Broughton Parish Council

Minutes of the meeting of Broughton Parish Council held in Christ Church Great Broughton on Tuesday 25th February 2020 at 19:00

**Present:** Cllr Mary Bradley (in the Chair), Cllr P Gorrill, Cllr B Smith, Cllr J Sewell, Cllr Sue Hannah, Cllr Steve Hannah, Cllr Carl Jackson, A/BC Cllr J Farebrother.

**Apologies:** Mrs C Winter, Mrs A Carruthers, A/BC Cllr N Cockburn

With 7 Councillors present the meeting was quorate to continue.

# 20/2020 Apologies for absence

Apologies were received and noted from the above.

# 21/2020 Chairman’s Announcements

Fishing Licences- The people that have taken over from the Post Office and are willing to continue doing this.

**Action: Clerk to provide information to the Village Shop**

Allotments- These are suffering a little from the recent poor weather conditions, which has resulted in some water issues and wind damage. Further discussions need to be had on how to manage the sites going forward.

Derwent Forest- There are growing local concerns regarding this proposed development, this will be discussed more under Neighbourhood Planning agenda item.

Parking on Main Street- Concerns have been raised about how parking is occurring on Main Street, particularly around the Village Shop and the Hairdressers, resulting in a number of near miss accidents. It was noted that CCC Highways have been consulted on this in the past and confirmed that the parking slows the traffic and adds to the safety of Main Street, and if double yellow lines were put on one side it would just displace parking to the other side of the road. These concerns were noted in light of the recent submission of planning applications for the Derwent Forest site.

Heavy Vehicles outside The Hollies- It has been noted that there has been an increase in traffic of incredibly large HGV vehicles on this road (full carriageway width), requiring people to move parked cars to allow the vehicles to pass. This has been a noticeable change in the size of the vehicles and the frequency of such large vehicles moving on this road.

Rotary Community Award- This has been awarded to John Wilson (ex Councillor) for his services to the local community, his work as a Parish Councillor was recognised as part of this award.

# 22/2020 Requests for dispensations and declarations of interest

No declarations of interest nor dispensations were noted or requested.

# 23/2020 Minutes of the meeting held on the 21st January 2020

All members of the council had received a copy of the minutes.

**Resolved** by all present that the minutes be signed as a true and accurate record of the meeting by the Chair, Cllr Mary Bradley

**Action: Clerk to upload the completed minutes to the website.**

# 24/2020 Public Participation

None

# 25/2020 Police Report

None received

For information on the most recent crimes members of the public can visit <https://www.police.uk/cumbria/GARW1.COC/>

# 26/2020 Applications for Co-option (1 vacancy)

None received

# 27/2020 Update on matters arising from previous meetings

## Neighbourhood Planning

The Clerk and Chair noted that a meeting was held on the 11th February 2020, all Broughton Parish Councillors along with Broughton Moor & Camerton Parish Council were invited. Only 2 Councillors from Broughton Parish Council attended.

The applications for the initial parts of the Derwent Forest site have now been validated and are out for consultation (they will be considered by Broughton Parish Council at the March meeting). This significant step forward in the activity on this site potentially heightens the need for some form of a Neighbourhood Plan to allow for community input on to the types & styles of development required within the Parish.

The Clerk informed those present that Allerdale Brough Council have offered to run a Q & A session for Broughton & Broughton Moor Parish Councils to answer questions & answers regarding this development and the overall programme for the site. Allerdale Borough Council are looking for Broughton Parish Council to host and chair this meeting, and to advertise the event.

**Resolved** by all present that this Question & Answer event be held within the Parish on 26th March and that this should be advertised in the March 2020 Broughton Newsletter. A further Community Event to discuss Neighbourhood Planning and the Community appetite for this to be held on the 28th April.

**Action: BC to book venues & to send out diary invites to all councillors for both events.**

## Youth Shelter/Outdoor Recreation Project

**Resolved** by all present that this matter be deferred until Cllr C Winter is able to resume her Parish Councillor activities.

**Action: Clerk to agenda this matter for a future meeting.**

# 28/2020 Clerks Report

**Resolved** by all present that the Clerks report and its contents be noted as received.

## Bulling Meadow

A revised Statement of Truth has been received from the Solicitor regarding the Profits a Prendre and the Riperian Rights to the middle of the river off Bulling Meadow. The previous Statement of Truth was signed by Cllr A Carruthers on behalf of the Parish Council. As Cllr A Carruthers has tendered her apologies for the meeting the Clerk will forward the document to her for signing.

