Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christchurch, Great Broughton, on Tuesday 20th February 2024 at 19:00

**Present:** Mary Bradley (in the Chair), Sue Hannah, Steve Hannah, Nigel Clubley, Russ Cockburn, Nicky Cockburn, Becx Carter, Cumberland Cllr M Harris

**Apologies:** Adrian Davis Johnston (no reason provided), Bill Smith (personal commitments),

With 6 Councillors present the meeting was quorate.

# 19/2024 Apologies and reasons for absence

# *Apologies:*

**Resolved** by all present that the apologies and reason for absence for the above listed councillors be accepted and approved.

It was noted that Adrian Davis Johnston had provided apologies, but no reasons for these were given.

**20/2024 Requests for dispensations and declarations of interest**

None

# 21/2024 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

None

**22/2024 Minutes of the meetings held on the 23rd January 2024**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 23rd January 2024 meeting be signed as a true and accurate record by the Chair.

**Action: Clerk to upload the completed minutes to the website.**

**23/2025 Chairman’s Announcements**

None

**24/2024 Public Participation**

None

**25/2024 To receive and consider applications for co-option (2 Vacancies)**

None received

**26/2024 Reports from visiting councillors & Police**

# *Cumberland Council*

# Cumberland Councillor Martin Harris had provided a written report via email this was noted as received by all present.

# It was noted that part of the ‘savings’ that Cumberland Council are relying on to balance their budget is £10million coming from the reserves, other ‘savings’ are to be made in the adult and children’s social care budgets.

# Concerns were noted from a Broughton Parish Councillor about the phraseology that the Cumberland Waste Collection Public Engagement Survey uses, it appears to be a leading survey.

# 27/24 Clerks report

# The Clerks report had been circulated to all in advance of the meeting and this was noted as received.

#### Parish Plan

It was noted that Cllr A Davis Johnson has been unavailable, Cllrs N Clubley & M Bradley to take this forward.

**Action: Clerk to agenda this for the March 2024 meeting**

#### Emergency Planning

A lot of other local Parish Councils have an emergency plan that defines the role of a Parish Council in the event of an emergency. It is good practice for a Parish Council to have one of these (but there is no legal duty to have one).

It can be light touch around emergency contacts information on the website etc.

#### Derwent Forest

**Resolved** by all present that this be deferred until the March 2024 meeting.

**Action: Cumberland Cllr M Harris to identify who the lead officer for the legal matters relating to the Derwent Forest.**

**Action: Clerk to agenda this for the March 2024 meeting**

# 28/24 Play-area

#### Play-area refurbishment update.

Thanks were noted to Cllr Sue Hannah and Cllr M Bradley for their continued work on this.

An application has been submitted to the Hadfield Trust (circa 3k) and an application is being submitted for Awards for All (circa 18k). Several other avenues for funding have been explored but haven’t been found to be viable.

**Action: Clerk to share the Lakes to Sea Application form from Cllr M Harris with Cllr S Hannah.**

# 29/24 Allotments

# There are two allotments that need some clearing but this is pending the weather improving.

1. *Nook Allotment Wall Storm Damage*

It was noted that there has been some damage to the upper Nook Boundary wall this has ‘slumped’ but hasn’t fallen at the moment.

**Action: Cllr S Hannah to repair this once the weather improves.**

# 30/24 Parish Maintenance & Highways

#### Broughton/Brigham A66 Roundabout.

Cllr M Bradley & Cllr N Clubley noted that no further updates had been received.

**Action: Cllr M Bradley to keep Broughton Parish Council updated as required.**

1. *Signage*

Concerns were noted about the appearance of a ‘fly sign’ on the Broughton A66 Junction.

**Action: Cllr M Bradley to contact the owner of the sign and take this forward.**

Concerns were raised from a parishioner about the permanent sign on the fencing outside of the Village Hall, which are permanent advertising and require planning consent.

**Action: Clerk to write to the Village Hall and raise this concern with them.**

The Village Name sign on the entrance to Great Broughton over Broughton High Bridge remains in an incredibly poor state and despite repeated reports to Cumberland Council no action has been taken.

**Action: Clerk to share reference numbers with Cllr M Harris for him to chase.**

1. *Lengthsman Arrangement Cumberland Council*

No update has been received from Cumberland Council.

# 31/24 Correspondence

1. Royal Garden Party Nomination

**Resolved** by all present that Cllr Sue Hannah be nominated to attend this on behalf of Broughton Parish Council

**Action: Clerk to file this nomination**

**32/24 Planning Applications**

**Ref: HOU/2024/0008**

Location: 71 Ghyll Bank, Little Broughton, Cockermouth

Proposal: Removal of a single storey utility and toilet and replace with a kitchen, utility and toilet extension

**Resolved** by all present that the Parish Council have no comments or objections.

**Action: Clerk to submit these comments**

**Ref: HOU/2024/0021**

Location: 3 Camerton Road, Great Broughton

Proposal: Construction of a new extension and balcony to the rear, and replacement porch to the side of the property

**Resolved** by all present that Parish Council have no comments or objections.

**Action: Clerk to submit these comments**

# 33/24 Planning Decisions

**Resolved** by all present that the below planning decision be noted as received:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision** |
| OUT/2023/0014 | Cardrona, Moor Road | Outline application for detached dormer bungalow & detached garage | Approved with conditions |

**34/24 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid via BACS authorised by 2 authorised signatories:

|  |  |  |  |
| --- | --- | --- | --- |
| **From** | **Reason** | **Amount** | **Approve/Ratify** |
| Cumbria Pest Services | Pest Control Nook | £216.00 | Approve |
| Cumbria Pest Services | Pest Control Coldgill | £216.00 | Approve |
| Becx Carter | Expenses | £38.25 | Approve |
| Becx Carter | Salary | £486.94 | Ratify |
| HMRC | PAYE | £128.20 | Ratify |
| National Allotments Society | Annual Subscription | £66.00 | Approve |

**Action: Clerk to pay these accounts.**

#### To consider & approve the bank reconciliation and spend against budget reports

**Resolved** by all that these be noted as received and signed as a true and accurate record.

1. *To consider and adopt additional policies.*

**Resolved** by all present that the Scheme of Delegation & Planning Policy & guidance be adopted with immediate effect.

**Action: Clerk to update the website.**

**35/24 Councillor Matters**

All covered in the agenda.

**36/24 Date & Time of Next meeting.**

**Resolved** by all that the meeting dates for Broughton Parish Council going forward be set as (all at 19:00 all in Christchurch):

19th March 2024

23rd April 2024

21st May 2024

18th June 2024

23rd July 2024

17th September 2024

22nd October 2024

26th November 2024

14th January 2025

Meeting closed 20:00

Signed……………………………………………. (Chair) Dated………………………………………………..