

## Broughton Parish Council

A meeting of Broughton Parish Council was held at Little Broughton Village Hall on Tuesday 24th March 2015 at 7pm.

Present: Cllr Sue Hannah (in the Chair), Cllr Steve Hannah, Cllr John Wilson, Cllr Alison Carruthers, Cllr Dennis Kelly, Cllr Mary Bradley, Cllr Bill Smith, Cllr Sam Anderson, Cllr Richard Mawdsley, Cllr Maynall Weir, Cllr Mark Richardson

Attendance: B Carter (Clerk), PCSO Sarah Brown

### 38/15 Apologies

None received

### 39/15 Declarations of Interest

None received

### 40/15 Minutes of the last meeting (24<sup>th</sup> February 2015)

Cllr J Wilson proposed acceptance with all councillors present in favour that the minutes of the meeting of the 24<sup>th</sup> February 2015 be accepted as a true and accurate record. **Resolved**

The chairman signed the minutes accordingly.

### 41/15 Chairman's Announcements

*Buses:*

-There is now the No47 bus which runs through the villages on a morning and late afternoon to provide a school/college service. This is a public bus and can be used by members of the public  
-Ellenvalle Coaches have now received permission from the Transport Commissioner to run the 68 service which will provide 4 trips a day through Great & Little Broughton to Cockermouth/Maryport (Monday- Friday). Now cards can be used on this service, alternatively a weekly pass can be purchased for £12.00. However if all users continue to use their Now Card this service may become unsustainable.

**Action: Cllr D Kelly to draft a letter/press release informing people about the new service and its importance and also explaining how much funding is received from Now Cards. This will also explain that Now Card users can't top up i.e. offer a donation when using their card as this is illegal. But Now card users could choose on occasion to not use their card to help make this vital service sustainable.**

**Action: Clerk to provide a copy of the new bus timetable to Cockermouth Tourist Information Centre**

- Ellenvalle also have a bus that runs through Broughton Moor on a school run, (but with limited users) Cllr Sue Hannah is in dialogue with Ellenvalle on if this bus could be hailed as it passed through Great Broughton (outside the legion) to offer an early morning service to Cockermouth (circa 8:30).

**Action: Cllr Sue Hannah to continue working on this matter.**

Cllr Sue Hannah informed councillors that a thank you letter had been received from Ms M Hardie thanking the council (and others) for their hard work in addressing the bus situation.

The Clerk confirmed that Stagecoach did come back with some costing's for a Cockermouth/Workington service but as these proposals would have involved being underwritten by someone actions on these matters have ceased once the Ellenvalle Service was confirmed.

**Action: Cllr Sue Hannah to speak to Joe regarding the ABC press release of funding to support rural bus services/rural residents accessing town centres.**

*Cllr Vera Sherwood*

Cllr Sue Hannah informed the meeting that Cllr V Sherwood had resigned. Cllr Sue Hannah has sent a bunch of flowers to Cllr Sherwood as a thank you for her hard work on behalf of the residents of Broughton.

#### **41/15 Adjournment of the meeting for Public Participation**

There were no members of the public present.

All Councillors present during this adjournment received and completed their nomination papers for the upcoming parish council elections on the 7<sup>th</sup> May 2015.

#### **42/15 Police Report**

PCSO Sarah Brown attended and updated the council that there had been 4 incidents of note (2 vehicles suffered criminal damage on Moor Road and 1 vehicle had its trims stolen on Harris Brow), the final incident was a report of sheep on the road.

PCSO Brown drew the councils attention to the ongoing issue with rural thefts e.g. diesel, quad bikes, tools, gates. Allerdale Rural Police Team are asking everyone to be vigilant and report any incidents of suspicious behaviour.

An incident was reported to PCSO Brown regarding the contractors working on a building site at the back of Coldgill urinating on the road.

**Action: PCSO Brown will visit the site on Wednesday 25<sup>th</sup> March to raise this matter, and educate the contractors on site that this is a criminal offence punishable with a £100 fine.**

It was reported at the meeting that there may have been an incident of someone trying to gain access to a property during the evening via a back door but no further details were available.

The matter of the traveller camp on the main road near the Broughton Moor turn off was raised, in particular the fact that it seems to be expanding, and also that a number of cars appear to be being used to breed puppies in.

**Action: PCSO Sarah Brown to look into this matter and confirm to the clerk the status of the land (e.g. registered as a travelling site, or unregistered and therefore unenforceable), and also to look into the matters regarding the dog breeding and any health & safety matters.**

#### **43/15 Update on matters arising from minutes of the meeting 24<sup>th</sup> February 2015**

Covered in the Clerks report.

#### **44/15 Clerks Matters**

A Clerks report had been received by all councillors in advance of the meeting.

8.1 Scanning of Legal Documents- The clerk informed the meeting that the documents (143 sides) could be scanned by Carlisle Archive Service and returned to the clerk.

