

BROUGHTON PARISH COUNCIL

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 28th October 2014 at 7pm.

Present: Cllr M Richardson (in the Chair), Cllr Wilson, Cllr Smith, Cllr Weir, Cllr Kelly (co-opted at 177/14)

Attendance: B Carter (Clerk), Mr G Ireland, Mr N Marshall, Mr M Grout

172/14 Apologies

Cllr Sue Hannah, Cllr Steve Hannah, Cllr V Sherwood, Cllr M Bradley, Cllr A Carruthers, Cllr R Mawdsley

173/14 Minutes of the previous meeting (16.09.14)

It was proposed by Cllr Smith and seconded by Cllr Wilson with all other councillors in favour that the minutes of the meeting held on Tuesday 16th September 2014 were adopted as a true and accurate record.

Resolved

The chairman signed the minutes accordingly.

174/14 Chairman's Announcements

A written report was received from Cllr Sue Hannah on the meeting regarding Derwent Forest that took place on the 14th October 2014. A summary is provided below:

27,000 native species of trees have been planted to create Jubilee Wood. This is being managed by Eden Woodlands with the assistance of the Forestry Commission. They are also working to establish a red squirrel sanctuary which is being managed to keep out the grey squirrels.

Storeys are applying soon for planning permission for 25 self build/custom build/assisted build plots. These will be located in a single area rather than the original intention of linear development. They are hoping to try and create a more community feel to the area. It was Cllr Sue Hannah's interpretation that the access will be via the current gates above South Terrace. The profits from the housing plot sales will help finance the clean up of the whole site. They are hoping with differing plot sizes that they will attract different types of people.

They also want to install a solar array. This will be sited in an area not visible from outside the whole site but on one of the south facing slopes in order to minimise impact. To do this they need to do a feasibility study for which a constituted body would be required for the finance purpose. They are considering approaching local parish councils to see if they would be willing to be the accountable body for the finance application.

Action: Clerk to contact Broughton Moor/ Camerton Parish to see if they are considering acting as accountable body.

Action: BC to agenda this issue for the November meeting.

175/14 Requests for Dispensations/declarations of Interest

None received

176/14 Adjournment of the meeting for public participation.

Churchyard Space- Mr N Marshall raised the issue of the Churchyard at Christ Church only has approximately 5-10years of burial space left in it. Mr Marshall wanted to know what the Parish Council were doing about adopting the piece of land left after the Church Meadows development. He understood it that it was promised that when Persimmon applied for the last round of permissions that the land would be left for a cemetery/grave yard.

Cllr Richardson noted that this item was to be considered under item 9 of the agenda

Footpaths- Mr G Ireland attended to raise his concerns again regarding the condition of the footpaths within the parish, in particular the ones to Dovenby, South Terrace to Camerton Road, Chapel Terrace, River Bank Footpath, footpath along the bottom of Nook Allotments.

Cllr Richardson & the clerk confirmed that responsibility for footpaths has been confirmed in writing as being the responsibility of the Cumbria County Council. It was further confirmed that the Clerk had reported all concerns regarding footpaths to the CCC.

Cllr Smith noted that we understood the footpaths to have been cleared following our reporting of the problems.

Action: Clerk to invite CCC Footpaths team to the next meeting to clarify the issue of responsibilities and timeline for regular clearing.

Action: Cllr Smith to confirm any relevant footpath numbers to BC

Nook Allotments- Mr Grout attended the meeting to formally thank the Parish Council & the clerk, and Mr J Dobie & Contractor for their work on the new drainage that has now been installed.

Mr Grout has sent a formal letter of thanks to the council which is on file. Mr Grout has also provided (at the request of the clerk) stage by stage photos of the work as it progressed.

Tap Unions @ Nook- Mr Grout asked if the tap unions on the bottom tap have been repaired/replaced. If so Mr Grout offered to back fill the area around the taps with smaller gravel rather than the larger stones that are currently used.

Action: Clerk to check on this issue and get back to Mr Grout

Dressing on the Nook Access Track- Mr Grout also requested that the council consider purchasing 4-5 tonne of road chippings to top dress the track. Mr Grout offered if the council paid for the chippings he would spread them. Cllr Richardson noted that in the past the council had suggested they would support purchasing the chippings, but not paying for labour.

Action: Clerk to get a price for 4-5 tonne of chippings and agenda for the next meeting.

Blocked drains at the Nook- Mr M Grout confirmed that following him raising the issue of the blockages of drains at the Nook UU have now attended and dug out and repaired the damaged ones.

Broughton Parish Council thanked Mr M Grout for his work and support on these issues.