**Resolved** by all present that Cllr A Carruthers sign the revised Statement of Truth once it is received on behalf of the Parish Council.

**Action: Clerk to organise the signing and returning of this Statement of Truth as soon as it is received.**

# 29/2020 Play Area

Most recent inspection by Mr J Wilson has shown no significant issues that require action. The Annual Inspection will take place in April/May 2020.

It was noted that the surfacing has now been repaired.

# 30/2020 Reports from Visiting Councillors & on other meetings attended

Cllr J Farebrother:

Climate Change Group- The report has been passed by the Scrutiny Committee; a working group will now be formed of councillors & members who will produce an action plan by June 2020 to allow for any actions to be included in the 2021/22 budget.

Budget Announcement- This has been made and Council tax will be increased by 1% (below inflation). The bin proposals as part of the budget have been scrapped (so garden bins will remain free, and the general waste will remain weekly). However, the bin collection services are being taken back in house in April which may result in some teething issues.

Leader of ABC- It was noted that Marian Fitzgerald has resigned, the deputy Mike Johnson is stepping up for the short term.

Solar Powers on Allerdale House- These are proposed and would involve a significant capital outlay but would fit with the greening agenda.

Allerdale Towns Fund Bid- Allerdale are applying for a grant from this fund (circa 25mill), the project is being led by Kevin Kerrigan.

# 31/2020 Allotments

## Allotment Maintenance Tender

A signed letter has been received by the Clerk signed by two Parish Councillors in compliance with Standing Order 7a to revisit this resolution made during the January 2020 meeting.

Cllr M Bradley read a copy of her letter which was counter signed by Cllr C Jackson, which raised concerns about how to manage the allotments in light of the defeat of the resolution at the January 2020 meeting. In particular following the resignation of J Hobden as a Parish Council who tirelessly worked on the allotments.

Cllr Steve Hannah understood that the allotment holders were forming a committee to run the site. The chair confirmed that the allotment holders voted against this proposal. It remains the Parish Council’s responsibility to manage and administrate these sites.

It was noted that there is likely to be an increasing issue with fallow plots as the age demographic of allotment holders increases.

Concerns were noted that if we have a maintenance person that more and more burden would fall on them. It was noted that some allotment holders do a lot of work.

Cllr Sue Hannah proposed that this tender was revisited and advertised to all allotment holders, and to Cockermouth Allotments Association to try and generate interested parties. Cllr C Jackson seconded. All present in favour.

**Action: Clerk to organise this advertising and to revise the tender to take note of the points raised.**

Cllr J Sewell noted that clarity needs to be formed to ensure that items are not duplicated across the Allotment Tender & the Grass Cutting Tender.

**Resolved** that the tender be advertised for one year and responses be brought to a future Parish Council meeting.

# 32/2020 Parish Maintenance & Highways Matters

Grass Cutting/Parish Maintenance Tender-

This tender was advertised for two weeks in the local press, and 6 responses were received ranging in price from £1200 (plus VAT) to £4760. All respondees had provided copies of their insurance as requested by the tender.

Following consideration of the responses and a ballot on the tender responses it was **resolved** that by a majority Jackson Hetherington be appointed for the forthcoming year at a cost of £1600 per annum.

**Action: Clerk to communicate the decision to the successful tender respondee**

**Action: Clerk to thank all other parties for attending and share the Allotment Handyman Tender to all parties who maybe interested.**

## Bus Shelter- Cllr Sue Hannah has obtained a quote of £300 plus VAT for a structural inspection of the bus shelter and a report outlining observations and recommendations.

Thanks were noted to Cllr’s Hannah for their work on clearing the ivy to allow for this survey to take place.

**Resolved** by all present that a budget of £300 be authorised to allow this survey to take place once the ivy clearance has been completed.

**Action: Cllr Sue Hannah to organise this.**

# 33/2020 Correspondence

Unless otherwise noted below, all correspondence listed on the Clerks report was noted as received.

