Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christchurch, Great Broughton, on Tuesday 23rd June 2022 at 19:00

**Present:** Mary Bradley (in the Chair), Georgina Murray, Adrian Davis Johnston, Claire Winter,

**Apologies:**  Cllr Steve Hannah (Travel Commitments), Cllr Sue Hannah (Travel Commitments), Cllr Bill Smith (Personal Commitments), Neil Rumbold (Illness)

**Absent:** Russ Cockburn, Nicky Cockburn

With 4 Councillors present the meeting was quorate.

# 89/22 Apologies and reasons for absence

**Resolved** by all present that the apologies and reason for absence for the above listed councillors be accepted and approved.

**90/22 Requests for dispensations and declarations of interest**

None

# 91/22 Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960)

None

**92/22 Minutes of the meetings held on the 10th May 2022**

All members of the council had received a copy of the minutes in advance of the meeting.

**Resolved** by all present that the minutes of the 20th May 2022 meeting be signed as a true and accurate record by the Chair.

**Action: Clerk to upload the completed minutes to the website.**

It was noted by all present that the meeting notes from the planning session held by councillors on the 8th June 2022 be accepted.

**Action: Clerk to add council annual plan to all future agendas**

**93/22 Chairman’s Announcements**

Cllr M Bradley has undertaken an allotment inspection and the actions from this have now been completed.

It was noted that the allotments are looking well cared for and maintained.

**94/22 Public Participation**

None

**95/22 Reports from visiting councillors & Police**

None present

# 96/22 Clerks report

#### Annual Report- Approval of preparation and budget

**Resolved** by all present that following the informal planning session that councillors held earlier in June that a budget of £250 be approved for the preparation and printing of an annual report/forward plan for Broughton Parish Council to be distributed to every household in late Summer/early Autumn.

**Action: Cllrs & Chair to work on the production of this Annual Report for sign off by councillors over the summer break.**

#### Asset Transfer & Devolution of Assets as part of the LGR Process

The Clerk confirmed she has started initial investigations into how Parish Councils might open discussions with ABC & CCC about potential devolution of assets as part of the LGR process. Investigations have been two fold initially:

1. Identifying land owned/maintained by the higher authorities. This has proved relatively straightforward to commence with ABC as they have a GIS system that shows the areas that they maintain. Copies of these maps have been saved for reference. With regarding to CCC they don’t appear to have such an elaborate GIS system and there is no identifiable/named contact on who to speak to regarding this.
2. To contact CALC and ask what processes are in place for Parish Councils starting dialogue with the higher authorities about the implication of LGR on service delivery and devolution to parishes. The Clerk confirmed the outcome of the discussion with CALC is that ‘*it is envisaged that even when Unitary Authorities are formed in April 2023 that they will not be looking at the devolution of assets to Parish Councils for some time. CALC have formed an LGR working group and that an event will be held during the summer for Parish Councils to attend. CALC don’t anticipate anything will happen quickly next year’.*

**Action: Clerk to keep working on this and gathering information where possible.**

#### Derwent Forest History Project

Cllr M Bradley informed all present that she was awaiting responses from the DFDC on the formation of the community interest company and how to take this forward.

**Action: Clerk to agenda this for the July 2022 meeting.**

# 97/22 Play-area

#### Stop the Ball Netting

Prior to the meeting a paper had been circulated to all councillors on this project.

**Resolved** by all present that now the funding has been received that the contract for this work be let to Maryport Groundwork’s as per the quotation that had been provided to Cllr S Hannah and ask per the specification drafted by Cllr Sue Hannah and circulated to all.

**Action: Clerk to confirm this decision to Cllr Sue Hannah and to formally offer the contract to the contractor.**

#### Missing vertical upright in existing fencing

It has been identified during the twice monthly play-area inspections that there is a missing vertical bar from the play-area fencing which is allowing dogs to access the site.

**Resolved** by all present that Maryport Groundworks be asked if they could fix this at the same time as installing the stop the ball netting.

**Action: Clerk to take this forward.**

#### Graffiti on the Play equipment & Bus Shelter

A member of the public has reported to the Parish Council that a large amount of graffiti has appeared on a significant amount of the children’s play equipment.

The Parish Council noted with dismay and disappointment the damage this anti-social behaviour has caused to the play equipment.