Complaint re parked cars on Welfare Hall Corner- The clerk read out a complaint from a resident regarding the ongoing issue of parking on the double yellow lines at Welfare Hall causing obstruction and obscuring the view for vehicles using this corner.

Mr Kelly who was present confirmed that the police can prosecute if a vehicle is causing an unlawful obstruction. Alternatively it is Allerdale Borough Councils responsibility to enforce double yellow lines.

Action: Clerk to report this matter to the police on the basis of unlawful obstruction, and ABC for enforcement and to update the resident on the action taken.

Action: Clerk to contact the Village Hall Committee to make them aware of this issue and ask them to request that they make users of this facility aware of this issue.

177/14 Co-option of new Councillors

Mr D Kelly attended the meeting to stand for co-option. Mr D Kelly has recently retired as the Police Inspector for the Allerdale Rural Policy Team. He has lived in the village for many years, and has a strong knowledge of current issues, and is keen to join the parish council as a proactive member to help achieve things within set timescales.

The Clerk informed the council that Cllr V Sherwood is strongly in support of Mr D Kelly's application for co-option.

Cllr Wilson proposed Mr Kelly's application for co-option, this was seconded by Cllr Weir, all present were in favour. **Resolved** Mr Kelly be co-opted to Broughton Parish Council.

Action: Clerk to meet with Mr Kelly to complete all relevant paperwork as soon as possible.

178/14 Police Report

Apologies had been received from the police and a written report had been provided, which listed some one incident of note:

-8th October there was a report of fuel being stole from a car which had been parked on Kirklea. Enquiries are ongoing.

If anyone has any information on these matters they should contact the police on 101

The police report also informed councillors of the Community Messaging Service that can be joined for up to date information.

Action: Clerk to circulate details of the Community Messaging Service to all councillors on email.

179/14 Matters Arising

Unless otherwise noted below all actions are deemed to have been completed

159/14- Sign @ Church Meadows- Cllr Richardson & Cllr Smith have visted the site and confirmed that there is no sign on the relevant location.

Action: Cllr Smith to confirm to the clerk the footpath number/grid reference for the path in question

Action: Once this information is received clerk to contact CCC and request a sign be erected.

162/14 Cllr Smith to confirm the footpath reference number for the footpath down the side of Nook Allotments.

Action: Ongoing Cllr Smith to provide this information to the clerk.

162/14 Issue of the piece of metal under the gate at Nook Allotments- It was confirmed by Cllr Smith & Richardson that this piece of metal has now been removed.

180/14 Clerks Matters

Broughton Arms Dump- Clerk confirmed that she had checked with ABC and there was no current planning application submitted for this, and if and when one was received Broughton Parish Council as a neighbouring parish council would be consulted.

Overhanging Trees on Main Street & Great Broughton Bridge- Clerk confirmed these had been reported and a reference number received. Councillors confirmed no works had taken place yet

Action: Clerk to chase this matter up and report to the next meeting.

ABC Complaint re Planning Ref 2/2014/2072- The Clerk read out the reply that had been received from ABC. The reply in summary stated that they felt they had followed due process and sufficient detail was provided on the plans. If the council remained unsatisfied with the response the next option was to raise the complaint with the ombudsman.

Cllr Wilson confirmed the background to this complaint was that the second bungalow that was built was in a different position and higher than the first one. This was pointed out to ABC and they requested that the applicant submit a revised application (this was dually done as a retrospective), the plans that were submitted as part of this were not accurate. ABC allowed the change as a 'minor change'. The Parish Council are arguing that the process for approving the changes wasn't transparent and straightforward. Apparently they have the right to do this as the planning authority. Broughton Parish Council understand that this process has now been modified within ABC to ensure this doesn't occur again.

Following a discussion it was **resolved** by all present that the complaint be raised with the ombudsman so that the Parish Council can say that they did all they could.

Action: Clerk to prepare the appeal to go to the Ombudsman and to confer with Cllr Wilson & Cllr Sue Hannah before submission.

Action: Clerk to agenda this matter for the next meeting.

Speeding Review for Great Broughton Main Street- Clerk confirmed that Mr Cosgrove at CCC had promised a written report for this meeting but it hadn't yet arrived.

Action: Clerk to contact Mr Cosgrove regarding this an re-agenda for the November meeting.

Land for cemetery at the edge of Church Meadows Estate- The clerk confirmed that the most recent responses from CCC stated that the land set aside by Persimmon was identified in the plans as for a graveyard extension but that there was no commitment from ABC to adopt this area. In addition to this ABC have confirmed that they didn't erect the fence around the area. It is ABC's understanding that this land is still owned by Persimmon.

