Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christchurch, Great Broughton, on Tuesday 20th June 2023 at 19:00

**Present:** Mary Bradley (in the Chair from agenda item 83/23), Steve Hannah, Sue Hannah (in the Chair until 83/23), Adrian Davis Johnston, Nicky Cockburn, Becx Carter,

**Apologies:**  Russ Cockburn (personal commitments), Bill Smith (Personal Commitments), Martin Harris (Cumberland Council),

With 5 Councillors present the meeting was quorate.

Due to a prior commitment Cllr M Bradley had notified all that she would be 15mins late arriving at the meeting. Cllr Sue Hannah agreed to take the chair for the start of the meeting.

# 78/23 Apologies and reasons for absence

# *Apologies:*

**Resolved** by all present that the apologies and reason for absence for the above listed councillors be accepted and approved.

**79/23 Declaration of Acceptance of Office (all councillors)**

Cllr Adrian Davis Johnston, completed his declaration of acceptance of office form which were witnessed by the Clerk & RFO of Broughton Parish Council.

Cllr Adrian Davis Johnston completed his Declaration of Interests form for the Clerk to file.

**Action: Clerk to file Cllr A Davis-Johnston’s DPI with Cumberland Council.**

**80/23 Requests for dispensations and declarations of interest**

None

# 81/23 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

None

**82/23 Minutes of the meetings held on the 23rd May 2023**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 23rd May 2023 meeting be signed as a true and accurate record by the Chair.

**Action: Clerk to upload the completed minutes to the website.**

**83/23 Chairman’s Announcements**

* Cllr S Hannah updated on a meeting that she and Cllr M Bradley had attended at Greysouthern regarding the A66 Roundabout decision, sadly National Highways didn’t attend at the last minute. Cllr S Hannah and Cllr M Bradley encouraged parishes in the vicinity to cluster together to work together on the A66 roundabout issue. It was agreed by all at the meeting on the 19th June 2023 to take this forward.

**84/23 Public Participation**

None

**85/23 To receive and consider applications for co-option**

The Clerk confirmed that an application for co-option has been received from a Mr N Clubley and has been circulated to all for review. The Clerk confirmed that the co-option is valid and the individual is eligible to be co-opted.

**Resolved** by all present that he be co-opted with immediate effect.

**Action: Clerk to confirm this to Mr N Clubley.**

**86/23 Reports from visiting councillors & Police**

# Cumberland Councillor Martin Harris had provided a written report via email this was noted as received by all present.

# Concerns were noted by the lack of rubbish collections and the ongoing strike issues, including fly tipping, burning of waste etc.

# 87/23 Clerks report

#### Parish Plan & Questionnaire

Cllr Adrian Davis Johnston is still working on the analysis of the written aspects of the second part of the Parish Questionnaire however he noted to the meeting that the themes are common (dog fouling, rubbish, junction layout at Main Street/Ghyll Bank, parking etc). It was noted that several of the areas of concern are not areas of Parish Council responsibility.

Areas the Parish Council could have an impact:

* Litter Picking
* Expanding the grass cutting contract to include (weeds etc)
* Dog Fouling
* General appearance of the village in terms of it looking a bit scruffy
* To continue lobbying on Highways matters and the perception of speed.

**Action: Cllr Adrian Davis Johnston to share a full copy of the results with all councillors.**

**Action: Clerk to prepare a summary for the September 2023 Newsletter**

**Resolved** that the Clerk prepare a summary to go in the September 2023 newsletter.

Cllr A Davis-Johnston noted that some people in their responses confirmed that they would be willing to help with local activities e.g., litter picking.

**Action: Clerk to put date & time of Parish Council meetings on to Great & Little Broughton Crack.**

#### Update on Bulling Meadow Fishing Rights Registration

The Clerk informed all present that she was still working the Arnison Heelis on the registration of the Fishing Rights attached to Bulling Meadow, the Land Registry are currently challenging the registration, and have come back with a further query since the May 2023 meeting. The Clerk has spoken with the solicitor and he is going to try and have a conversation with the relevant officers at the Land Registry.

**Action: Clerk to continue to work with the solicitor at Arnison Heelis.**

1. *CALC EGM Delegated Authority*

Cllr M Bradley declared an interest in this agenda item and abstained from taking part in any decision making.

The Clerk informed all present that CALC have rescheduled their EGM to consider changing the legal status of the organise to a Ltd Company. The information on this has been circulated to all via email. It was noted that each Parish Council has two votes at this meeting (these can’t be cast by the same person).

**Resolved** by all present that delegated authority be passed to the Clerk & Cllr Sue Hannah to attend this meeting and vote on behalf of Broughton Parish Council to support CALC becoming a Company Ltd by Guarantee (with no shares)

**Action: Clerk & Cllr Sue Hannah to take this forward.**

# 88/23 Play-area

#### Play-area refurbishment update.

Cllr Sue Hannah is still working on the WREN/FCC funding application and will update at the July 2023 meeting. Additionally, Cllr Sue Hannah is also researching other possible funding opportunities.