# 34/2020 Planning Applications & Consultations

**Ref: FUL/2019/0265**

Location: Derwent View, Coldgill Avenue, Great Broughton

Proposal: Erection of detached dormer dwelling with integral garage

**Resolved** by all present that the information provided on the plans remains inaccurate, in terms of address of the adjacent property (Coldgill is number 1-12) there is no number 25 (this is potential reference to West End). All present noted disappointment with the size and scale of this dwelling on the site, in particular the increased visual ridge height of this dwelling comparative to the adjacent dwelling (which the Parish Council objected to). Additionally concerns were reiterated about the fact that the plans when initially submitted were inaccurate and this was not picked up by the planning dept during validation process. Finally the Council noted concerns that this development is removing the existing vehicular access to the agricultural land to the rear of the land. It is unclear how this agricultural land will be accessed.

**Action: Clerk to submit these comments**

**Ref: OUT/2020/0002**

Location: Pear Tree Gardens, Little Broughton, Cockermouth

Proposal: Outline application for five detached dwellings including access

**Resolved** by all present that whilst the Council are not opposed to infill development, Broughton Parish Council would question the intensity of the density of properties on the site in relation to the other neighbouring properties, and the type of houses (three/four bedroomed homes, vs the primary need for the area of accessible bungalows and smaller starter properties).

**Action: Clerk to submit these comments**

# 35/2020 Planning Decisions

**Resolved** by all present that the below decisions be noted:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **Proposal**  | **Location** | **Decision** |
| RMA/2019/0014 | Land Adjacent to Soddy Gap Lodge, Moor Road, Great Broughton | Reserves matters application for a single dwelling following outline approval 2/2018/0026 | Reserved matters approved |
| FUl/2019/0279 | MSport Dovenby Hall Estate, Dovenby | The formation of 2 no bunds within the 2.5km test track | Approved  |

# 36/2020 Finance & Accounts

## Payment of Accounts

**Resolved** by all present that the below accounts be paid with cheques signed by 2 authorised signatories

|  |  |  |
| --- | --- | --- |
| **From** | **Reason** | **Amount** |
| Becx Carter | Salary (via SO) | £564.68 |
| HMRC | PAYE (Feb) | £141.20 |
| DCM Surfaces | Playarea Surfacing | £1980.00 |
| Newsquest | Advert for Grass Cutting Tender | £252 |
| National Allotment Society | Subscription | £66 |
| Derwent Owners Association | Subscription | £50 |
| Becx Carter | Expenses | £57.38 |
| Sue Hannah  | Christmas Tree Expenses | £36 |

**Action: Clerk to pay these accounts.**

## Approval of monthly bank reconciliation & spend against budget report

**Resolved** by all present that these be signed as a true & accurate record.

*Signing of Revised Standing Order Mandate for Clerk’s Salary*

**Resolved** by all present that a revised standing order mandate be signed for the Clerks Salary effective as of the 1st April 2020 to reflect the inclusion of Pension Contributions

*Christmas Tree Costs*

**Resolved** by all present that this not be taken forward at this stage as it is a significant expenditure of public funds .

## Noticeboard Little Broughton

A quote has been obtained for works to the Little Broughton Noticeboard which requires replacement following recent damage. The cost to fit the noticeboard would be circa £80 plus VAT.

A new noticeboard of a similar style to those used on the Allotments would be in the region of £500+ VAT.

**Resolved** by all present that a budget of £500 plus VAT be approved for the purchase and installation of a new noticeboard. Specific requirements include the need for the noticeboard to have side opening doors (Two) these are easier to manage in the wind, and that the name ‘Broughton Parish Council’ should be included on the board, and that the back board be magnetic for ease.

**Action: Clerk to liaise with Cllr S Hannah to organise the installation and ordering of this unit.**

# 37/2020 Councillor Matters

None

# 38//2020 Date & Time of Next meeting.

**Resolved** by all present that the next meeting date be set as 17th March at 19:00 in Christchurch

21st April 2020 at 19:00-Little Broughton Village Hall

19th May 2020 at 19:00-Little Broughton Village Hall

23rd June 2020 at 19:00-Christchurch Great Broughton

21st July 2020 at 19:00- Little Broughton Village Hall

15th September 2020 at 19:00- Little Broughton Village Hall

20th October 2020 at 19:00- Christchurch Great Broughton

24th November 2020 at 19:00- Little Broughton Village Hall

19th January 2021 at 19:00- TBC

Signed……………………………………………. (Chair) Dated………………………………………………..