Cllr Wilson suggested that ABC be asked how they are/have spent the S.106 money from the Church Meadows development as planning regulations state that where possible the funds raised should be spent within 400yds of the development.

Also that ABC be asked to give active consideration to the provision of cemetery facilities in Broughton as it is a large and growing village and unlike Brigham which has a churchyard and a cemetery Broughton only has a churchyard which is fast filling up. Also raise the issue that the Churchyard at Christchurch is a C of E churchyard, and provision needs to be made within the parish for other religions, non denominational persons to be buried/laid to rest.

Action: Clerk to raise the above two matters with ABC and report back at the next Broughton Parish Council meeting.

Action: Clerk to look into the legal obligation of a Borough Council to provide burial grounds/cemetery's.

Quote for resurfacing of Broughton Bridge- The clerk had written to another contractor but no quote had been received.

Action: Ongoing

Cricket Pitch & Ragwort- £2 rent for 13/14 and 14/15 was received from Cllr Wilson who had met with Mr Dobie of the Cricket Club. Mr Dobie had confirmed that the Cricket Club had a copy of the tenancy and that they would deal with the ragwort on the land. The Cricket Club had further confirmed that they didn't require financial assistance from the Parish Council to deal with the ragwort.

Action: Clerk to bank the £2 rent from the Cricket Club

Compulsory Purchase order on Land near Orchard House- Cllr Wilson has looked through all his papers and can't identify with surety the land in question. Therefore it was **resolved** that this matter be closed.

Action: Clerk to let CCC know that we are not pursuing this matter any further.

Action: Cllr Wilson to speak with the homeowners to inform them why this matter is being discussed at Parish Council meetings

Dangerous Structures Report on Laburnam House- The clerk reported that ABC have traced the owner and an agreement has been reached that the top 4ft of the wall be removed and then it will be re-assessed.

Action: Clerk to monitor this situation

Water Pollution Letters- Clerk informed the meeting that further clarity had been received from UU which showed that the Ghyllbank outlet had traces of sewage and also grey water in it. And that specific properties are identified as having problems through engineers visiting properties and doing die testing to establish which properties are 'mis-connected' a series of letters are then sent to these householders requesting that the issue be resolved.

Website- Clerk informed the council that the website was now fully populated and complete. If anyone would like information uploaded to it to let the clerk know.

Consideration of quote from Playdale following Timber Survey- The clerk informed the meeting that a quote had been received from Playdale for £1,169.10 to undertake the repairs identified as being required by the recently commissioned below ground timber survey.

Resolved by all present that this quote be accepted and work undertake as soon as possible.

Action: Clerk to organise this with Playdale.

181/14 Reports from visiting councillors

No visiting councillors were present at the meeting.

182/14 Allotments

Notice from UU that water consumption is higher than normal on both allotments April-July

The clerk informed the meeting that the bills had now been received and appeared considerably higher than normal (£2220 circa) for Nook, however the Clerk further confirmed that she had looked back over the past 18months and that there was a pattern that the October bills traditionally have been much higher as this covers the summer period.

Resolved that the this matter be monitored and reported on as soon as the next bill arrives.

Action: Clerk to monitor this matter, and ensure that the tap at Nook has been repaired.

183/14 Parish Maintenance

162/14 The clerk reported that she had written to Mr Telford regarding the stile on his land but no response has been received.

Action: Clerk to raise the issue of this stile with CCC and see if they can do anything to help

Action: Clerk to undertake a land registry search on the land in question and Bully Meadow to see who owns the land in question.

Action: Cllr Smith to speak with Mr Armstrong to see if they have any paper work for the land exchange that was done between a field in Brigham and a field in Broughton.

Wall at Nook Allotments- There is a part of the wall that is damaged/falling down.

Action: Clerk to look into who has the responsibility for maintaining/repairing the wall along the top of Nook Allotments. If applicable Clerk to obtain quotes for the work.

Fishing- Cllr Richardson & Cllr Smith to liaise re the issue of fish being caught that may have exceeded the bag limit and may have included hen fish being caught.

184/14 Correspondence.

