
Proposal: Demolish Existing Porch & rebuild a new one
Location: Abbot House, Moor Road, Great Broughton, Cockermouth

FULL PLANS APPROVED

Ref: 2/2014/0418
Applicant: Mr Jamie Wood
Proposal: Creation of a balcony accessed via a single glazed door in a first floor office
Location: 51 Main Street, Great Broughton, Cockermouth

FULL PLANS REFUSED

Action: Clerk to email all with the reason for the refusal

Action: Clerk to check on the progress of the Ref 2/2014/0438 (Number 4 The Entrance)

148/14 Consultations for Consideration & Response

ABC Local Plan (Part 2)- Site Allocations

Following a robust discussion it was **Resolved** that the following be submitted in response

That Broughton Parish Council object to site 1/BRN/008/R (On Harris Brow) due to potential dangerous access and that this site should be retained as green space/agricultural land. With regard to the other sites the Parish Council would prefer infilling developments rather than significant estates. However we would also ask that when considering applications for future developments that other developments in the area be borne in mind e.g. the two large developments in Cockermouth, the proposals to build on the old dump etc.

Action: Clerk to submit the above response

Government- Consultation on raising the speed limits on dual carriageways to 60MPH from 50MPH at present

Cllr Steve Hannah proposed objecting to this consultation, vehicles go fast enough as it is. Seconded by Cllr Bradley. All were in favour. **Resolved**

Action: Clerk to submit the above response.

149/14 Members Queries

Cllr M Bradley passed on an issue that had been raised by some local residents. The issue is the wall of Lebernaum Cottage is bulging/bowing and getting worse. This damage is overhanging the public highway and there is concern that this would become a health & safety hazard.

Action: Clerk to look into this matter & report back at a future meeting.

Action: Cllr Wilson to forward some photos of the damage to the clerk.

150/14 Date of Next Meeting

Tuesday 16th September at 19:00 at Little Broughton Village Hall

The meeting closed at 20:54

SignedChairman