**Action: Clerk to report this to the police non-emergency system.**

**Action: Cllr Adrian Davis Johnston to attempt to clean the graffiti of the bus shelter**

**Resolved** by all present that a budget of £200 be approved for pressure washing if this is a potential for cleaning the site.

**Action: Cllr G Murray to ask Playdale the correct type of cleaning material for the play-area.**

**Action: Clerk to speak to a local contractor about getting the site cleaned.**

# 98/22 Allotments

#### Allotments Working Group

It was noted that it has proved difficult to set a date for this meeting thus far.

**Resolved** by all present that a meeting be held at 19:30 on the 29th June 2022.

**Action: Clerk to book Christchurch and notify all others of the date**

**Action: Clerk & Cllr M Bradley prepare an agenda and circulate to all.**

# 99/22 Parish Maintenance & Highways

#### Tree Survey results and quotation for works

A tree survey has been undertaken on the two large trees on the northeast edge of the Coldgill Allotments between the allotments and Pennybridge Lane. The outcome of the survey is that the Ash tree is showing resistance to ash dieback and needs some minor work to allow it to continue to be safely monitored (removal of the ivy around the base and then a re-survey in Mid-Summer). However the twin stemmed sycamore has extensive rot in the base and needs urgent work to mitigate the risks (pollarding to 5-6m from the ground).

A quotation has been received from a tree surgeon to undertake the relevant works. This quotation comes in at £1600. This is based on leaving timber on site for allotment holder use.

**Resolved** by all present that this contract be approved and let ASAP.

**Action: Clerk to authorise these works to go ahead and speak with the allotment holder and neighbouring field owner for consent etc.**

# 100/22 Correspondence

1. Nomination of CALC Executive Member

**Resolved** by all present that Cllr M Bradley be nominated to be an executive member for CALC, this was proposed by Cllr C Winter and seconded by Cllr A Davis Johnston.

**Action: Clerk to convey this decision to CALC.**

**101/22 Planning Applications.**

**Reference: VAR/2022/0012**

Location: Plot 23, Land at Former RNAD, Derwent Forest

Proposal: Variation of Condition 1 on Planning Approval 2/2017/0219 to change the design for plot 23.

**Resolved** by all present that Broughton Parish Council have no comments or objections to this.

**Action: Clerk to submit these comments to ABC.**

# 102/22 Planning Decisions

**Resolved** by all present that the below decisions be noted as received:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Location** | **Proposal** | **Decision** |
| VAR/2022/0010 | Land at Former RNAD, Derwent Forest | Variation of conditions 1 & 9 (working hours) on application VAR/2021/0039 | Approved with conditions  |
| Works to TPO | 6 Chapel Terrace, Moor Road | Works to TPO (Sycamore Tree 30% crown reduction) | Approved with conditions |

**103/22 Finance & Accounts**

### Payment of Accounts

**Resolved** by all present that the below accounts be paid via BACS authorised by 2 authorised signatories:

|  |  |  |
| --- | --- | --- |
| From | Reason | Amount |
| Becx Carter | Salary (Via SO)-June | £559.96 |
| HMRC | PAYE-June | £147.40 |
| NEST  | Pension (Via DD) | £51.56 |
| Becx Carter | Expenses | £52.18 |
| Cumbria Pest Control Services | Pest Control Coldgill | £648 |
| Cumbria Pest Control Services | Pest Control Nook | £648 |
| Jackson Hetherington | Grass Cutting (plus extras) | £350 |
| JT Howard | Tree Survey Fee (Coldgill) | £300 |

**Action: Clerk to pay these accounts.**

### Bank Reconciliation and spend against budget reports

**Resolved** by all present that bank reconciliation be received as a true and accurate record and signed by the chair.

**104/22 Councillor Matters**

Items for the next meeting:

* Allotments Paper
* Parish Plan
* Refurbishment of play-area.

**105/22 Date & Time of Next meeting.**

**Resolved** by all that the next meeting dates for Broughton Parish Council for 2022 be set as:

19th July 2022

20th September 2022

18th October 2022

15th November 2022

17th January 2023

The meeting venue was agreed by all as Christchurch, all meetings to commence at 19:00.

Meeting closed 19:35

Signed……………………………………………. (Chair) Dated………………………………………………..