The council has received the following correspondence all of which were noted:

- 1) Accessible Britain Challenge Update
- 2) Notice of CALC AGM (15/11/14 @ Wigton Market Hall 10:30am)
- 3) NALC Guidance on parish meetings in a parish with a separate parish council
- 4) Information on Summer Parcs Activity Scheme 2015 (£75 per session)
- 5) Rural Opportunities Bulletin September 2014
- 6) Briefing note on the Work of the Derwent Conservation Action Plan Working Group
- 7) Northwest Coast Connections Update 15/09/14
- 8) Northwest Coast Connections –Power point from CALC Briefing Meeting 8/9/14
- 9) Notice of change of Police Inspector
- 10) Invitation to CALC Annual General Meeting – 15/11/14
- 11) Solway Firth Partnership September Newsletter
- 12) Office for Nuclear Development- Regarding Geological Screening Events
- 13) CALC Circular for October
- 14) Cumbria Community Foundation Information on Grants
- 15) CALC Information on Local Council Award Scheme
- 16) Rural Opportunities Bulletin October 2014-10-20
- 17) Rivers in the Community Survey- *Passed to Cllr M Richardson*
- 18) Minutes of Derwent Owners Association Meeting –*Passed to Cllr M Richardson*
- 19) Information on invasive species introduction to the UK- From Derwent Owners Association
- 20) Derwent Owners Association information on Goosanders overwintering on the River Derwent
- 21) National Grid Northwest Coast Connections Press Release
- 22) Update on National Pay Proposals for 15/16-The Clerk informed the council that pay proposals are being considered and will be circulated for consultation the impact on the current clerks salary is a raise in the region of £85 per year.
- 23) Derwent Owners Association- Strategy to Manage Threatened Salmon Stocks in NW Rivers
- 24) Cumbria Community Foundation Annual Review 2014
- 25) Cockermouth School 30th Anniversary Celebrations Poster & car stickers

185/14 Payment of accounts & financial statements

ACCOUNTS SCHEDULE at 17th October 2014

Financial Statement.

Bank Statements

Current Account – Statement (at 17/10/2014)	£11,047.59
Money Manager Account (at 30/09/2014)	£89.54
Cumberland Building Society Account (At 30/09/2013)	£84,545.76
	Total £95,682.89

Invoices for payment 28th October 2014

From	Reason	Amount
BDO	Audit Fee	£120
Playdale	Playground repairs & timber assessment	£1382.28
Cumbria Pest Services	Rodent Control Coldgill	£324.00
Becx Carter	Salary	£300.93

HMRC	PAYE	£75.40
Cumbria Payroll Services	PAYE Costs	£12.00
Ian Winter	Grass Cutting	£103.00
John Dobie	Drainage Works at Nook Allotments	£891.00
Becx Carter	Expenses (Including finishing Website)	£227.58
Total		£3436.19

Receipts between 19th August- 17th September

Precept	£5275.44
CTRS Grant	£974.55

The Council **approved** payments of the invoices listed above (proposed by Cllr Smith, and seconded by Cllr Wilson), and they were signed by two signatories (Cllr Wilson & Sherwood- after the meeting)

Action: Clerk to process the above payments

Cllr Smith Proposed that the October reconciliation be signed as a true and accurate record, this was seconded by Cllr Wilson. All were in favour. **Resolved.**

The October Reconciliation was duly signed by the Chair

Concurrent Grant

The clerk informed the council that a concurrent grant had been received in 13/14 of £500. The forms had been recompleted accordingly.

Request for funding from Allerdale Credit Union

Clerk to defer this to the November meeting and look into if S.137 can be used for grants to profit making organisations.

Action: Clerk to looking into the above

BDO Audit for Year ending 31st March 14

It was approved and noted that the council received the BDO Audit report for the year ending 31st March 2014. The two minor points raised as part of the Audit were acknowledged and will be addressed next year (Correct completion of the Trustees tick box, and inclusion of CTRS grant in box 2 instead of box 3). Notice of the completion of the audit has been posted on the council noticeboards.

Memorial Wreath- Resolved that the council fully support an expenditure of in the region of £30 for the purchase of a memorial wreath

Action: Cllr Wilson to purchase this wreath and reclaim the cost at the next meeting.

Sale of Shipping Container- It was noted and witnessed that the clerk received £300 in cash from Cllr Wilson following the sale of the Parish Councils Storage Container which has stood unused at Relph's yard for many years.

Action: Clerk to bank the £300

Action: Clerk to send a receipt to Relph's

186/14 Planning Applications

None Received

187/14 Planning Decisions

None Received

188/14 Consultations for Consideration & Response

North West Coast Grid Connections Project- **Resolved** that Broughton Parish Council fully support the preferred route as identified as part of the consultation exercise.

Action: Clerk to submit the above comments

Charging for Residents Parking Permits in Allerdale (including Cockermouth) **Resolved** that Broughton Parish Council object to the introduction of charging for residents parking on the basis that it hinders people being able to park and access local businesses/jobs etc.

189/14 Members Queries

No items raised

190/14 Date of Next Meeting

Tuesday 25th November at 19:00 at Little Broughton Village Hall

The meeting closed at 20:34

SignedChairman