**Resolved** that the clerk commission Carlisle Archives Service to do this on behalf of the council at a cost of circa £100-£150

**Action: Clerk to organise this.**

**Action: Clerk to table a proposal for document storage to a future council meeting**

Cllr Wilson handed some documents to the Clerk regarding the Paisley Institute

8.2 Speeding Review for Great Broughton Main Street- Ongoing awaiting action from CCC

**Action: Clerk to get an estimated timescale from Kevin Cosgrove re this matter.**

8.3 Land for Cemetery at the edge of Church Meadows- This matter is ongoing with Allerdale.

Cllr D Kelly raised concern that some people in the village had been told they could no longer purchase and pre book plots in the graveyard.

**Action: Clerk to write to the new reverend/rector for Broughton (Christchurch) in Mid May to ask for information on what the policy is on allocation of the remaining space and if plots can be pre-purchased.**

8.4 Access/ground conditions at corner entrance to Welfare Field/Play Area- The Clerk confirmed that she had received a quote for the creation of a warning sign at this exit. Mr I Winter can't undertake this work as it is outside of his remit. Cllrs suggested that the clerk contact Cocktons to see if this is a piece of work they could undertake

**Action: Clerk to action this point.**

It was noted by other councillors that there were some further issues that need solving on welfare field:

- Hole in front of the toddler swings that needs to be filled
- The gates no longer closed
- One of the gates has a damaged section that sticks out (Keith Moore created these in the first place and maybe able to help)

**Action: Clerk to look into a way of resolving the above issues.**

8.5 Grass Cutting 2015

**Resolved** that Ian Winter continue with the grass cutting for the 2015 season and during this time he would be asked to collate/provide a list of locations that he has been cutting to enable a detailed map of locations to be produced.

**Action: Clerk to liaise with Ian Winter to organise this.**

**Action: Clerk to diary grass cutting tender for December 2015 to enable the tender to be published and dealt with in time for the start of the growing season.**

8.6 Allotments. The Clerk informed the meeting that she is in the process of ordering a skip to be delivered to Nook Allotments for Easter weekend. The Clerk further confirmed that allotment invoices would be sent to all tenants in the coming weeks.

8.7 Track down the side of Welfare Field- The Clerk informed the meeting that David Lister had emailed her on the 20<sup>th</sup> March, stating the potholes would be filled on the 21<sup>st</sup> March. Councillors confirmed that no filling had been done.

**Resolved** that the Clerk contact the Home Group again and inform them that no progress has again been made on this issue, and stress the dissatisfaction that the council feels regarding the fact that it was a condition of the Home Group being allowed to site their cabins on this land that the track was resurfaced. Clerk to also inform the Home Group that no further permissions would be granted for use of council land in future. Further that the council are considering if the road is safe to be used or if a road closure needs to be imposed, and what cost implications this may have.

**Action: Clerk to pursue this matter**

**Action: Cllr Sue Hannah to raise this issue with her contact within the Home Group.**

#### **45/15 Reports from visiting councillors**

None present

#### **46/15 Public Transport Provision**

Covered above

#### **47/15 2015 Elections**

Already done under 41/15

#### **48/15 Play Area Annual Inspection Report.**

The Clerk informed the meeting that the annual play area inspection had been completed and the report was with the clerk. Some of the areas of concern identified in the report had been raised last year, and should have been addressed in the work that Playdale undertook in September 2014. The Clerk confirmed she had requested a written report from Playdale which will then be passed to the Playarea Inspector to address some of the issues.

**Action: Clerk to continue working on this matter and report back at the April meeting.**

#### **49/15 Publication Scheme**

**Proposed** by Cllr Bradley & seconded by Cllr Wilson with all in favour that this scheme be adopted. **Resolved**

**Action: Clerk to locate the Broughton Parish Plan and load it to the website.**

**Action: Clerk to circulate the Broughton Parish Plan to all councillors (clerk to add the website address to the publication scheme)**

**Action: All councillors to consider updates required to the Parish Plan (Clerk to agenda this matter for the April meeting)**

#### **50/15 Parish Maintenance**

##### *Pennybridge Stile/Access*

Cllr Kelly informed the meeting that the gate across the public footpath has been chained shut at Pennybridge, an additional gate has been provided but not on the exact route of the right of way.

**Action: Clerk to check with CCC Footpaths team on the exact route of the right of way and request that if the locked gate is blocking a right of way that this matter is addressed.**

##### *White stones/fishing stones*

Cllr Carruthers informed the meeting that Derwent Owners Association are looking into the history of the white stones and their exact location.

**Action: Clerk to contact Derwent Owners Association and ask for an update on this matter.**

#### **51/15 Correspondence**

A list of correspondence had been circulated to all councillors unless otherwise listed below correspondence is noted as received.

**Action: Clerk to circulate ABC 3 Tier Meeting agenda to all councillors.**

*Purdah*- The Clerk informed the councillors that the 6 week period pre an election called Purdah is now in progress and ask such councillors and the council need to be very careful about any publicity that could be construed as being political.