**Action: Cllr Adrian Davis Johnston to provide a summary of play area related comments on the Parish Questionnaire to Cllr Sue Hannah as supporting evidence to any grant funding applications.**

Thanks were noted to Cllr Sue Hannah & the local resident who facilitated the watering of the new grass, additional grass seed has been scattered to cover the balder areas.

**Action: Clerk to write to Kompan as there are areas where the turf has shrunk back from the edging of the equipment and this is causing a trip hazard. Contractor to be asked to return to site and undertake these snagging issues.**

**Action: Clerk to ask the independent playarea inspector to pay particular attention to the large swing and its remaining lifespan.**

# 89/23 Allotments

#### To consider the options for the clearance/utilisation form some Nook Plots

Cllr M Bradley informed all present that there is one large plot that is going to be vacant following the very sad death of one of the tenants and this is going to need significant clearance, there is also another plot that may be needing cleared in the short-medium term.

Cllr M Bradley has submitted enquiries to a couple of organisations who run community garden type projects who may be willing to take on the two plots but thus far no response has been received.

**Action: Cllr M Bradley & the clerk to continue to work on possible solutions/options for this plot/s.**

It was suggested that consideration be given to approaching the Probation Service to facilitate the clearance of these plots if required.

**Action: Clerk to confirm the contact name for the probation service to Cllr Steve Hannah.**

# 90/23 Parish Maintenance & Highways

#### Broughton/Brigham A66 Roundabout.

Prior to the meeting the Clerk had circulated information to all councillors from a number of interested parties.

**Resolved** by all present that a meeting be organised for Parish Councillors of all local Parishes to discuss this issue and agree on next steps.

**Action: Clerk to organise a cluster meeting for all local parish councils (Broughton, Greystouthern, Eaglesfield, Brigham & Broughton Cross, Little Clifton, Broughton Moor, Camerton) about the A66 Roundabout to initially information gather on what knowledge is currently held, and then decide on next steps, and once the baseline data has been gathered then approach National Highways to challenge the decision.**

**Action: Clerk to source a venue for w/c 3rd July 2023 (need to consider parking options) and issue invites to all and request copies of any data that Parish Councils hold be shared with all.**

**Action: Cllr M Bradley & the Clerk work together to prepare an agenda for this meeting.**

**Action: Invites for the meeting with National Highways in the Autumn to also be issued also to the portfolio holder for Cumberland Council, the relevant Cumberland Councillors & MP Jenkinson.**

*Other Highways Matters*

**Action: Clerk to confirm What Three Word locations for the traffic data units to Cumberland Council.**

#### Sewage Outflows into the River Derwent

The Clerk confirmed no response has yet been received from the various agencies.

#### Parish Council Seats

It is noted that the seats in the Parish area are looking in very poor condition.

It was suggested that a call for volunteers to help refurbish the seats be put out on social media.

**Action: Cllr M Bradley & Clerk to work on a poster to be shared on social media and in the noticeboards and on the benches etc to try and encourage volunteers to help refurbish the benches.**

# 91/23 Correspondence

None for discussion

**92/23 Planning Applications**

None for consideration at this time.

# 93/23 Planning Decisions

**Resolved** by all present that the below decisions be noted as received:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision** |
| FUL/2023/0075 | Land at Pear Tree Gardens, Little Broughton | Proposed 4 housing development | Approved with conditions  |

**94/23 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid via BACS authorised by 2 authorised signatories:

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Becx Carter | Salary | £628.15-Via SO |
| HMRC | PAYE | £174.64-Via SO |
| NEST | Pension | £57.85-Via DD |
| Becx Carter | Expenses | £21.30 |
| Jackson Hetherington  | June Grass Cutting | £285 |
| Derwent Charcoal & Tree Services | Final Nook Tree works invoice | £1700 |
| Sue Hannah | Grass Seed | £8.09 |

**Action: Clerk to pay these accounts.**

**Action: Clerk to organise a thank you to go to M Grout for his support on the tree work.**

#### To consider & approve the bank reconciliation and spend against budget reports

**Resolved** by all that these be noted as received and signed as a true and accurate record.

**95/23 Councillor Matters**

Clerk to agenda the Website for the July 2023 for feedback

**Action: Clerk to upload GDF funding photos & playarea photos etc to the website.**

**Action: Clerk to agenda roundabout for the July 2023**

**96/23 Date & Time of Next meeting.**

**Resolved** by all that the meeting dates for Broughton Parish Council going forward be set as:

18th July 2023 19:00 Christchurch

19th September 2023 19:00 Christchurch

17th October 2023 19:00 Christchurch

28th November 2023 19:00 Christchurch

23rd January 2024 19:00 Christchurch

Meeting closed 20:20

Signed……………………………………………. (Chair) Dated………………………………………………..