#### **52/15 Payment of accounts & financial statements.**

##### **ACCOUNTS SCHEDULE at 2<sup>nd</sup> March 2015**

##### **Financial Statement.**

##### **Bank Statements**

Current Account – Statement (at 01/03/2015)	£3,322.72
Money Manager Account (at 31/12/2014)	£89.56

Cumberland Building Society Account (At 30/09/2014)	£86,025.31
	<b>Total £89,437.59</b>

#### Invoices for payment 24<sup>th</sup> March 2015

From	Reason	Amount
Allerdale Borough Council	Play area inspection	£67.20
Derwent Owners Association	Annual Subscription	£40.00
HMRC	PAYE	£76.80
Becx Carter	Salary	£307.28
Becx Carter	Expenses	£281.30
Cumbria Payroll Services	PAYE Services	£12.00
Sue Hannah	Chairman's Expenses	£28.50
<b>Total</b>		<b>£813.08</b>

#### Receipts between 24<sup>th</sup> February and 24<sup>th</sup> March 2015

Fishing Licences 2014 £390

**Resolved** that the above bank balances be noted and a copy of the financial statement was signed as such by the Chair.

#### **b. Payment of accounts**

**Resolved** by all present that the invoices listed above be paid and they were signed by two signatories (Cllr J Wilson & Cllr A Carruthers)

**Action: Clerk to process the above payments.**

Proposed by Cllr Sue Hannah & seconded by Cllr Mary Bradley that the Clerk submit an expenses claim for £200 for the work undertaken on the scanning/copying and organising of the legal documents. **Resolved** by all present that this be done. The Council thanked the clerk for her work on this matter.

**Action: Clerk to organise this for the April meeting**

#### **c. Authorisation of Standing Order for Clerks Salary**

**Resolved** by all present (proposed by Cllr John Wilson, Seconded by Cllr Carruthers) that a standing order be created to pay the Clerk's salary on the 15<sup>th</sup> of each month (£307.28). A letter confirming this instruction to the bank was signed by Cllr Wilson & Cllr Carruthers as signatories on the bank account.

**Action: Clerk to send the letter to the bank.**

#### **d. Application for funding from Great Broughton Mother & Baby Group**

An application for funding was tabled to help with the costs of a new equipment and insurance £395 had been submitted for consideration.

Cllr Kelly proposed that £250 grant be offered, this was seconded by Cllr John Wilson with all present in favour.

**Resolved** that a £250 grant be offered.

**Action: Clerk to process this donation and also take the opportunity to remain this group of parking concerns/issues on the corner outside the village hall.**

**Action: Cllr D Kelly to send information on the Police & Crime Commissioners Fund to the Clerk for passing on to the applicant as it is probable that the applicant could approach this fund as well.**

### **53/15 Planning Applications**

Ref: 2/2015/0135

Applicant: Mr B Cockton

Proposal: Demolition of existing building and erection of new dwelling and detached garage

Location: Briery Meadow, Moor Road, Great Broughton, Cockermouth

**Resolved** that the council had no comments or objections with relation to this application

**Action: Clerk to submit the above to ABC**

Ref: 2/2015/0126

Applicant; Mr Mark Richards (JJ Latimer)

Proposal: Erection of 4 bed detached house

Location: Land adjacent to Annadell, Moor Road, Great Broughton

**Resolved** that Broughton Parish Council object to this development on the grounds that it is over development on a small site, in addition the council have serious concerns regarding the construction during school drop off's and collections. The development is also on a bad corner in terms of highways access, finally there is not sufficient space within the development to allow a vehicle to turn around meaning that vehicles will be reversing back on to the highway.

**Action: Clerk to submit this objection to Allerdale Borough Council.**

### **54/15 Planning Decisions**

The following decision were noted by the meeting.

Ref: 2/2014/0493

Applicant: Mr A Telford

Proposal: Listed building consent for internal works to form 2no dwellings and change window to door opening in rear elevation, installation of sewer treatment tank

Location: Pennybridge Barn, Great Broughton, Cockermouth

LISTED BUILDING CONSENT APPROVED

Ref: 2/2014/0492

Applicant: Mr A Telford

Proposal: Listed building consent for internal works to form 2no dwellings and change window to door opening in rear elevation, installation of sewer treatment tank

Location: Pennybridge Barn, Great Broughton, Cockermouth

FULL PLANS APPROVED

### **55/15 Consultations for consideration and response**

Allerdale Borough Council Dog Bags- **Resolved** that Broughton Parish Council object to these proposed changes on the basis that the Clerk does not have a public facing office so distribution would be difficult, also the Clerk nor the council has the storage capacity to store the bags for the 6 month periods.

**Action: Clerk to submit these comments to Allerdale Borough Council.**

### **56/15 Member Queries**

Scaffolding at the end of The Entrance (No 5?) has been on site for a prolonged period of time and is starting to cause highways problems.

**Action: Clerk to contact ABC and ask who regulates scaffolding on building sites; Building Regs? Permit for erection of scaffolding?**

Electricity Board have removed spoil from a trench on Coldgill and dumped it on the car park at the top of Coldgill Allotments, this needs to be removed/dealt with.

**Action: Clerk to look into this matter and report back at the next council meeting.**

**57/15 Date of next meeting**

21<sup>st</sup> April 2015 at 19:00 in Little Broughton Village Hall

Meeting closed at 20:53

**Signed .....**Chairman